

Instructional Technology Student Chromebook Check-Out Agreement



Instructional Technology

The Philomath School District is pleased to provide a take-home chromebook for your student. This device is intended for school-related activities only. Students are expected to follow the rules set forth in the District's technology acceptable use policies¹ and the law when using the system. PSD retains sole right of ownership of the chromebook. Chromebooks are loaned to students for a one-year period, renewable each year that a student remains enrolled at PSD.

Safety, Security, and Privacy

The chromebook is a tool that will increase students' access to instruction, assignments, and research. Philomath School District approved software will filter internet access on chromebooks at school and at home. Even with internet filter software in place it is still important for parents to monitor their child's use of technology and reinforce positive digital citizenship practices.

Students should be aware that there should be no expectation of privacy when using the PSD network or PSD equipment. Notifications are sent to the PSD Tech Department Administration and/or the PSD Tech Department may investigate suspicious activity. If concerns are identified, disciplinary action and/or parent contact may occur.

Charging

Students and families are encouraged to establish a location for charging chromebooks each night so devices are ready for use the next day. A chromebook will last through an entire school day without problem on a full charge.

Damaged Device

Your take-home device has been inspected and is ready for use by your student. In the event this device is accidentally damaged (e.g., cracked screen, broken switches or buttons, lost charging brick/cord, damaged protective case), the district will attempt to repair the device. However, if the district Technology Department cannot perform the repair, the full cost of the repair by a third-party service or replacement may be charged to the family.

- Full device replacement up to \$400
 - Power Adapter replacement - \$25
 - Screen, housing, keyboard replacement varies from \$29 - \$65

¹ Electronic Communications System. IIBGA-AR(1). Philomath School District 17J. (10/21/2019). <https://policy.osba.org/philomat/I/IIBGA%20R%201%20D1.PDF>; Technology Acceptable Use Form. IIBGA-AR(2). Philomath School District 17J. (10/21/2019). <https://policy.osba.org/philomat/I/IIBGA%20R%202%20D1.PDF>

- If any equipment or software breaks down during the time it is on loan, the student and/or parent should contact the school within one working day. In the event the equipment needs repair or replacement, it must be turned in to the school, rather than arrange to have it repaired by a third-party source. This includes the device and any peripherals, including chargers, power cords, and cases.

Lost or Stolen Device

In the event a device is lost or stolen, the family is liable for the full replacement value of the device (up to \$400 for a Chromebook). Upon payment (or creation of an approved payment plan), the student will be issued a replacement device. If the device is stolen, parents should file a police report within 24 hrs and bring a copy to school.

- In the event the lost or stolen device is recovered in working condition, the payment will be refunded.

Returning a Device

If a family leaves the Philomath School District, but does not return the device and its peripheral equipment, they will be charged the full replacement costs, and standard rules for the restriction of records and transcripts will apply. Law enforcement and/or collection agencies may be involved for the purpose of recovering district property and/or charges.

Limitation of Liability

The district makes no guarantee that the functions or the services provided by or through the district system will be error-free or without defect. The district will not be responsible for any damage students may suffer, including, but not limited to, data loss or service interruption. The district is not responsible for the accuracy or quality of the information obtained through or stored on the system. The district will not be responsible for financial obligations arising from unauthorized use of the system. Parents may be held financially responsible for any harm to the system as a result of intentional misuse by their child. Parents should instruct their child regarding the responsible use of the device, as well as emphasizing the importance of following rules for personal safety.