

# **Meeting Packet**

## **REGULAR SESSION**

**10/20/2022**

**07:00 PM**



# PHILOMATH SCHOOL DISTRICT 17J

## REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

10/20/2022 07:00 PM

### A. REGULAR SESSION ~ 7:00 p.m.

1. **Call to Order: Chairperson**
  - i. Pledge of Allegiance
  - ii. Request for Agenda Modifications
2. **Student Government Report**
3. **Public Comment**
4. **National Principal's Month**

### B. REPORTS~

1. **Association Reports**
  - PEA
  - OSEA
2. **Superintendent Report**

[Superintendent's Report \(p. 4\)](#)
3. **Financial Report**

[Business Manager's Report \(p. 8\)](#)  
[Budget Update to the Board \(p. 10\)](#)  
[Financial Report \(p. 11\)](#)  
[PES Student Activities Report \(p. 17\)](#)  
[PMS Student Activities Report \(p. 18\)](#)  
[PHS Student Activities Report \(p. 20\)](#)  
[Enrollment Totals \(p. 24\)](#)
4. **2021-2022 State Report Cards**

### C. STRATEGY AND DISCUSSION ~

1. **Board Goals**

[Board Goals \(p. 25\)](#)
2. **Local Option Levy**

3. **Integrated Guidance**
4. **Student Representative on the Board**

**D. DISCUSSION & ACTION ITEMS ~**

1. **December Board Meeting Date Change**
2. **Division 22 Assurances Report**
  - [Division 22 Assurances 2021-2022 \(p. 26\)](#)
  - [Division 22 Corrective Action Plan - PE \(p. 36\)](#)
  - [Corrective Action Plan - Curriculum \(p. 40\)](#)
3. **Budget Committee Application Review - Action Required**
  - [C. McDaniel Application \(p. 42\)](#)
4. **Consent Agenda**
  - [Check Listing \(p. 44\)](#)
  - [Consent Agenda 10-20-2022 \(p. 51\)](#)
  - [Minutes from the 9-15-2022 Regular Board Meeting \(p. 52\)](#)
  - [Performing Arts Out of State Travel \(p. 56\)](#)

**E. MEETING CLOSURE ~**

1. **Next Meeting Agenda Items**
2. **Board Thanks**
3. **Board Requests**
4. **Adjournment**
5. **Joint Meeting with Philomath City Council 10-24-22**
  - Philomath City Hall at 6:30 pm.
6. **Work Session with Kings Valley Charter 11-3-2022**
  - Philomath SD Board Room at 6:30 pm.

**F. IMPORTANT DATES**

Month of October	National Principal's Month
October 24	Philomath City Council Meeting
Nov 3	Work Session with King's Valley Charter School
Nov 23-25	Thanksgiving Break
Dec 8	PMS Winter Concert
Dec 13-15	PES & PHS Winter Concerts
Dec 19-Jan 3	Winter Break



# Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

*Graduate EVERY student and transition each into a job, training, or college.*

## Philomath School District 17J

### Board of Directors

Superintendent's Report

October 20, 2022

### Together We Rise:

We begin the new year with a commitment to work together for the goodness of our students and staff. We cannot do this alone!

- 
- Respect
- Include
- Support
- Elevate

### National Principals Month:

"Each October, *National Principals Month* recognizes the essential role that principals play in making a school great. Principals are among the hardest working, yet often least recognized individuals in education. Principals set the academic tone for their schools, and it is their vision, dedication, and determination that provide mobilizing force for achieving student success." (NASSP, 2022)

The Philomath School District would like to echo the support from our national leadership organizations in honoring our often "unsung heroes for their tireless efforts in pursuit of excellence in education".

### Thank You, Principals:

- |                                |   |
|--------------------------------|---|
| • Blodgett Elementary School   | Bryan Traylor, Principal                              |
| • Clemens Primary School       | Abby Couture, Principal                               |
| • Philomath Elementary School  | Bryan Traylor, Principal                              |
|                                | Mike McDonough, Assistant Principal                   |
| • Philomath Middle School      | Steve Bell, Principal                                 |
|                                | Jamon Ellingson, Assistant Principal                  |
|                                | Chad Matthews, Assistant Principal/ Athletic Director |
| • Philomath High School        | Mark Henderson, Principal                             |
|                                | Dee Dee Collins, Assistant Principal                  |
|                                | Tony Matta, Assistant Principal/ Athletic Director    |
| • Philomath Academy:           | Dan Johnson, Principal                                |
| • Kings Valley Charter School: | Kari-Anne Gonzalez                                    |
|                                | Athena Lodge  |

### **Staff Transitions:**

Since the start of the school year, we have experienced some significant staff adjustments. Some wonderful individuals are involved!

#### **• Lillian Edmonds**

- Lillian's last day in the Philomath School District, as well as her retirement soiree, was held on September 30th. Big thanks to Lillian for her work and dedication to our District!
- Welcome, **Michele McRae**! Michele comes to us from a similar position in the Harrisburg School District.

#### **• Jennifer Kessel**

- Jennifer has accepted an opportunity to take on additional responsibility in the Technology Department at LBL. Her last full day with us was on Friday, October 7th.
- We are working with LBL on a transition schedule that will allow us to lessen immediate impact. This will allow Jennifer to spend some time with us as we complete hiring her replacement.
- Mark Neville** will be assuming a greater leadership role in our technology department.
- Our technology department continues meeting weekly to map out the short- and long-term needs for this transition.
- Big thanks to Jennifer for all her work! The 'silver lining' is that Jennifer will continue to work with us on projects in her role with LBL!

#### **• Diana Matlock**

- Yes, Diana did retire last spring from her work in the Student Services Department. Diana deserves great thanks for continuing to support the work of this department through the summer and into the fall!
- Welcome, **Gemma Punzo**! Gemma officially began her work with us on Monday, October 10th.

#### **• Daniel Mikula**

- Making key decisions for family, Daniel stepped down from his teaching assignment with the Philomath Academy in August and just concluded his leadership of the Philomath Community Pool on September 30th.
- Daniel is currently teaching part-time at Crescent Valley High School.
- Welcome, **Justin Barron**, to the Philomath Academy! Justin is currently teaching Language Arts.
- Welcome, **Eugenia Moone** and **Ruth Cropp**, to the Philomath Community Pool!

### **Confederated Tribes of Siletz Indians:**

On Friday, October 7<sup>th</sup>, the entire PSD staff participated in a professional learning activity shared by Mr. Buddy Lane, representing the Confederated Tribes of Siletz Indians (CTSI). Mr. Lane shared a compelling history of the Siletz with us. Thanks to former Philomath mayor, Eric Niemann, and Philomath city counselor, Teresa Nielson, for joining us in this opportunity.

### **Professional Learning:**

The PSD administrators have embarked on a collaborative study of ***Dare to Lead***, by author Brené Brown. Through viewing video segments and reading, the group has engaged in some awesome

conversations. This optional study opportunity takes place one evening per week. Thanks to *Abby Couture* for her leadership.

**Parent/ Teacher Conferences:**

While we have tried to maintain consistent days off for all K-12 students, the specific needs for parent/ teacher conferences varies between our elementary and secondary schools. The calendar has addressed adjustments to meet requirements for these days, however have elementary and secondary students attending school on different days. The District remains committed to such incidents happening as infrequently as possible.

The fall conference schedule is as follows:

- October 13<sup>th</sup> (Thursday): Afternoon/ Evening Conferences @ PMS, PHS, and PA
- October 14<sup>th</sup> (Friday): Morning Conferences @ PMS, PHS, and PA  
**No School** for Students @ PMS, PHS, and PA  
**Regular School Day** for Students @ Blodgett, CPS, and PES
- November 3<sup>rd</sup> (Thursday): **No School** for Students @ Blodgett, CPS, and PES  
**Regular School Day** for Students @ PMS, PHS, and PA
- November 4<sup>th</sup> (Friday): **No School** for All Students
  - K-5: Conferences
  - 6-8: Final Grading (Q1) for Staff
  - 9-12: Assessment and Grading Day for Staff
- December 2<sup>nd</sup> (Friday): **No School** for All Students
  - K-8: Assessment and Grading Day for Staff
  - 9-12: Final Grading (T1) for Staff

**Synergy:**

With transition planned for the summer of 2023, PSD will be moving to a new Student Information System (SIS). With support from all regional school districts, LBL will be adopting the Synergy SIS. The new platform, produced by EduPoint, is used by many other districts in Oregon and across the country. Transition plans are taking place at the present time.

**Long-Range Facility Planning:**

The District is beginning to bring back our Long-Term Facility Planning Committee. While small in size to start, the committee will grow over time. The group has already completed site visits to Clemens Primary School and Philomath Middle School. Schedule have been established for walk-through opportunities at remaining schools and facilities.

Thanks to *Joey DiGiovannangelo* and *Jennifer Griffith* for making this happen!

**Philomath Citizens Academy:**

I had the honor of presenting information about the Philomath School District to participants in the 2022 Philomath Citizens’ Academy on September 29, 2022. The group consisted of individuals new to our community as well as individuals who have been in Philomath for a number of years. The presentation provided a great opportunity to share about our schools.

**Grant Support:**

I am currently connected with representatives from Sequoia Consulting, receiving up to ten hours of guidance and support for seeking federal grant funding. This opportunity is available to us through a partnership between the Ford Family Foundation and the Oregon Economic Development Districts, designed to help more rural communities access federal funding. My initial two meetings have been very enlightening and productive.

**School Traffic Safety Study:**

The City of Philomath is asking for input from the community about school traffic circulation. The survey will close on Sunday, October 16<sup>th</sup>. Once survey closes, I will be working with Chris Workman, Philomath City Manager, to compile survey data.

Survey asks for the following information:

- Which areas present a safety risk specifically related to students and traffic during school drop-off and pick-up times?
- Rate drop-off and pick-up locations in terms of safety and traffic congestion.
- Rate crosswalk locations in terms of safety and traffic congestion.
- What potential solutions could you support or want to learn more about.

The City of Philomath and the Philomath School Board hold a joint meeting on Monday, October 24<sup>th</sup>, beginning at 7:00pm at City Hall. The report information will then be passed to a consulting firm to provide a final report and recommended improvements.

**Early Learning:**

One of my regional responsibilities, as part of our superintendent network, involves participation in the Early Learning Hub for our regional service area. The Hub is designed to “bring partners together to increase family stability, improve kindergarten readiness, and ensure service coordination that is equitable and culturally and linguistically competent.” This responsibility has a personal connection for our District in the operation Pre-K programing, in collaboration with Strengthening Rural Families, at Clemens Primary School.



# Philomath School District

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

October 20, 2022

Board Members:

Enclosed you shall find the financial reports for the period ending September 30, 2022.

We have one applicant for the Budget Committee Vacancies. This applicant will be a re-appointment to fill one of the vacancies. We will have one vacancy on the Budget Committee for the 2023-24 Budget Cycle.

The fieldwork for the financial audit of the 2021-22 fiscal year was completed on site October 11-12. The auditors expect to present the audit findings to the board at the January 2022 meeting.

According to the annual Notification of Property Taxes Imposed reports from Benton County, we anticipate an increase in property taxes and local option revenue for this year. Any increase in regular Property Taxes will be offset by a decrease in state school funding, so these increases do not have an effect on the overall general fund revenues. However, Local Option revenues do not affect the State School Fund calculations, and we can see a direct increase in our overall general fund revenues.

As shown on the attached financial reports, the un-audited ending fund balance for the 2021-22 fiscal year is anticipated to be \$1,800,000. This is \$710,000 lower than the budgeted amount for the beginning fund balance for the 2022-23 fiscal year. Because of this, rolling forward to 2022-23, projected ending fund balance for the 2022-23 fiscal year is estimated to be below the Board Policy contingency reserve of 4.5%. The district, Board and Budget Committee will need to work together to find solutions to resolve this shortfall and return the contingency funds to the Board Policy amounts. Please see the attached document *2022-23 Budget Update to Board* with more detail.

Our current report of enrollment for the 2022-2023 school year compared with the previous *year* is broken down as follows:

<u>School</u>	<u>October 2022</u>	<u>October 2021</u>	<u>Change</u>
CPS	167	161	6
PES	350	332	18
BL	27	22	5
PMS	330	331	-1
PHS	458	411	47
PA	69	93	-24
KVCS	204	198	6
Subtotal	1605	1548	57
Part-Time	10	14	-4
Total	1615	1562	53

Our current report of enrollment for the 2021-2022 school year compared with the previous *month* is broken down as follows:

<u>School</u>	<u>October 2022</u>	<u>September 2022</u>	<u>Change</u>
CPS	167	169	-2
PES	350	348	2
BL	27	28	-1
PMS	330	331	-1
PHS	458	471	-13
PA	69	57	12
KVCS	204	209	-5



Subtotal	1605	1613	-8
Part-Time	<u>10</u>	<u>7</u>	<u>3</u>
Total	<u>1615</u>	<u>1620</u>	<u>-5</u>

Enrollment number projections from all of our buildings continue to look positive. Total Enrollment across the district is approaching pre-pandemic levels, and is higher than we anticipated for State School Fund revenue calculation purposes.

September 2022 General Fund Expenditures totaled \$1,782,338. Expenditures that exceed \$10,000 are as follows:

- Big's Tree Service \$ 10,000 (Tree care across district)
- Northside Electric \$ 11,364 (Lighting upgrades – SB 1149)
- COSA \$ 11,377 (Administrator annual dues)
- Marys Peak True Value \$ 11,728 (Maintenance supplies/Field paint)
- Rexus Forest By-Products \$ 12,040 (Playground Safety Chips)
- Pacific Power \$ 14,192 (August monthly power bill)
- Central Welding Supply Co. \$ 15,009 (Manufacturing Technology Welders – M98)
- 1<sup>st</sup> Day School Supplies \$ 17,086 (Student School Supplies – SIA)
- Ednetics \$ 18,167 (Cleartouch panels – M98)
- Pacific Power \$ 20,559 (September monthly power bill)
- Fifth Third Bank \$ 27,377 (Lease payment – Computer)
- Garland/DBS, Inc \$ 189,620 (CPS Roof Replacement)
- Kings Valley Charter School \$ 223,000 (September Payment)

Respectfully Submitted,  
Jennifer Griffith  
Business Manager

### **2022-23 Budget Update to Board:**

Current projections show that our ending fund balance at the end of 2022-23 school year will be lower than the board required 4.5% for contingency set asides.

### **Reasons for this budget shortfall:**

- 2021-22 Ending fund balance will be \$760,000 lower than budgeted amount (\$2,514,539 vs. \$1,750,000 est.)
  - 2020-21 Ending Fund balance was also \$750,000 lower than the budgeted amount
  - We used \$550,000 of the reserve fund set aside for PERS increases to balance the 2020-21 budget.
- KVCS anticipated expenditures above budgeted amount slightly
  - We budgeted at slightly lower enrollment than they started the year. As the year continues we will watch their enrollment and SPED students to make sure our new agreement language and payment calculations serve us as they should. The annual reconciliation for the KVCS payments will correct any enrollment and SSF revenue calculations, however that does not take place until the Spring of 2024.
- Classified negotiations salary adjustments higher than anticipated – after the 2022-23 budget was finalized.
  - Budgeted \$2,170,200 vs Est. Actual \$2,286,600

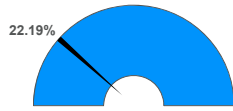
### **Proposed Solutions:**

- Update our enrollment with ODE – Estimate of membership and revenue.
  - Our ADMw is up approximately 65. Property tax estimates are also higher than anticipated. The increase in property tax will be offset with a decrease in State School Fund. However, the increase in enrollment should bring in more State School Fund than the tax offset decrease. ODE may not re-calculate SSF if only a few districts have updates to make, but at the end of the year at reconciliation it will be captured.
- Local Option revenue projected to be higher than budgeted.
  - Budgeted \$881,000 – Projected \$1,250,000
- Education of Administrators the importance of frugal decisions
- Using grant funds to their full intent.
- Paying close attention to Staff:Student class size ratios across district

# 100 General Fund Revenue Dashboard Summary

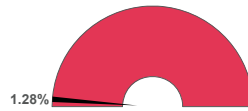
For the Period Ending September 30, 2022

Actual YTD Revenues



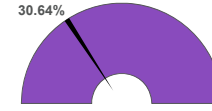
Projected YTD Revenues  
22.60%

Actual YTD Local Sources



Projected YTD Local Sources  
2.30%

Actual YTD State Sources



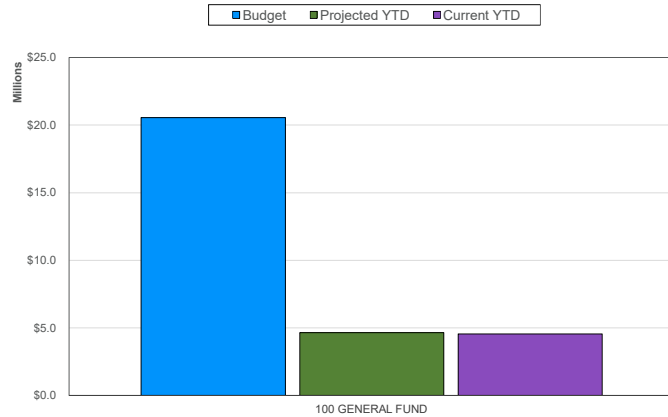
Projected YTD State Sources  
30.79%

## General Fund Revenues

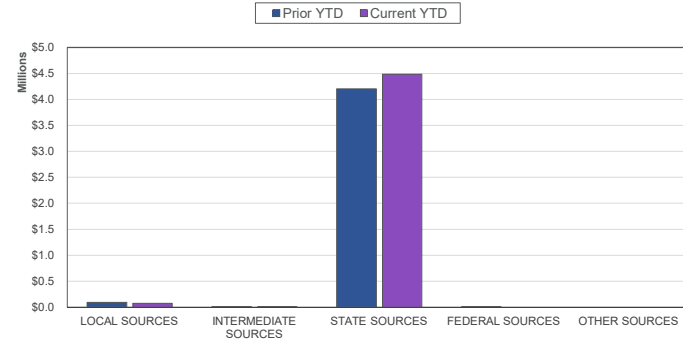
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund (SSF)	\$4,488,266
Kings Valley Charter School Fees	\$33,193
Interest On Investments	\$23,194
Property Taxes	\$6,448
Miscellaneous	\$4,652
Rentals	\$3,790
Local Option Levy Taxes	\$1,769
Penalties And Interest On Taxes	\$636
Restricted Revenue	\$26
Fees	\$0
<b>Percent of Total Revenues Year-to-Date</b>	<b>100.00%</b>

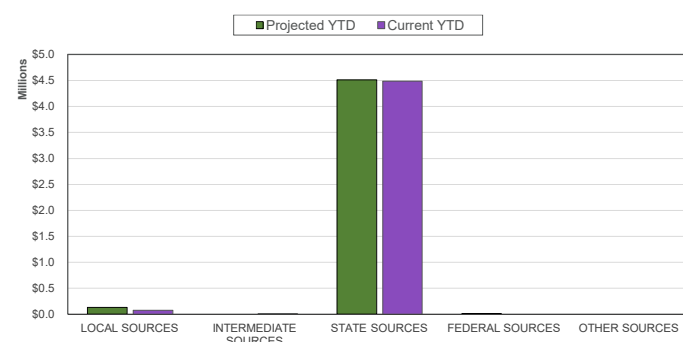
Revenues by Fund | Budget / Projected YTD / Current YTD



General Fund Revenue by Source | Prior YTD vs. Current YTD



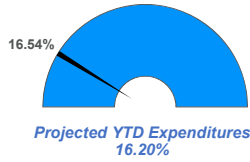
General Fund Revenue by Source | Projected YTD vs. Current YTD



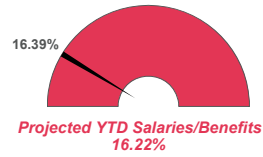
# 100 General Fund Expense Dashboard Summary

For the Period Ending September 30, 2022

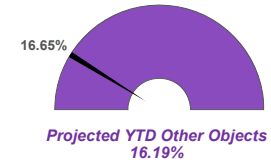
## Actual YTD Expenditures



## Actual YTD Salaries/Benefits



## Actual YTD Other Objects

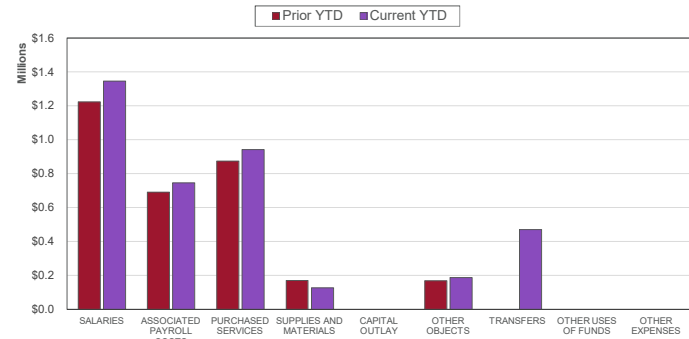


## General Fund Expenditures

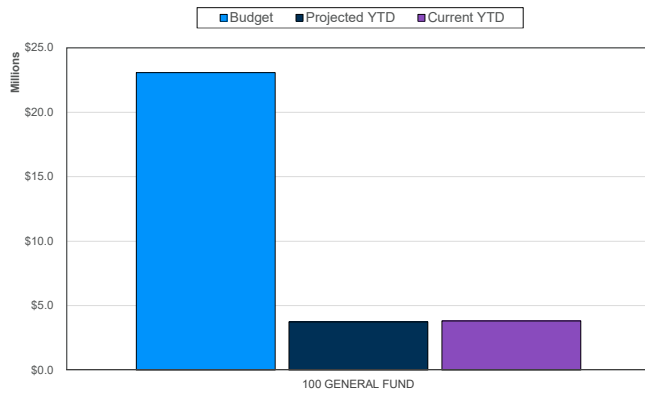
### Top 10 General Fund Expenditures by Program (Year-to-Date)

Charter School Payments, Adm	\$527,597
Licensed Salaries	\$498,908
Transfers	\$470,000
Administrator Salaries	\$316,555
Classified Salaries	\$281,267
Medical Insurance	\$215,782
Public Employees Retirement System	\$208,892
Managerial - Classified	\$159,295
Property Insurance Premiums	\$158,381
Charter School - Remote Funding	\$158,069
<b>Percent of Total Expenditures Year-to-Date</b>	<b>78.49%</b>

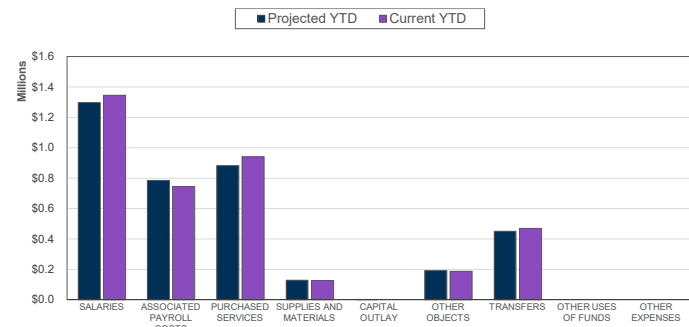
### General Fund Expenditures by Object | Prior YTD vs. Current YTD



### Expenditures by Fund | Budget / Projected YTD / Current YTD



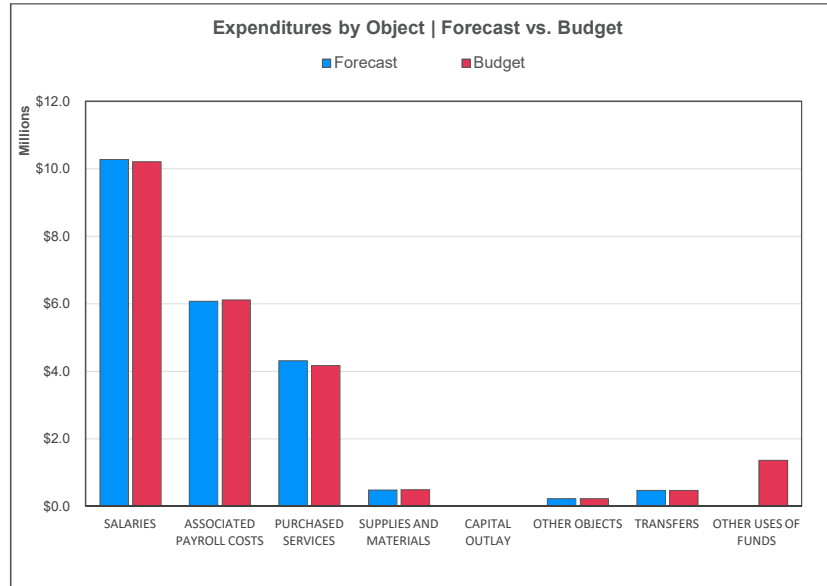
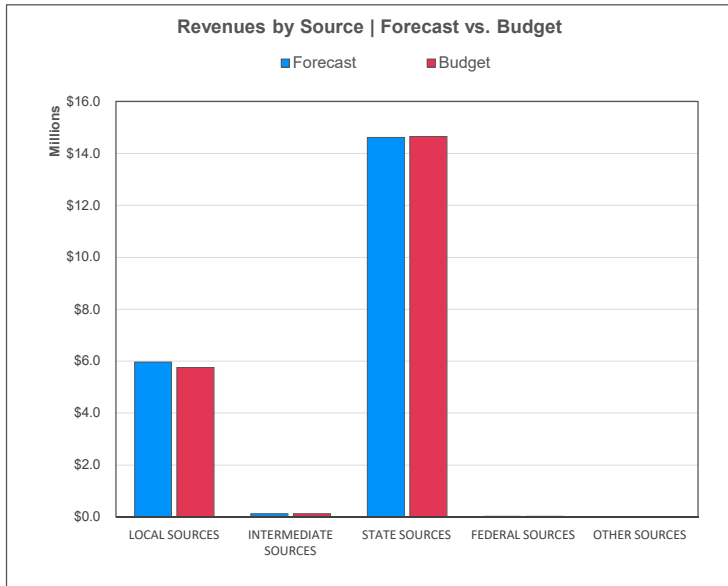
### General Fund Expenditures by Object | Projected YTD vs. Current YTD



# 100 General Fund | Financial Projection by Object

For the Period Ending September 30, 2022

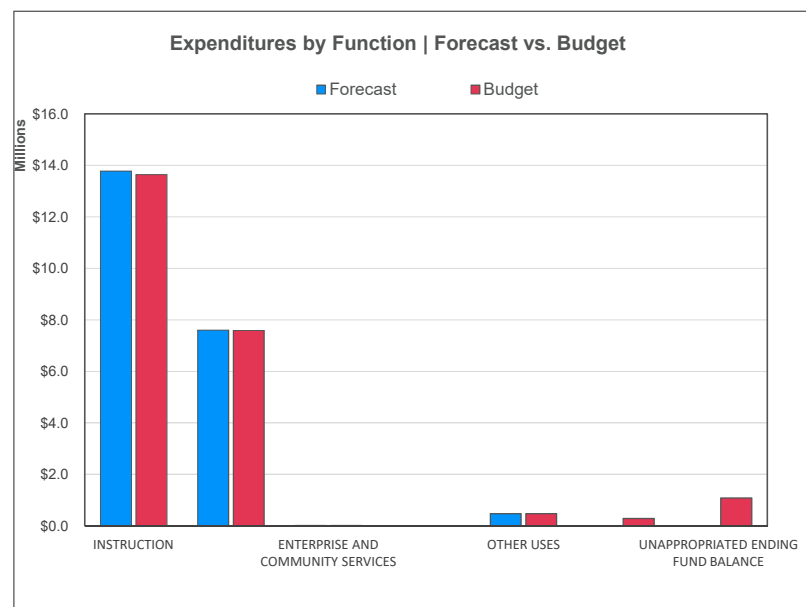
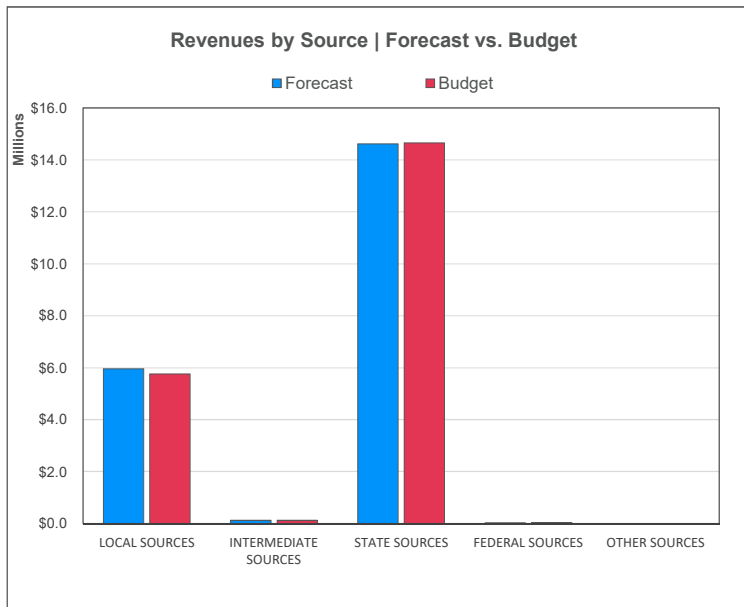
	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
<b>Beginning Fund Balance</b>	\$ 2,514,838	\$ -	\$ 1,800,000	\$ 1,800,000	\$ 2,514,539	\$ (714,539)
<b>REVENUES</b>						
Local Sources	93,795	73,680	5,890,535	5,964,216	5,759,224	204,992
Intermediate Sources	279	26	118,000	118,026	118,000	26
State Sources	4,202,157	4,488,266	10,128,925	14,617,191	14,649,672	(32,481)
Federal Sources	3,171	-	27,806	27,806	30,000	(2,194)
Other Sources	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 4,299,402</b>	<b>\$ 4,561,973</b>	<b>\$ 16,165,266</b>	<b>\$ 20,727,239</b>	<b>\$ 20,556,896</b>	<b>\$ 170,343</b>
<b>EXPENDITURES</b>						
Salaries	\$ 1,222,705	\$ 1,345,097	\$ 8,929,926	\$ 10,275,023	\$ 10,208,469	\$ (66,554)
Associated Payroll Costs	690,977	745,040	5,332,251	6,077,291	6,118,986	41,695
Purchased Services	874,628	941,804	3,373,949	4,315,753	4,170,153	(145,600)
Supplies and Materials	170,348	126,140	362,722	488,862	490,821	1,959
Capital Outlay	-	-	2,587	2,587	8,800	6,213
Other Objects	168,986	187,490	39,694	227,184	231,520	4,336
Transfers	-	470,000	5,000	475,000	475,000	-
Other Uses of Funds	-	-	-	-	1,367,686	1,367,686
Other Expenses	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,127,645</b>	<b>\$ 3,815,571</b>	<b>\$ 18,046,129</b>	<b>\$ 21,861,700</b>	<b>\$ 23,071,435</b>	<b>\$ 1,209,735</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$ 1,171,757</b>	<b>\$ 746,402</b>	<b>\$ (1,880,863)</b>	<b>\$ (1,134,461)</b>	<b>\$ (2,514,539)</b>	
<b>ENDING FUND BALANCE</b>				<b>\$ 665,539</b>		



## 100 General Fund | Financial Projection by Function

For the Period Ending September 30, 2022

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
<b>Beginning Fund Balance</b>	\$ 2,514,838	\$ -	\$ 1,800,000	\$ 1,800,000	\$ 2,514,539	\$ (714,539)
<b>REVENUES</b>						
Local Sources	93,795	73,680	5,890,535	5,964,216	5,759,224	204,992
Intermediate Sources	279	26	118,000	118,026	118,000	26
State Sources	4,202,157	4,488,266	10,128,925	14,617,191	14,649,672	(32,481)
Federal Sources	3,171	-	27,806	27,806	30,000	(2,194)
Other Sources	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 4,299,402</b>	<b>\$ 4,561,973</b>	<b>\$ 16,165,266</b>	<b>\$ 20,727,239</b>	<b>\$ 20,556,896</b>	<b>\$ 170,343</b>
<b>EXPENDITURES</b>						
Instruction	\$ 1,620,040	\$ 1,744,350	\$ 12,030,646	\$ 13,774,996	\$ 13,638,286	\$ (136,710)
Support Services	1,507,606	1,601,075	6,007,000	7,608,076	7,586,752	(21,324)
Enterprise and Community Services	-	145	3,483	3,628	3,711	83
Facilities Acquisition and Construction	-	-	-	-	-	-
Other Uses	-	470,000	5,000	475,000	475,000	-
Contingencies	-	-	-	-	288,979	288,979
Unappropriated Ending Fund Balance	-	-	-	-	1,078,707	1,078,707
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,127,645</b>	<b>\$ 3,815,571</b>	<b>\$ 18,046,129</b>	<b>\$ 21,861,700</b>	<b>\$ 23,071,435</b>	<b>\$ 1,209,735</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$ 1,171,757</b>	<b>\$ 746,402</b>	<b>\$ (1,880,863)</b>	<b>\$ (1,134,461)</b>	<b>\$ (2,514,539)</b>	<b>\$ 1,380,078</b>
<b>Projected Year End Fund Balance</b>				<b>\$ 665,539</b>		



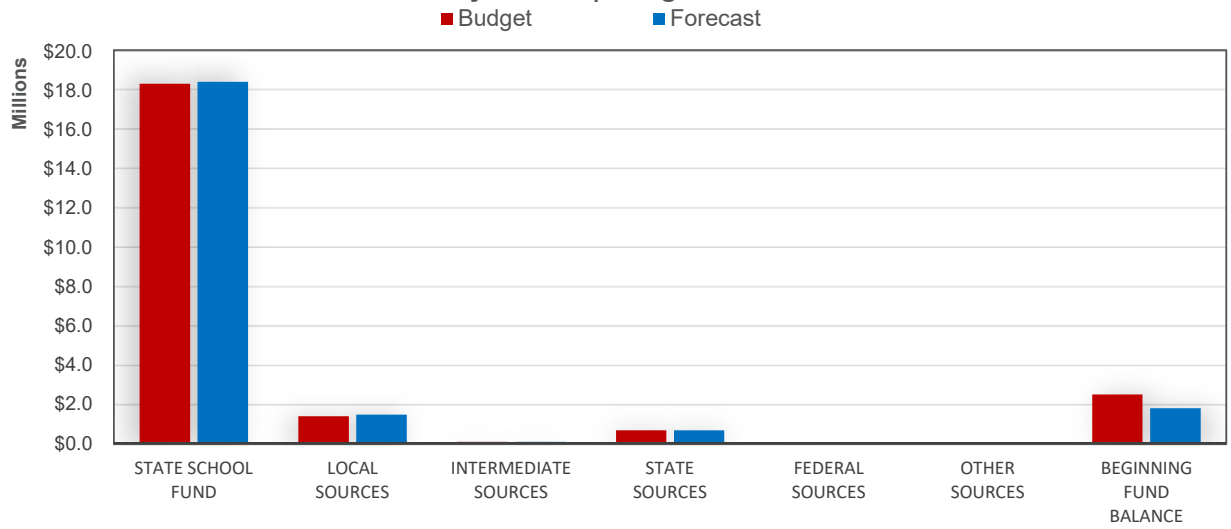
# General Fund 2022 - 2023 Financial Summary by Object and Function

For the Period Ending September 30, 2022

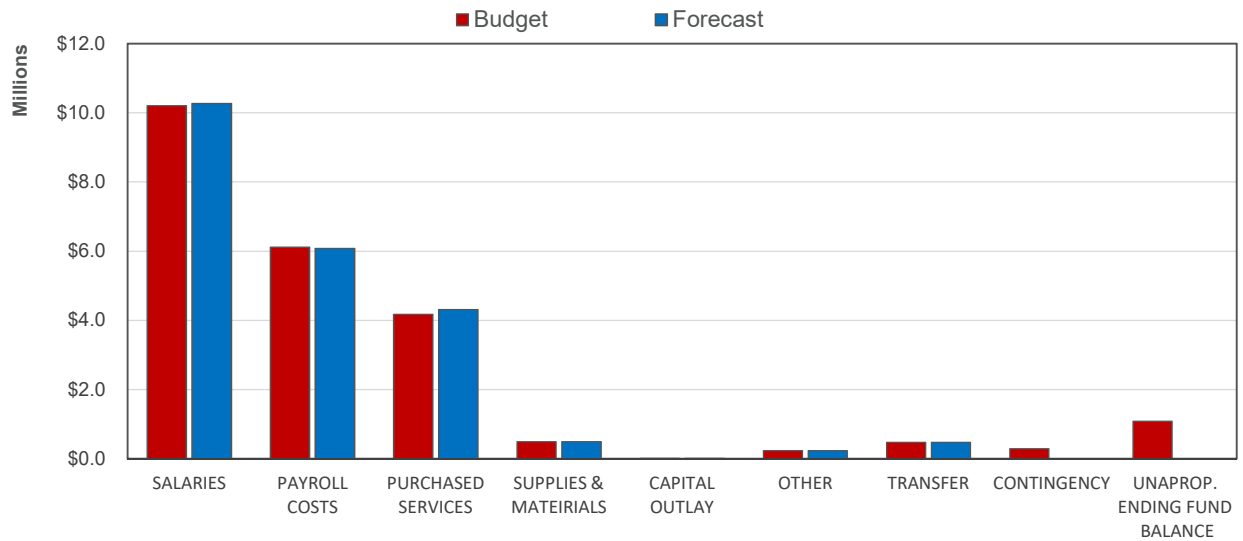
	2021 - 2022 YTD Actual	Prior Year % of Actual	Adopted Budget	2022 - 2023 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>RESOURCES</b>							
<b>Operating Revenues</b>							
State School Fund	\$ 4,202,157	32.27%	\$ 13,497,453	\$ 4,488,266	33.25%	\$ 13,464,972	\$ (32,481)
Other State School Fund	9,120	0.21%	4,861,436	7,083	0.15%	4,993,505	132,069
<b>State School Fund Formula</b>	<b>4,211,277</b>	<b>24.24%</b>	<b>18,358,889</b>	<b>4,495,349</b>	<b>24.49%</b>	<b>18,458,477</b>	<b>99,588</b>
Local Sources	84,675	6.33%	1,398,600	66,597	4.76%	1,471,523	72,923
Intermediate Sources	279	0.30%	88,000	26	0.03%	88,026	26
State Sources	-	0.00%	681,407	-	0.00%	681,407	-
Federal Sources	3,171	8.28%	30,000	-	0.00%	27,806	(2,194)
Other Sources	-		-	-		-	-
<b>Total Operating Revenues</b>	<b>\$ 4,299,402</b>	<b>21.97%</b>	<b>\$ 20,556,896</b>	<b>\$ 4,561,973</b>	<b>22.19%</b>	<b>\$ 20,727,239</b>	<b>\$ 170,343</b>
<b>Beginning Fund Balance</b>	<b>2,514,838</b>	<b>100.00%</b>	<b>2,514,539</b>	<b>-</b>	<b>0.00%</b>	<b>1,800,000</b>	<b>(714,539)</b>
<b>TOTAL RESOURCES</b>	<b>\$ 6,814,240</b>	<b>30.86%</b>	<b>\$ 23,071,435</b>	<b>\$ 4,561,973</b>	<b>19.77%</b>	<b>\$ 22,527,239</b>	<b>\$ (544,196)</b>
<b>REQUIREMENTS BY OBJECT</b>							
	2021 - 2022 YTD Actual	Prior Year % of Actual	Adopted Budget	2022 - 2023 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>Operating Expenditures</b>							
Salaries	\$ 1,222,705	12.29%	\$ 10,208,469	\$ 1,345,097	13.18%	\$ 10,275,023	\$ (66,554)
Associated Payroll Costs	690,977	12.64%	6,118,986	745,040	12.18%	6,077,291	41,695
Purchased Services	874,628	21.83%	4,170,153	941,804	22.58%	4,315,753	(145,600)
Supplies and Materials	170,348	31.67%	490,821	126,140	25.70%	488,862	1,959
Capital Outlay	-	0.00%	8,800	-	0.00%	2,587	6,213
Other Objects	168,986	72.95%	231,520	187,490	80.98%	227,184	4,336
Transfers	-	0.00%	475,000	470,000	98.95%	475,000	-
<b>Total Operating Expenditures</b>	<b>\$ 3,127,645</b>	<b>15.26%</b>	<b>\$ 21,703,749</b>	<b>\$ 3,815,571</b>	<b>17.58%</b>	<b>\$ 21,861,700</b>	<b>\$ (157,951)</b>
Contingencies	-		288,979	-	0.00%	-	288,979
Unappropriated Ending Fund Balance	-		1,078,707	-	0.00%	-	1,078,707
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,127,645</b>	<b>15.26%</b>	<b>\$ 23,071,435</b>	<b>\$ 3,815,571</b>	<b>16.54%</b>	<b>\$ 21,861,700</b>	<b>\$ 1,209,735</b>
<b>Ending Fund Balance</b>	<b>\$ 3,686,595</b>					<b>\$ 665,539</b>	
<b>REQUIREMENTS BY FUNCTION</b>							
	2021 - 2022 YTD Actual	Prior Year % of Actual	Adopted Budget	2022 - 2023 YTD Actuals	% of Budget	Annual Forecast	Variance Fav / (Unfav)
<b>Operating Expenditures</b>							
Instruction	\$ 1,620,040	12.20%	\$ 13,638,286	\$ 1,744,350	12.79%	\$ 13,774,996	\$ (136,710)
Support Services	1,507,606	21.80%	7,586,752	1,601,075	21.10%	7,608,076	(21,324)
Enterprise and Community Services	-	0.00%	3,711	145	3.91%	3,628	83
Facilities Acquisition and Construction	-		-	-		-	-
Other Uses	-	0.00%	475,000	470,000	98.95%	475,000	-
<b>Total Operating Expenditures</b>	<b>\$ 3,127,645</b>	<b>15.26%</b>	<b>\$ 21,703,749</b>	<b>\$ 3,815,571</b>	<b>17.58%</b>	<b>\$ 21,861,700</b>	<b>\$ (157,951)</b>
Contingencies	-		288,979	-	0.00%	-	288,979
Unappropriated Ending Fund Balance	-		1,078,707	-	0.00%	-	1,078,707
<b>TOTAL REQUIREMENTS</b>	<b>\$ 3,127,645</b>	<b>15.26%</b>	<b>\$ 23,071,435</b>	<b>\$ 3,815,571</b>	<b>16.54%</b>	<b>\$ 21,861,700</b>	<b>\$ 1,209,735</b>
<b>Ending Fund Balance</b>	<b>\$ 3,686,595</b>					<b>\$ 665,539</b>	
<b>Ending Fund Balance % of Revenue</b>						<b>2.95%</b>	

# General Fund | Financial Summary by Object and Function

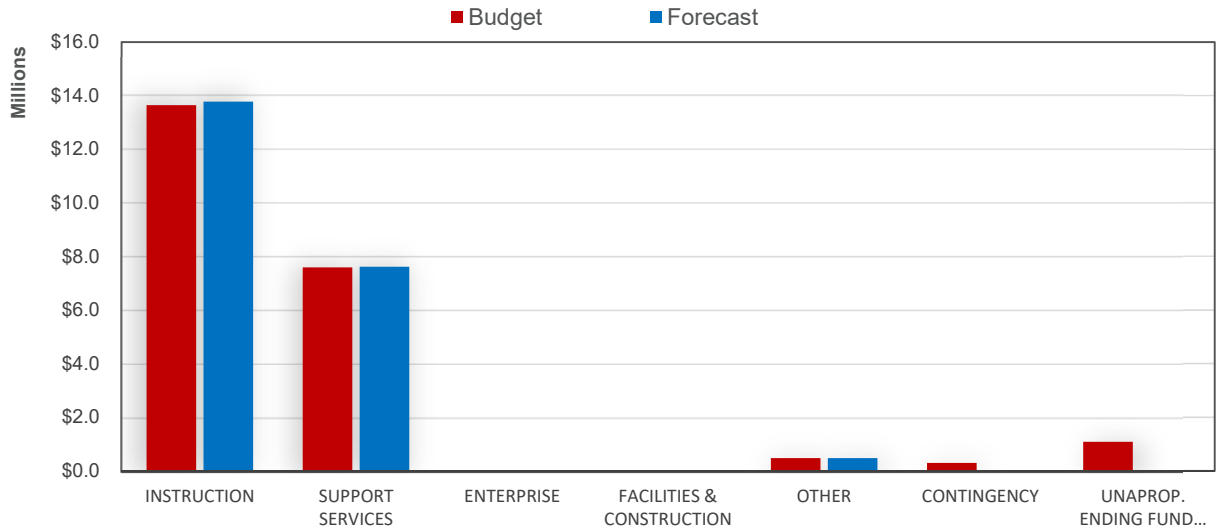
## Revenues by Source | Budget vs. Forecast



## Expenditures by Object | Budget vs. Forecast



## Expenditures by Function | Budget vs. Forecast





## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022 To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284.0000.9701.097.797.810 PES Food Pantry	13,280.69	2,000.00	.00	15,280.69	.00	15,280.69
284.0000.9701.097.797.811 PES BE KIND	47.11	.00	.00	47.11	.00	47.11
284.0000.9701.097.797.812 PES Blodgett	8,420.09	80.00	(87.08)	8,413.01	.00	8,413.01
284.0000.9701.097.797.815 CPS Donations	6,653.47	.00	(872.70)	5,780.77	.00	5,780.77
284.0000.9701.097.797.816 PES Grants	4,723.98	1,000.00	(487.52)	5,236.46	(1,065.00)	4,171.46
284.0000.9701.097.797.826 PES Field Trips	3,345.29	.00	.00	3,345.29	.00	3,345.29
284.0000.9701.097.797.827 PES Library	563.66	.00	.00	563.66	.00	563.66
284.0000.9701.097.797.828 PES Donations-Unrestricted	1,536.36	566.50	(252.48)	1,850.38	.00	1,850.38
284.0000.9701.097.797.830 PES Music	(138.22)	.00	.00	(138.22)	.00	(138.22)
284.0000.9701.097.797.840 PES School Enhancement	27.02	1.00	.00	28.02	.00	28.02
284.0000.9701.097.797.841 PES Science	(110.91)	.00	.00	(110.91)	.00	(110.91)
284.0000.9701.097.797.842 PES Social Committee	268.86	425.00	.00	693.86	.00	693.86
284.0000.9701.097.797.845 PES Textbook Damage Fees	65.70	.00	.00	65.70	.00	65.70
284.0000.9701.097.797.846 PES Yearbook	(197.35)	10.00	.00	(187.35)	.00	(187.35)
284.0000.9701.097.797.847 PES Students in Need	303.41	.00	.00	303.41	.00	303.41
284.0000.9701.097.797.849 CPS Students in Need	(419.56)	.00	.00	(419.56)	.00	(419.56)
284.0000.9701.097.797.850 PES School Supplies	1,315.82	.00	.00	1,315.82	.00	1,315.82
<b>GRAND TOTALS</b>	<b>39,685.42</b>	<b>4,082.50</b>	<b>(1,699.78)</b>	<b>42,068.14</b>	<b>(1,065.00)</b>	<b>41,003.14</b>

End of Report

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022 To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.500 PMS Apparel	573.00	.00	.00	573.00	.00	573.00
285.0000.9701.098.798.501 PMS Art	1,306.99	30.00	(262.00)	1,074.99	.00	1,074.99
285.0000.9701.098.798.502 PMS Athletics	3,708.99	.00	.00	3,708.99	.00	3,708.99
285.0000.9701.098.798.503 PMS Band	5,112.66	.00	.00	5,112.66	.00	5,112.66
285.0000.9701.098.798.504 PMS Band Repair/Replace	1,572.76	.00	.00	1,572.76	.00	1,572.76
285.0000.9701.098.798.506 PMS Choir Beginning Balance	682.56	.00	.00	682.56	.00	682.56
285.0000.9701.098.798.508 PMS Drama	9,907.63	.00	.00	9,907.63	.00	9,907.63
285.0000.9701.098.798.510 PMS Library	193.37	500.00	(190.00)	503.37	.00	503.37
285.0000.9701.098.798.511 PMS Life Skills	662.55	.00	.00	662.55	(200.00)	462.55
285.0000.9701.098.798.512 PMS Lock Replacement	1,710.17	.00	.00	1,710.17	.00	1,710.17
285.0000.9701.098.798.515 PMS Outdoor School	23,290.23	.00	.00	23,290.23	.00	23,290.23
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	25.00	.00	.00	25.00	.00	25.00
285.0000.9701.098.798.518 PMS Reeds	(623.31)	.00	.00	(623.31)	.00	(623.31)
285.0000.9701.098.798.519 PMS School Enhancement	1,566.74	2.23	(399.51)	1,169.46	.00	1,169.46
285.0000.9701.098.798.520 PMS Science	12.14	.00	.00	12.14	.00	12.14
285.0000.9701.098.798.521 PMS Shop	910.01	135.00	(116.45)	928.56	(200.00)	728.56
285.0000.9701.098.798.522 PMS Struxness - Helping Families	1,701.14	.00	.00	1,701.14	(250.00)	1,451.14
285.0000.9701.098.798.523 PMS Student Body Fees	18,946.37	2,070.00	(2,075.00)	18,941.37	(987.50)	17,953.87
285.0000.9701.098.798.524 PMS Suspension Account	101.50	.00	200.00	301.50	.00	301.50
285.0000.9701.098.798.525 PMS Technology	877.35	.00	.00	877.35	.00	877.35
285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	171.77	.00	.00	171.77	.00	171.77
285.0000.9701.098.798.529 PMS Student Wellness	4,585.90	.00	.00	4,585.90	.00	4,585.90

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022

To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.530 PMS Oregon Research Institute	4,946.25	.00	(1,883.53)	3,062.72	1,883.54	4,946.26
285.0000.9701.098.798.531 PMS Trip Club	225.08	.00	.00	225.08	.00	225.08
285.0000.9701.098.798.532 PMS Health/PE	1,404.05	.00	.00	1,404.05	.00	1,404.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.534 PMS Battle of the Books	120.00	250.00	.00	370.00	.00	370.00
285.0000.9701.098.798.535 PMS School Supplies	10.00	.00	.00	10.00	.00	10.00
285.0000.9701.098.798.536 PMS Turkey Bingo	(328.82)	.00	.00	(328.82)	.00	(328.82)
285.0000.9701.098.798.537 PMS Fitness	426.02	.00	.00	426.02	.00	426.02
285.0000.9701.098.798.538 PMS Engineering	630.15	75.00	(279.87)	425.28	.00	425.28
<b>GRAND TOTALS</b>	<b>84,428.25</b>	<b>3,062.23</b>	<b>(5,006.36)</b>	<b>82,484.12</b>	<b>246.04</b>	<b>82,730.16</b>

End of Report

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022

To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.000 Begining Fund Balance Student Activities	(302.41)	5.00	.00	(297.41)	.00	(297.41)
286.0000.9701.099.799.600 PHS Over/Short	185.05	.00	.00	185.05	.00	185.05
286.0000.9701.099.799.601 PHS Adopt A Family	778.68	.00	.00	778.68	.00	778.68
286.0000.9701.099.799.603 PHS AP Testing	.84	.00	.00	.84	.00	.84
286.0000.9701.099.799.604 PHS Art	4,102.42	416.77	.00	4,519.19	(224.65)	4,294.54
286.0000.9701.099.799.606 PHS ASB	13,719.77	880.00	(500.00)	14,099.77	(463.49)	13,636.28
286.0000.9701.099.799.607 PHS Athletic Officials	(11,720.52)	3,908.48	(8,754.00)	(16,566.04)	6,153.50	(10,412.54)
286.0000.9701.099.799.610 PHS Athletic Supplies	(187.92)	.00	.00	(187.92)	.00	(187.92)
286.0000.9701.099.799.611 PHS Athletics	4,212.31	958.40	(297.91)	4,872.80	72.82	4,945.62
286.0000.9701.099.799.612 PHS AV Technology	(278.51)	.00	.00	(278.51)	.00	(278.51)
286.0000.9701.099.799.613 PHS Baseball	4,112.51	.00	(297.60)	3,814.91	(652.00)	3,162.91
286.0000.9701.099.799.616 PHS Botany	2,496.16	.00	.00	2,496.16	.00	2,496.16
286.0000.9701.099.799.617 PHS Boys Basketball	15,527.47	.00	.00	15,527.47	.00	15,527.47
286.0000.9701.099.799.618 PHS Cheerleading	11,498.48	1,242.95	(5,723.17)	7,018.26	(3,274.44)	3,743.82
286.0000.9701.099.799.619 PHS Cinematic Art Club	443.86	.00	.00	443.86	.00	443.86
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	455.06	.00	.00	455.06	.00	455.06
286.0000.9701.099.799.621 PHS Cross Country	5,011.79	.00	(680.00)	4,331.79	565.00	4,896.79
286.0000.9701.099.799.622 PHS Dance Team	2,226.69	.00	(1,998.00)	228.69	.00	228.69
286.0000.9701.099.799.624 PHS Special District Swim	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.625 PHS Donation	693.01	.00	.00	693.01	.00	693.01
286.0000.9701.099.799.627 PHS Driver Education	4,925.00	825.00	.00	5,750.00	.00	5,750.00
286.0000.9701.099.799.633 PHS First Team	9,341.64	.00	.00	9,341.64	(579.79)	8,761.85

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022

To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.635 PHS Foods	4,126.88	325.00	.00	4,451.88	.00	4,451.88
286.0000.9701.099.799.636 PHS Football	6,192.72	.00	(2,930.39)	3,262.33	2,001.85	5,264.18
286.0000.9701.099.799.637 PHS Forestry	12,994.87	.00	.00	12,994.87	.00	12,994.87
286.0000.9701.099.799.638 PHS GED	8.17	.00	.00	8.17	.00	8.17
286.0000.9701.099.799.639 PHS German Class	352.34	.00	.00	352.34	.00	352.34
286.0000.9701.099.799.640 PHS Girls Basketball	10,402.29	.00	(3,080.00)	7,322.29	.00	7,322.29
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	26.96	.00	.00	26.96	.00	26.96
286.0000.9701.099.799.642 PHS Green Team	151.56	.00	.00	151.56	.00	151.56
286.0000.9701.099.799.643 PHS Racial Equity Club	7.00	.00	.00	7.00	.00	7.00
286.0000.9701.099.799.644 PHS Life Skills	1,777.30	.00	.00	1,777.30	(145.60)	1,631.70
286.0000.9701.099.799.645 PHS Library	494.52	.00	.00	494.52	.00	494.52
286.0000.9701.099.799.646 PHS Lifeguard	378.92	.00	.00	378.92	.00	378.92
286.0000.9701.099.799.647 PHS Link Crew	1,187.99	.00	.00	1,187.99	.00	1,187.99
286.0000.9701.099.799.649 PHS Manufacturing Technology	7,894.97	225.00	(54.16)	8,065.81	.00	8,065.81
286.0000.9701.099.799.652 PHS Misc Books	432.23	.00	.00	432.23	.00	432.23
286.0000.9701.099.799.653 PHS Music Band	1,591.84	.00	.00	1,591.84	.00	1,591.84
286.0000.9701.099.799.654 PHS Music Choir	(789.48)	.00	.00	(789.48)	.00	(789.48)
286.0000.9701.099.799.655 PHS Music Tour	11,924.09	.00	.00	11,924.09	.00	11,924.09
286.0000.9701.099.799.656 PHS National Honor Society	2,015.39	.00	.00	2,015.39	.00	2,015.39
286.0000.9701.099.799.657 PHS Oregon West Account	.00	3,396.47	.00	3,396.47	.00	3,396.47
286.0000.9701.099.799.659 PHS Parking/Student Safety	697.43	.00	.00	697.43	.00	697.43
286.0000.9701.099.799.660 PHS PE Fees	294.59	.00	.00	294.59	.00	294.59

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022

To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.661 PHS Peer Counseling	375.74	.00	.00	375.74	.00	375.74
286.0000.9701.099.799.664 PHS PHS Pay to Play	1,797.50	.00	.00	1,797.50	.00	1,797.50
286.0000.9701.099.799.665 PHS Preschool	4,438.91	600.00	.00	5,038.91	.00	5,038.91
286.0000.9701.099.799.666 PHS Prom	1,613.78	.00	.00	1,613.78	.00	1,613.78
286.0000.9701.099.799.667 PHS PSAT Fee Collections	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.670 PHS Scholarship	700.77	.00	.00	700.77	.00	700.77
286.0000.9701.099.799.672 PHS Scholarship - Steve Moos	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.673 PHS Scholarship - Xerxes Das	263.73	.00	.00	263.73	.00	263.73
286.0000.9701.099.799.674 PHS School Enhancement	6,199.83	7.59	.00	6,207.42	.00	6,207.42
286.0000.9701.099.799.675 PHS School of Business	2,916.15	.00	.00	2,916.15	.00	2,916.15
286.0000.9701.099.799.676 PHS Science	27.45	.00	.00	27.45	611.50	638.95
286.0000.9701.099.799.678 PHS Soccer Boys	2,408.91	2,760.00	(2,606.65)	2,562.26	2,606.65	5,168.91
286.0000.9701.099.799.679 PHS Soccer Girls	2,374.57	2,318.01	(1,719.25)	2,973.33	1,184.09	4,157.42
286.0000.9701.099.799.680 PHS Softball	11,382.55	.00	.00	11,382.55	.00	11,382.55
286.0000.9701.099.799.681 PHS Spanish Class	1,656.40	.00	.00	1,656.40	.00	1,656.40
286.0000.9701.099.799.682 PHS Youth Transition Program	1,131.79	.00	.00	1,131.79	.00	1,131.79
286.0000.9701.099.799.683 PHS Standard PE	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.684 PHS Student Body Fee	2,405.00	40.00	.00	2,445.00	.00	2,445.00
286.0000.9701.099.799.686 PHS Swim Team	3,256.24	.00	.00	3,256.24	.00	3,256.24
286.0000.9701.099.799.687 PHS Tennis	6,604.25	.00	(269.95)	6,334.30	.00	6,334.30
286.0000.9701.099.799.689 PHS Theatre	1,532.74	.00	.00	1,532.74	(995.00)	537.74
286.0000.9701.099.799.690 PHS Track	1,377.29	30.00	.00	1,407.29	.00	1,407.29

## Benton County School District 17J

### Student Activities Summary Report

Fiscal Year: 2022-2023

From: 9/1/2022 To: 9/30/2022

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.691 PHS ASB Leadership Camp	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.693 PHS Volleyball	4,958.84	.00	(1,425.00)	3,533.84	(60.00)	3,473.84
286.0000.9701.099.799.695 PHS Warrior Wellness	937.75	.00	.00	937.75	(253.00)	684.75
286.0000.9701.099.799.696 PHS Wrestling	897.08	.00	.00	897.08	.00	897.08
286.0000.9701.099.799.697 PHS Yearbook	23,998.15	215.00	.00	24,213.15	.00	24,213.15
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship	5,438.90	.00	.00	5,438.90	.00	5,438.90
286.0000.9701.099.799.700 PHS Mr. PHS	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.704 PHS Booster Club Donation	451.89	.00	.00	451.89	.00	451.89
286.0000.9701.099.799.705 HS Student Transcript Fees	1,049.11	32.50	.00	1,081.61	.00	1,081.61
<b>GRAND TOTALS</b>	219,599.28	18,186.17	(30,336.08)	207,449.37	6,547.44	213,996.81

End of Report

**2022 / 2023 SCHOOL YEAR**  
**ENROLLMENT FIGURES as of: October 14, 2022**

District	CPS	PES	BL	PMS	PHS	Academy	Part Time	KVCS	Part Time	
Kindergarten	112	87	3			0	2	20		
1st	110	<u>80</u>	7			0	2	21		
2nd	115	92	6			0		17		
3rd	87	72	4			1		10		
4th	120	89	<u>7</u>			2		22		
5th	113	<u>97</u>				1		15		
6th	126			110		2	1	13		
7th	140			113		4	1	22		
8th	129			<u>107</u>		4	2	16		
9th	164				135	12		17		
10th	152				128	5	2	17		
11th	129				102	18		9		
12th	118				<u>93</u>	<u>20</u>		5		
<b>Totals</b>		<u>167</u>	<u>350</u>	<u>27</u>	<u>330</u>	<u>458</u>	<u>69</u>	<u>10</u>	<u>204</u>	<u>0</u>

**TOTAL FULL-TIME ENROLLMENT - All Schools 1,605**

**Philomath School District 17J - 2023-2023 School Year -- Summary of Enrollment**

School	09/15	10/20	11/17	12/15	01/19	02/16	03/16	04/20	05/18	06/15
CPS	169	167								
PES	348	350								
BL	28	27								
PMS	331	330								
PHS	471	458								
Academy	57	69								
KVCS	209	204								
<b>SubTotal</b>	<b>1,613</b>	<b>1,605</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Part-time students	7	10								
<b>Total Enrollment</b>	<b>1,620</b>	<b>1,615</b>								

**Philomath School District 17J - 2021-2022 School Year -- Summary of Enrollment**

School	09/16	10/21	11/18	12/16	01/20	02/16	03/14	04/21	05/19	06/16
CPS	159	161	161	160	162	161	162	165	167	167
PES	330	332	329	329	330	328	330	342	344	343
BL	23	22	23	22	21	21	21	22	22	23
PMS	331	331	331	332	335	336	336	338	342	342
PHS	435	411	399	392	389	384	380	389	384	381
Academy	91	93	98	107	98	105	107	96	96	103
KVCS	204	198	193	189	193	194	192	194	193	187
<b>SubTotal</b>	<b>1,573</b>	<b>1,548</b>	<b>1,534</b>	<b>1,531</b>	<b>1,528</b>	<b>1,529</b>	<b>1,528</b>	<b>1,546</b>	<b>1,548</b>	<b>1,546</b>
Part-time students	1	14	11	25	29	29	30	12	11	10
<b>Total Enrollment</b>	<b>1,574</b>	<b>1,562</b>	<b>1,545</b>	<b>1,556</b>	<b>1,557</b>	<b>1,558</b>	<b>1,558</b>	<b>1,558</b>	<b>1,559</b>	<b>1,556</b>



## **2022-2023 Board Goals**

Steward, Support, Communicate

The board will serve as stewards of district resources to support long-term district needs for academic, economic and social sustainability.

The board will base decisions on equitably supporting and advocating for the academic and social-emotional needs of all students and staff in the district.

The board will foster open communication and continue meaningful engagement and collaboration at every level in the district.

# Philomath School District 17J

## Report on Compliance with Public School Standards

### 2021-22 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district’s status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Philomath** School District’s compliance with each of the requirements of Oregon’s administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2021-22 school year. For each rule reported as out of compliance, **Philomath** School District has provided an explanation of why the school district was out of compliance and the school district’s proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2023-24 school year.

### Category: Teaching & Learning

#### Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2030 District Curriculum</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2045- Prevention Education in Drugs and Alcohol</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2050 Human Sexuality Education</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2055 Career Education</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2060 Comprehensive School Counseling</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2263 Physical Education Requirements</a> *Elementary Grades	<b>Out of compliance</b>	All K-5 programs meeting for less than 180 minutes/week.	See Attached
<a href="#">581-022-2263 Physical Education Requirements</a> *Middle Grades	<b>Out of compliance</b>	7th and 8th grade in compliance; 6th grade not in compliance.	See Attached
<a href="#">581-022-2320 Required Instructional Time</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2340 Media Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2500 Programs and Services for TAG Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2350 Independent Adoptions of Instructional Materials</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2355 Instructional Materials Adoption</a>	<b>Out of compliance</b>	Philomath High School not in compliance with ELA.	See Attached
<a href="#">581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2100 Administration of State Assessments</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2110 Exception of Students with Disabilities from State Assessments</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2115 Assessment of Essential Skills: Diploma Requirements</a>	<b>Waived for 2021-22 school year</b>	Not applicable	Not applicable
<a href="#">581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2120 Essential Skill Assessments for English Language Learners</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2130 Kindergarten Assessment</a>	<b>Waived for 2021-22 school year</b>	Not applicable	Not applicable
<a href="#">581-022-2270 Individual Student Assessment, Recordkeeping and Reporting</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2445 Universal Screenings for Risk Factors of Dyslexia</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2315 Special Education for Children with Disabilities</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2325 Identification of Academically Talented and Intellectually Gifted Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2330 Rights of Parents of TAG Students</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2505 Alternative Education Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2000 Diploma Requirements</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2005 Veterans Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2010 Modified Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2015 Extended Diploma</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2020 Alternative Certificate</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2025 Credit Options</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Category: Health & Safety

### Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2205 Policies on Reporting of Child Abuse</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2220 Health Services</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2310 Equal Education Opportunities</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2312 Every Student Belongs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2345 Auxiliary Services</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

## Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-0106(4) State Standards for the 2021-22 School Year: Operational Plans</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2223 Healthy and Safe Schools Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2225 Emergency Plans and Safety Programs</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2230 Asbestos Management Plans</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2267 Annual Report on Restraint and Seclusion</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2510 Suicide Prevention Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable



### Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2210 Anabolic Steroids and Performance Enhancing Substances</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2215 Safety of School Sports – Concussions</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2250 District Improvement Plan</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2255 School and District Performance Report Criteria</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2260- Records and Reports</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2265 Report on PE Data</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2300 Standardization</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2305 District Assurances of Compliance with Public School Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2370 Complaint Procedures</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

### Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2335 Daily Class Size</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2400 Personnel</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2405 Personnel Policies</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2410 Teacher and Administrator Evaluation and Support</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
<a href="#">581-022-2415 Core Teaching Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2420 Educational Leadership - Administrator Standards</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable
<a href="#">581-022-2440 Teacher Training Related to Dyslexia</a>	<b>In compliance</b>	The district has met all of the requirements for this rule.	Not applicable



# Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

*Graduate EVERY student and transition each into a job, training, or college.*

Division 22 Standards  
2021-2022  
Physical Education Requirements  
OAR 581-022-2263

**K-8 Physical Education Instructional Minutes:**

HB 3141 (2007) - [https://oregon.public.law/statutes/ors\\_329.496](https://oregon.public.law/statutes/ors_329.496)

- K-5 = 150 minutes per week (2021-2022)
- 6-8 = 180 minutes per week (2021-2022)
- 6-8 = 225 minutes per week (2022-2023)

School	Grade(s)	Current Minutes
Blodgett Elementary	K-4	60
Clemens Primary	K-1	60
Philomath Elementary	2-4	70
	5	85
Philomath Middle	6	90/120
	7-8	210

**Blodgett Elementary School:**

- Students currently participate in PE two days each week for 30 minutes per day. (Other two days of each week are dedicated to Music).
- No PE or Music in Blodgett on Friday (Library instruction provides additional 30 minutes of teacher prep time required for 150 minutes per week as outlined in current CBA).
- Current PE teacher works 0.5 FTE between Blodgett Elementary and Clemens Primary Schools.
- For students to receive the additional 90 minutes each week, considerations include:
  - Change in master schedule;
  - Provide physical education every day instead of every other day;
  - Adjust or add teacher FTE for additional instructional minutes:
    - Add licensed PE specialist time OR
    - Adjusting classroom teacher FTE to provide additional instructional minutes.
- Maintaining music instruction and adding PE minutes *provided by licensed PE specialist* creates additional prep/ non-instructional time for elementary classroom teacher in the amount of ninety (90) additional minutes per week.
  - Current CBA:
    - Article 29 (B) – Teacher Preparation Time  
*Teachers in grades K-5 shall be provided 30 minutes per day or 150 minutes per week for preparation time. Teachers in grades K-5 shall be provided thirty (30) continuous uninterrupted minutes daily for the teacher's use in planning for his/her teaching assignment. The District shall schedule each 30-minute block between the time when students are required to report to class for instruction in the morning and the time when students are dismissed from instruction in the afternoon. Expedited bargaining will happen if schedule change occurs. (Semester vs trimester.)*

**Clemens Primary School:**

- Students currently participate in PE two days each week for 30 minutes per day. (Other two days of each week are dedicated to Music).
- No PE or Music at CPS on Friday (Library instruction provides additional 30 minutes of teacher prep time required for 150 minutes per week as outlined in current CBA).
- Current PE teacher works 0.5 FTE between Blodgett Elementary and Clemens Primary Schools.
- For students to receive the additional 90 minutes each week, considerations include:
  - Change in master schedule;
  - Provide physical education every day instead of every other day;
  - Determine/ Add space for additional class time. (Additional time conflicts with Rainy Day Recess options for students).
  - Adjust or add teacher FTE for additional instructional minutes:
    - Add licensed PE specialist time OR
    - Adjusting classroom teacher FTE to provide additional instructional minutes.
- Maintaining music instruction and adding PE minutes *provided by licensed PE specialist* creates additional prep/ non-instructional time for elementary classroom teacher in the amount of ninety (90) additional minutes per week.
  - Current CBA:
    - Article 29 (B) – Teacher Preparation Time  
*Teachers in grades K-5 shall be provided 30 minutes per day or 150 minutes per week for preparation time. Teachers in grades K-5 shall be provided thirty (30) continuous uninterrupted minutes daily for the teacher’s use in planning for his/her teaching assignment. The District shall schedule each 30-minute block between the time when students are required to report to class for instruction in the morning and the time when students are dismissed from instruction in the afternoon. Expedited bargaining will happen if schedule change occurs. (Semester vs trimester.)*

**Philomath Elementary School:**

- Students currently participate in PE two days each week and on some Fridays.
  - 2<sup>nd</sup>-4<sup>th</sup>: 30 minutes per day on two days and every third Friday for 30 minutes, averaging 80 minutes per week. (Other days of each week are dedicated to Music).
  - 5<sup>th</sup> Grade: 35 minutes per day on two days and every other Friday for 30 minutes, averaging 85 minutes per week. (Other days of each week are dedicated to Music).
- Current PE teacher works 1.0 FTE at Philomath Elementary School.
- For students to receive the additional minutes each week, considerations include:
  - Change in master schedule;
  - Provide physical education every day instead of every other day;
  - Determine/ Add space for additional class time. (Gym already used for PE while cafeteria and outside play shed are used for recess and lunch activities).
  - Adjust or add teacher FTE for additional instructional minutes:
    - Add licensed PE specialist time OR
    - Adjusting classroom teacher FTE to provide additional instructional minutes.

- Maintaining music instruction and adding PE minutes *provided by licensed PE specialist* creates additional prep/ non-instructional time for elementary classroom teachers.
  - Current CBA:
    - Article 29 (B) – Teacher Preparation Time
 

*Teachers in grades K-5 shall be provided 30 minutes per day or 150 minutes per week for preparation time. Teachers in grades K-5 shall be provided thirty (30) continuous uninterrupted minutes daily for the teacher’s use in planning for his/her teaching assignment. The District shall schedule each 30-minute block between the time when students are required to report to class for instruction in the morning and the time when students are dismissed from instruction in the afternoon. Expedited bargaining will happen if schedule change occurs. (Semester vs trimester.)*

**Philomath Middle School:**

- Class periods are 45 minutes in length on M-Th and 30 minutes on Friday.
- With music remaining a priority in Philomath, students in 6<sup>th</sup> grade Band participate in Music rather than PE each Friday.
- Two teachers (2.0 FTE) provide physical education instruction at PMS.
- For 6<sup>th</sup> grade students to receive the additional 135/105 minutes, the school would need to:
  - Change the entire master schedule;
  - Provide physical education every day rather than alternation with music education;
  - Eliminate an elective opportunity to add physical education minutes;
  - Add teacher FTE for additional minutes.
- For 7<sup>th</sup>-8<sup>th</sup> grade students to receive the additional 15 minutes, the school would need to:
  - Change the entire master schedule;
  - Eliminate an elective opportunity to add physical education minutes; and/or
  - Adding teacher FTE for additional minutes.
- Determine/ Add space for additional class time. (Gym already used for PE; limited availability of multi-purpose room).

**Philomath Academy (K-8):**

- Currently limited access to physical education for majority of student enrolled at PA.
- Pearson is the electronic instructional platform being utilized for the majority of students.
- Currently discussing resolution to engage all students in physical education.

**Philomath School District:**

- The Philomath School District maintains a commitment to the goodness of instruction in the Arts *and* Physical Education for all K-12 students.
- Consider adjustment to professional learning time each Friday afternoon to allow for additional instructional time for PE.

**Additional Data:**

- Extra-Curricular Athletic Participation Numbers:

School	Participation Numbers	
	2021-2022	Fall 2022-2023
Philomath Middle School	208	80
Philomath High School	477	201

- Philomath Youth Activities Club Participation:

Sport	Participation Numbers	
	2020-2021	2021-2022
Football	62	67
Volleyball	79	88
Basketball	N/A	195
Baseball/ Softball	254	324
Clubhouse After-School	63	
STARS After-School	67	



# Philomath School District 17J

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

*Graduate EVERY student and transition each into a job, training, or college.*

Division 22 Standards  
2021-2022  
Instructional Materials Adoption  
OAR 581-022-2355

### Instructional Materials Adoption Status:

School	Grade(s)	Adopted ELA Materials
Blodgett Elementary	K-4	<b>Into Reading (HMH)</b> (Adopted 05/19/2022)
Clemens Primary	K-1	<b>Into Reading (HMH)</b> (Adopted 05/19/2022)
Philomath Elementary	2-5	<b>Into Reading (HMH)</b> (Adopted 05/19/2022)
Philomath Middle	6-8	<b>Amplify ELA</b> (Approved 03/14/2022)
Philomath High School	9-12	Request for Postponement
Philomath Academy	K-12	<b>Pearson Online</b> (Independent Adoption Approved 05/19/2022)

### Corrective Action for Philomath High School:

- Request approval of adoption and implementation postponement, delaying implementation to the fall of 2023.
- Formation of ELA instructional materials adoption team to review and select recommendation(s) for adoption.
- Present recommendation(s) to PSD School Board by June 30, 2023.

School	Grade(s)	Adopted ELD Materials
Blodgett Elementary	K-2	Into Reading (HMH)
	3-4	Into Reading (HMH) REACH for Reading (Nat Geo)
Clemens Primary	K-1	Into Reading (HMH)
Philomath Elementary	2-5	Into Reading (HMH) REACH for Reading (Nat Geo)
Philomath Middle	6-8	3-D English (HMH) INSIDE (Nat Geo)
Philomath High School	9-12	3-D English (HMH) INSIDE (Nat Geo)
Philomath Academy	K-12	<b>Pearson Online</b> (Independent Adoption Approved 05/19/2022)

### State Instructional Materials Adoption Schedule:

- The Oregon Department of Education has an instructional materials adoption cycle in place.



<b>Content Area</b>	<b>Adoption</b>	<b>Implementation</b>
English Language Arts (ELA)	Spring 2022	Fall 2022
English Language Development (ELD)	Spring 2022	Fall 2022
Mathematics	Spring 2023	Fall 2023
Science	Spring 2024	Fall 2024
Health and Physical Education	Spring 2025	Fall 2025
Social Science	Spring 2026	Fall 2026
World Language	Spring 2027	Fall 2027

- A school district may choose the following:
  - Adopt and implement materials from State-approved list.
  - Adopt and implement materials not on State-approved list (Independent Adoption), demonstrating ability to meet the same requirements as approved materials.
  - Postpone adoption of instructional materials for an additional school year, with demonstrated need.



### BUDGET COMMITTEE CANDIDATE INFORMATION SHEET

Please fill out this form and return it to the Philomath School District Administration Office: 1620 Applegate Street, Philomath, OR 97370. APPLICATIONS ARE DUE BY 12:00 NOON, ON FRIDAY, SEPTEMBER 30, 2022.

Qualifications for Appointment: Candidate must live in the district; be a qualified voter in the district; and must not be an officer or employee of the school district. The School Board will review applications and make appointments at the October 20, 2022 Board meeting. Term of appointment is 3 years, unless otherwise noted in order to fill a vacancy.

NAME Craig McDaniel DATE 9/28/22  
 BUSINESS ADDRESS \_\_\_\_\_ PHONE 541-760-9306  
 HOME ADDRESS 2286 Dawnwood Dr PHONE 541-929-7174  
 EMAIL ADDRESS clmcdanielfam@gmail.com  
 OCCUPATION Financial Data Analyst  
 SCHOOL/UNIVERSITY/COLLEGE ATTENDED OSU  
 NUMBER OF YEARS LIVING IN THE PHILOMATH SCHOOL DISTRICT 17  
 PRECINT WHERE YOU ARE REGISTERED TO VOTE 15.1

Do you have children in the School District?  Yes  No

If so, which schools?  CLEMENS PRIMARY SCHOOL  PHILOMATH MIDDLE SCHOOL  
 PHILOMATH ELEMENTARY  PHILOMATH HIGH SCHOOL  
 BLODGETT ELEMENTARY  KINGS VALLEY CHARTER SCHOOL  
 PHILOMATH ACADEMY

Have you worked on any School Committees?  Yes  No

If so, which committees? Budget Committee  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Other Community or Business Activities  
PHRED Mentor 2017-2021  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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RECEIVED  
SEP 30 2022

What qualifications or interests do you have that will help you as a budget committee member?

As a financial data analyst for Ivanti, I am very comfortable working with financial data. I would consider myself to be an expert user of MS Excel, MS Access, MS Power BI, Domo and Oracle BI software tools. I am also a parent of six kids, two of which who are currently attending PHS and four who have recently graduated from there. I am very involved with my twin daughters school activities and see many of the challenges Philomath Kids deal with.

What do you perceive the job of a budget committee member to be?

As a member of the Budget Committee, I work with other committee members, the School Board, Superintendent and Director of Finance & Operations to keep the Philomath School District financially stable, while providing the best possible education for Philomath children.

What would you hope to accomplish as a budget committee member?

As a Budget Committee member, I hope to continue to provide valued input through my skills as a financial data analyst, as a veteran Budget Committee member and as a parent of six kids who have all attended school in Philomath.

How would you balance the needs of all students in the decisions you make as a budget member?

I believe that the Budget Committee decisions must ensure a basic, well rounded, quality education that prepares all students for their post high school plans. A second priority is to provide opportunities for life enriching activities such as sports, arts, and clubs.

Craig McDaniel

Candidate Signature

9/28/22

Date

## Benton County School District 17J

### Reprint Check Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:**

**From Date:** 09/01/2022

**To Date:** 09/30/2022

**From Check:**

**To Check:**

**From Voucher:**

**To Voucher:**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
185	09/14/2022	BUCHANAN, JENNIFER	\$114.38	1092	Printed	Expense	<input type="checkbox"/>		
186	09/14/2022	HALL, ELAINE	\$87.08	1092	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
241	09/20/2022	ELLINGSON, JAMON	\$89.51	1099	Printed	Expense	<input type="checkbox"/>		
242	09/20/2022	Net World Sports	\$1,615.99	1099	Printed	Expense	<input type="checkbox"/>		
243	09/20/2022	RADOSEVICH, LYNN	\$762.00	1099	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
244	09/20/2022	SKAAR, BRIAN	\$116.45	1099	Printed	Expense	<input type="checkbox"/>		
245	09/28/2022	GET AIR EUGENE, LLC	\$2,075.00	1113	Printed	Expense	<input type="checkbox"/>		
1354	09/08/2022	MID-VALLEY SOCCER REFEREES ASSOCIATION	\$6,153.50	1073	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1355	09/08/2022	COTTAGE GROVE HIGH SCHOOL	\$100.00	1074	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1356	09/08/2022	SWEET HOME HIGH SCHOOL	\$100.00	1075	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1357	09/08/2022	HAVEN BARRETT CHOREOGRAPHY	\$930.00	1076	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1358	09/08/2022	TWA PHOTOGRAPHY	\$96.00	1077	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1359	09/08/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$616.00	1078	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1360	09/08/2022	VARSITY SPIRIT FASHION	\$1,322.00	1079	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1361	09/08/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$181.15	1080	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1362	09/08/2022	TURSI SPORTS, INC.	\$2,606.65	1081	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1363	09/08/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$22.75	1083	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1364	09/08/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$65.50	1084	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1365	09/08/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$657.75	1085	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1366	09/19/2022	COVER BLUE APPAREL	\$800.00	1095	Printed	Expense	<input type="checkbox"/>		
1367	09/19/2022	DOWN HOME PRINTING	\$688.00	1095	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	

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1368	09/19/2022	KRAYZIE ENTERTAINMENT LLC.	\$500.00	1095	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1369	09/19/2022	MID-VALLEY BASKETBALL OFFICIALS ASSOC.	\$3,080.00	1095	Printed	Expense	<input type="checkbox"/>		
1370	09/19/2022	MINERS GRADUATE SERVICES	\$100.00	1095	Printed	Expense	<input type="checkbox"/>		
1371	09/19/2022	NORTH MARION HIGH SCHOOL	\$250.00	1095	Printed	Expense	<input type="checkbox"/>		
1372	09/19/2022	OCCA	\$100.00	1095	Printed	Expense	<input type="checkbox"/>		
1373	09/19/2022	RAISED DECALS, LLC	\$297.60	1095	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1374	09/19/2022	SAM BARLOW HIGH SCHOOL	\$275.00	1095	Printed	Expense	<input type="checkbox"/>		
1375	09/19/2022	TARA MAHONEY	\$3,150.00	1095	Printed	Expense	<input type="checkbox"/>		
1376	09/19/2022	OSU MOTOR POOL	\$200.00	1056	Not Printed	Expense	<input type="checkbox"/>		
1377	09/19/2022	OSU MOTOR POOL	\$103.52	1096	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
1378	09/19/2022	TRAINI, NICK	\$54.16	1097	Printed	Expense	<input type="checkbox"/>		
1379	09/19/2022	LARSON, STEFANIE	\$30.00	1098	Printed	Expense	<input type="checkbox"/>		
1380	09/30/2022	LES & BOB'S SPORTS & APPAREL, INC.	\$2,193.50	1118	Printed	Expense	<input type="checkbox"/>		
1381	09/30/2022	MID-VALLEY VOLLEYBALL OFFICIALS ASSOC.	\$2,600.50	1118	Printed	Expense	<input type="checkbox"/>		
1382	09/30/2022	OCCA	\$150.00	1118	Printed	Expense	<input type="checkbox"/>		
21512	09/08/2022	OSU - PRINTING & MAILING SERVICES	\$4,196.49	1086	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21513	09/15/2022	ARMORZONE	\$5,125.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21514	09/15/2022	BEARCOM	\$1,104.43	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21515	09/15/2022	BIG'S TREE SERVICE, LLC	\$10,000.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21516	09/15/2022	CARLISLE, SELAH	\$202.50	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21517	09/15/2022	CENTRAL WELDING SUPPLY CO., INC	\$15,009.49	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	

## Benton County School District 17J

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21518	09/15/2022	CENTURLINK	\$71.48	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21519	09/15/2022	CERTIFIED SYSTEMS, INC.	\$880.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21520	09/15/2022	CINTAS CORP	\$9,586.82	1091	Printed	Expense	<input type="checkbox"/>		
21521	09/15/2022	CONSUMERS POWER INC	\$462.15	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21522	09/15/2022	CORVALLIS CLINIC PC	\$586.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21523	09/15/2022	CORVALLIS HEATING, LLC	\$369.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21524	09/15/2022	CORVALLIS RENTAL EQUIPMENT, INC.	\$1,346.56	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21525	09/15/2022	CTX	\$1,174.22	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21526	09/15/2022	DENNIS GIBSON CONSTRUCTION, INC	\$5,455.34	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21527	09/15/2022	DEPARTMENT OF ADMINSTRATIVE SERVICES	\$383.19	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21528	09/15/2022	DOUBLE EAGLE PAVING, LLC	\$1,818.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21529	09/15/2022	EDNETICS, INC.	\$18,166.57	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21530	09/15/2022	ELEMENT GRAPHICS, INC.	\$2,857.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21531	09/15/2022	FIFTH THIRD BANK	\$27,377.55	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21532	09/15/2022	GARLAND/DBS, INC.	\$189,620.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21533	09/15/2022	GARRETT HEMANN ROBERTSON	\$2,867.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21534	09/15/2022	HAMMERQUIST INC.	\$797.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21535	09/15/2022	HOME DEPOT, THE	\$4,939.78	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21536	09/15/2022	HUB INTERNATIONAL	\$5,700.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21537	09/15/2022	INDUSTRIAL WELDING SUPPLY INC	\$142.56	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21538	09/15/2022	KING, ELIZABETH	\$277.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21539	09/15/2022	LINN-BENTON COMMUNITY COLLEGE	\$277.69	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	

## Benton County School District 17J

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21540	09/15/2022	LINN-BENTON-LINCOLN ESD	\$200.00	1091	Printed	Expense	<input type="checkbox"/>		
21541	09/15/2022	MAINLINE PUMP & IRRIGATION	\$19.25	1091	Printed	Expense	<input type="checkbox"/>		
21542	09/15/2022	MITCHELL, LYNDA	\$258.00	1091	Printed	Expense	<input type="checkbox"/>		
21543	09/15/2022	MPTV	\$11,727.84	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21544	09/15/2022	NEW MORNING BAKERY	\$2,447.60	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21545	09/15/2022	NORTHSIDE ELECTRIC	\$11,363.87	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21546	09/15/2022	ODP BUSINESS SOLUTIONS, LLC	\$1,375.34	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21547	09/15/2022	OREGON GOVERNMENT ETHICS COMMISSION	\$768.35	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21548	09/15/2022	OREGON SCHOOL BOARDS ASSOC	\$1,419.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21549	09/15/2022	PACIFIC POWER	\$14,192.24	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21550	09/15/2022	PHILOMATH HIGH SCHOOL	\$2,600.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21551	09/15/2022	REXIUS FOREST BY-PRODUCTS INC	\$12,040.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21552	09/15/2022	SAIF CORPORATION	\$3,911.54	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21553	09/15/2022	SCOTT, CHARLIE	\$260.50	1091	Printed	Expense	<input type="checkbox"/>		
21554	09/15/2022	SMITH GLASS SERVICE INC	\$726.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21555	09/15/2022	STAPLES BUSINESS ADVANTAGE	\$401.90	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21556	09/15/2022	TK ELEVATOR CORP.	\$825.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21557	09/15/2022	VALLEY FIRE CONTROL, INC.	\$2,096.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21558	09/15/2022	WALTER E. NELSON OF EUGENE	\$771.05	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21559	09/15/2022	WOOS FLOORING	\$2,885.00	1091	Printed	Expense	<input checked="" type="checkbox"/>	09/30/2022	
21560	09/30/2022	AFLAC	\$45.50	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21561	09/30/2022	AMERICAN FIDELITY	\$3,500.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21562	09/30/2022	AMERICAN FIDELITY - INS	\$3,754.70	1109	Printed	Payroll Ded	<input type="checkbox"/>		

## Benton County School District 17J

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21563	09/30/2022	AMERICAN FIDELITY ASSURANCE CO - 403b	\$3,880.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21564	09/30/2022	AMERIPRISE FINANCIAL SERVICES, INC.	\$290.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21565	09/30/2022	CREDIT SERVICES OF OREGON, INC.	\$589.49	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21566	09/30/2022	DOJ - Child Support	\$261.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21567	09/30/2022	INVESCO INVESTMENT SERVICES, INC.	\$4,195.22	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21568	09/30/2022	NEWPORT TRUST COMPANY	\$4,053.57	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21569	09/30/2022	OSEA	\$1,942.14	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21570	09/30/2022	PenServ Plan Services, Inc/ Foresters	\$1,280.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21571	09/30/2022	PHILOMATH EDUCATION ASSOC	\$693.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21572	09/30/2022	PRUDENTIAL ANNUITIES	\$1,064.30	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21573	09/30/2022	RAY KLEIN INC.	\$622.12	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21574	09/30/2022	TEXAS LIFE	\$660.93	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21575	09/30/2022	VOYA RETIREMENT INSURANCE AND ANNUITY CO	\$435.00	1109	Printed	Payroll Ded	<input type="checkbox"/>		
21576	09/30/2022	1ST DAY SCHOOL SUPPLIES	\$17,085.95	1115	Printed	Expense	<input type="checkbox"/>		
21577	09/30/2022	ADVANCED WOODCRAFT	\$1,895.00	1115	Printed	Expense	<input type="checkbox"/>		
21578	09/30/2022	AT&T MOBILITY	\$179.11	1115	Printed	Expense	<input type="checkbox"/>		
21579	09/30/2022	AT&T ONENET SERVICE	\$25.42	1115	Printed	Expense	<input type="checkbox"/>		
21580	09/30/2022	ATMOSPHERE GLOBAL, LLC	\$709.20	1115	Printed	Expense	<input type="checkbox"/>		
21581	09/30/2022	BE EMPOWERED, LLC	\$3,150.00	1115	Printed	Expense	<input type="checkbox"/>		
21582	09/30/2022	CENTRAL MECHANICAL, LLC	\$751.50	1115	Printed	Expense	<input type="checkbox"/>		
21583	09/30/2022	CENTRAL WELDING SUPPLY CO., INC	\$1,749.15	1115	Printed	Expense	<input type="checkbox"/>		



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21584	09/30/2022	CERTIFIED SYSTEMS, INC.	\$110.00	1115	Printed	Expense	<input type="checkbox"/>		
21585	09/30/2022	COSA	\$11,377.00	1115	Printed	Expense	<input type="checkbox"/>		
21586	09/30/2022	CREATIVE GRAPHICS	\$150.00	1115	Printed	Expense	<input type="checkbox"/>		
21587	09/30/2022	CRIMINAL INFORMATION SERVICES, INC.	\$372.00	1115	Printed	Expense	<input type="checkbox"/>		
21588	09/30/2022	CTX	\$2,369.98	1115	Printed	Expense	<input type="checkbox"/>		
21589	09/30/2022	CUPCAKE HOORAY!	\$120.00	1115	Printed	Expense	<input type="checkbox"/>		
21590	09/30/2022	ENVIRONMENTAL INSPECTION SERVICES	\$1,200.00	1115	Printed	Expense	<input type="checkbox"/>		
21591	09/30/2022	FERGUSON ENTERPRISES, INC.	\$174.36	1115	Printed	Expense	<input type="checkbox"/>		
21592	09/30/2022	J.W. PEPPER & SONS, INC.	\$387.50	1115	Printed	Expense	<input type="checkbox"/>		
21593	09/30/2022	KAPLAN, CAMILLE	\$248.00	1115	Printed	Expense	<input type="checkbox"/>		
21594	09/30/2022	LINN BENTON TRACTOR COMPANY	\$639.19	1115	Printed	Expense	<input type="checkbox"/>		
21595	09/30/2022	NAPA AUTO PARTS	\$983.19	1115	Printed	Expense	<input type="checkbox"/>		
21596	09/30/2022	NORTHSIDE ELECTRIC	\$2,685.00	1115	Printed	Expense	<input type="checkbox"/>		
21597	09/30/2022	NORTHWEST NATURAL GAS CO.	\$1,685.31	1115	Printed	Expense	<input type="checkbox"/>		
21598	09/30/2022	ODP BUSINESS SOLUTIONS, LLC	\$995.46	1115	Printed	Expense	<input type="checkbox"/>		
21599	09/30/2022	PACIFIC POWER	\$20,559.23	1115	Printed	Expense	<input type="checkbox"/>		
21600	09/30/2022	PLATT ELECTRIC SUPPLY INC	\$5.06	1115	Printed	Expense	<input type="checkbox"/>		
21601	09/30/2022	PYAC	\$150.00	1115	Printed	Expense	<input type="checkbox"/>		
21602	09/30/2022	RENEWABLE RESOURCE GROUP, INC.	\$76.00	1115	Printed	Expense	<input type="checkbox"/>		
21603	09/30/2022	SCHOOL MATE	\$675.00	1115	Printed	Expense	<input type="checkbox"/>		
21604	09/30/2022	SOCIAL STUDIES SCHOOL SERVICE	\$466.35	1115	Printed	Expense	<input type="checkbox"/>		
21605	09/30/2022	SPAETH LUMBER COMPANY	\$262.61	1115	Printed	Expense	<input type="checkbox"/>		

## Benton County School District 17J

### Reprint Check Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:**

**From Date:** 09/01/2022

**To Date:** 09/30/2022

**From Check:**

**To Check:**

**From Voucher:**

**To Voucher:**

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
21606	09/30/2022	STUDIES WEEKLY	\$1,210.28	1115	Printed	Expense	<input type="checkbox"/>		
21607	09/30/2022	US BANK EQUIPMENT FINANCE	\$1,337.07	1115	Printed	Expense	<input type="checkbox"/>		
21608	09/30/2022	WALTER E. NELSON OF EUGENE	\$376.55	1115	Printed	Expense	<input type="checkbox"/>		
46004	09/30/2022	PEARSON, CAROL A	\$1,268.17	6	Printed	Payroll	<input type="checkbox"/>		
46005	09/30/2022	GRUVER, SHELLY A	\$6,202.82	7	Printed	Payroll	<input type="checkbox"/>		
46006	09/30/2022	BUSHNELL, DIANA B	\$1,087.32	8	Printed	Payroll	<input type="checkbox"/>		
46007	09/30/2022	FIRTH, ALEX L	\$1,268.06	8	Printed	Payroll	<input type="checkbox"/>		
46008	09/30/2022	MORRISON, MARSHALL A	\$304.07	8	Printed	Payroll	<input type="checkbox"/>		
46009	09/30/2022	WEEBER, KYAH M	\$199.08	8	Printed	Payroll	<input type="checkbox"/>		
46010	09/30/2022	HEIKEN, LAURA M	\$632.95	8	Printed	Payroll	<input type="checkbox"/>		
46011	09/30/2022	LAW, RANDALL K	\$124.20	8	Printed	Payroll	<input type="checkbox"/>		
46012	09/30/2022	SCHWINABART, DARLA J	\$3,091.09	8	Printed	Payroll	<input type="checkbox"/>		
46013	09/30/2022	MANESS, KIMBERLY D	\$4,892.86	8	Printed	Payroll	<input type="checkbox"/>		
46014	09/30/2022	SKAAR, LINDA M	\$3,930.28	8	Printed	Payroll	<input type="checkbox"/>		
46015	09/30/2022	SLATER, JORDYNN N	\$873.33	9	Printed	Payroll	<input type="checkbox"/>		
Total Amount:			\$538,666.96						

**End of Report**

CONSENT AGENDA

October 20, 2022

Updated: 10/14/22 12:19 PM

A. List of Bills:

- 1. September 2022

B. Minutes:

- 1. Regular Session – September 15, 2022

C. Resolution:

- 1. None at this time

D. Leave of Absence:

- 1. Diane Prieue – Leave requested for April 24-28, 2023

E. Out of State Travel:

- 1. Seattle, WA – Performing Arts: Western International Clinic: travel November 18-21, 2022.

F. Personnel/Staffing Adjustments:

1. Retirements:

- i. None at this time

2. Resignations:

- i. Technology Coordinator Jennifer Kessel - effective 10-7-2022
- ii. Custodian Keith Spaulding – effective 10-14-2022
- iii. Assistant Softball Coach Hannah Williams
- iv. Assistant Softball Coach Cynthia Zerby

3. New Hires:

- i. PMS IA Rebecca Davis
- ii. Pool Manager Ruth Cropp
- iii. Pool Director Eugenia Moone
- iv. Student Services Specialist Gemma Punzo
- v. CPS IA Matthew Miller

4. Staff Reassignments/Changes in FTE:

- i. Asst swim coach to Var. swim coach Iliana Kaiser
- ii. PMS IA - .81-.87 FTE Shannon Burton
- iii. PMS IA - .81-.87 FTE Katrina Kildea
- iv. PHS IA - .81-.87 FTE Kathy Bauer
- v. BES IA – additional 1 hour Elizabeth Gassner
- vi. PES IA to Life Skills Teacher Elizabeth King
- vii. PES Playground asst. to IA Cynthia Zerby

5. Coaches:

- i. PHS Assistant Football Coach Lance Faxon
- ii. PHS Assistant Volleyball Coach Brittani Rebeiz
- iii. PHS Assistant Swim Coach Hannah Lee

6. Extra Duty Assignments:

- i. PHS Drama Advisor Shannon Webb
- ii. PHS Drama Advisor Jolene Latz
- iii. PMS Yearbook Soliana Sapp

# REGULAR SESSION

## Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

9/15/2022 07:00 PM

### A. REGULAR SESSION ~

**1. Call to Order:** The Regular Session of the Philomath School District Board of Directors was called to order by Board Chair, Rick Wells, on September 15, 2022, at 7:05 p.m. at the Philomath School District Boardroom (1620 Applegate Street, Philomath, OR). Those in attendance included Philomath School Board of Directors, Rick Wells, Erin Gudge, Christopher McMorran, Karen Skinkis and Joe Dealy; Superintendent, Susan Halliday; Business Manager, Jennifer Griffith; Philomath News Reporter, Brad Fuqua; Board Executive Assistant, Lillian Edmonds and incoming Executive Assistant, Michele McRae.

**i. Pledge of Allegiance:** Led by Director Skinkis.

**ii. Request for Agenda Modifications:** No requests.

### 2. Student Government Report

i. Brooke Moade, ASB Co-president reported on PHS activities. They have added an extended lunch program. Students can get an extra 15 minutes at lunch time if needed and if they meet the criteria. Two events have taken place so far this school year: Freshman orientation and First Day assembly. Upcoming events include: Several Tailgaters happening for various sports. Oregonian Cup Assembly to receive the Oregonian cup on October 7th. Homecoming will be October 17-21. The homecoming court will be selected differently this year to represent all students.

### 3. Public Comment

i. Director Wells read a portion of the letter submitted by David and Deborah Alba. The letter requested that the school district uphold the First Amendment and Intellectual Freedom. The school library has a responsibility to provide books that help students learn about themselves and the world around them, meeting the needs of a diverse population. Living in a pluralistic society requires that we all honor every ones values and opinions without suppressing any one voice.

ii. Marit Bovbjerg: She bought the book "*Flamer*" to read and she felt that the book was not inappropriate. She recapped the gist of the book. She noted that it is important to have books about all kinds of kids. Bullying happens and it is good to have books that all can relate to.

iii. David Alley: He read the book "*Flamer*" and he can relate to being bullied as he was growing up. He remembers the highs and lows of his experiences. He feels that the book is appropriate for high school and middle school students.

### B. REPORTS~

#### 1. Association Reports

i. PEA – No Report

ii. OSEA – No Report

## 2. Superintendent Report

- i. Welcome Back: The first week started smoothly and we had all staff together for the in-service breakfast.
- ii. Together we Rise: T-shirts were made to emphasize that we need to do this together. The important areas to remember are: respect, include, support and elevate.
- iii. Leadership Staff: Susan thanked all of the individuals that were involved in planning and implementing a wonderful start to the school year.
- iv. Open House went really well. People were happy to be back in person.
- v. Native Land Agreement. Lincoln County has a statement that will be used at the District Professional Development on October 7<sup>th</sup>. Director Skinkis, questioned what the plan is for the Siletz flag that was given to the city. Superintendent Halliday noted that nothing has been decided yet.

## 3. Financial Report

- i. Jennifer Griffith, Business Manager, reported that the business office has been very busy with onboarding new staff and getting started on the new school year. Enrollment is up to about what it was during the middle of COVID. The budget committee vacancies are posted and being accepted until September 30<sup>th</sup>. Applications will be reviewed and vacancies filled.

## C. STRATEGY AND DISCUSSION ~

### 1. Library Acquisition Process: Ashley Folgate and Kiki Klipfel

- i. Library Acquisition is guided by Policy IIA and by best practices as outlined in the Collection Development Manual. It is also guided by the principles set forth in the Library Bill of Rights.
- ii. There are five libraries in PSD. The staff includes three library media assistants and one media specialist/librarian.
- iii. Intellectual Freedom: This is the right of every individual to both seek and receive information from all points of view without restriction.
- iv. Books can be mirrors and books can be windows.
- v. Types of Reading in Schools: There is independent reading where students choose their own books. And there is required reading where books are required for every student within a classroom to read and is part of the curriculum.
- vi. Selecting Books: Some resources are:
  1. Booklist
  2. School library journal
  3. Kirkus Reviews
  4. Horn Book
  5. Bulletin for the Center for Children's Books
- vii. The main goal of book selection is to acquire books we think students will be excited to read. Once books have been selected and ordered we get them ready to go on the shelves. They have shifted to Genrefying books in the way they are shelved in the library.
- viii. All supplementary materials and library media resources will be selected cooperatively by teachers, principals, librarians and sometimes with the assistance of students and parents.
- ix. Challenge of instructional materials starts with an informal conversation between the person(s) and the staff member(s) using the material. If the outcome is not satisfactory, a formal challenge may follow. Community members are encouraged to use IIA-AR (3), Challenge Request for Instructional Materials. The form encourages the person(s) to give as much information as possible. It also welcomes the person(s) to suggest other materials that may be suitable. Forms are submitted to the Superintendent.

x. Director Wells asked about how a review committee would be chosen? The superintendent would appoint the committee within 10 days of the request. Item G in the policy addresses this process.

## 2. State Report Card

i. Superintendent Halliday reported that the State Report Cards have not been released yet. Narrative data is due tomorrow. October 13<sup>th</sup> is the public release date. Susan noted that several students opted out of the state tests this past year, so this doesn't reach the 95% participation goal that ODE would like to have.

## 3. KVCS/PSD Joint Board Meeting Scheduling

i. Director Wells will send out information as soon as he hears from KVCS about possible dates.

# D. DISCUSSION & ACTION ITEMS ~

## 1. Student Representation on Board

i. Director McMorran and Director Skinkis have put together some guidelines for selecting a student representative to be on the School Board. The policy that covers this process is Policy BCBA. Director McMorran suggested some changes to the language in the policy as presented in the packet. He read the suggested changes (in red) to the policy:

The student representative shall receive notice of **non-executive session** meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. **The student representative shall not be permitted to attend executive session meetings.** The student representative shall not be a voting member of the Board and will not be permitted to make motions or second motions. **However, the student representative shall be entitled to a vote and the ability to make and second motions on the selection of the next student representative.**

The student representative shall be installed on the Board through the following Oath of Office:

"I \_\_\_\_\_, will support the Constitution and the laws of the United States, the state of Oregon and the laws thereof, and the policies of the Philomath School District, and will discharge the duties of Student Representative to the **Philomath School District Board of Education** to the best of my ability."

II. Director McMorran made a motion to amend the policy to reflect the suggested changes. Second: Director Skinkis. Motion Passed: 5-0

## 2. Policies (Second Reading)

i. Policy GBL had been tabled at the August Board meeting to determine why it specifically mentions teacher and doesn't refer to all staff. OSBA was contacted and they informed the Board that the policy must reference teachers, but it may also include other staff. Director Gudge moved that Policy GBL be approved using the term "staff member". Second: Director McMorran. Motion passed: 5-0.

## 3. COVID-19 Management Plan Approval

i. Superintendent Halliday reported that these plans replace the Operational Blueprint plans from last year. The committee that worked on these plans took a generic template and then tailored it to each school. Director Dealy moved to accept the plans as presented in the packet. Second: Director Gudge. Motion passed: 5-0.

## 4. Native Land Agreement

i. Table for now.

## 5. PSD/CTSI MOAs for PHS & PMS Mascots

i. The MOAs with the Confederated Tribes of the Siletz Indians provides for the use of the mascot designs at PHS and PMS. It also deals with providing curriculum for instruction. Director Dealy moved to accept the Memorandum of Agreements as stated. Second: Director McMorran. Motion

passed: 5-0. On October 7th there will be a presentation of curriculum during staff professional development.

**6. OSBA Board Of Director Position 10 Nomination**

i. No nominations

**7. Consent Agenda**

i. The Out of State travel for Boys and Girls Basketball teams, to go to Ketchikan, AK, in December was questioned by the Board as to what happens if someone contracts COVID on this trip.

Superintendent Halliday asked school administrators to come up with a Plan B in case COVID is a problem. Director Gudge made a motion to approve the consent agenda as presented in the packet. Second: Director Skinkis. Motion passed: 5-0.

**E. MEETING CLOSURE ~**

**1. Next Meeting Agenda Items**

i. Director McMorran suggested that they schedule a work session to interview student applicants prior to the October Board meeting. Director Skinkis and Director McMorran will get applications out to students. The plan is to be ready to appoint the Student Representative at the October meeting.

**2. Board Thanks**

i. Director Gudge thanked ASB for the extended lunch period. She also thanked ASB for the shift in the Homecoming court selection to include all students. She thanked the counselors for their great work. She noted the presentation of the librarians and that the open house night was great. Director Dealy thanked all of the staff and students for getting the school year off to a good start. Director McMorran thanked the Safety Town staff and the Philomath Academy staff for filling him in on their programs. He also enjoyed many sports events and has been invited to do axe throwing with Simon Babcock’s class. Director Skinkis thanked all of the staff for their efforts. Director Wells thanked all staff and noted that the in-service breakfast was great. He gave a special thank you to Lillian for supporting the Board.

**3. Adjournment:** The meeting was adjourned at 8:35 p.m.

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Board Chair

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Superintendent

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Date



# Philomath High School

'Home of the Warriors'

## Athletic Team/Club Overnight Request and Supervision Plan

received  
9/20 Bauer

Team/Club: Performing Arts

Head Coach/Advisor: Hall

Destination: Seattle, WA Event: Western International

Departure Date: Nov 18, 2022 Return Date: Nov 21, 2022 Clinic

Transportation Mode (bus, car, etc.): OSU Van (depending on # of students attending)

Account charged: \_\_\_\_\_

### Parent Permission

a) Blanket permission \_\_\_\_\_ b) Specific forms  (attach form if applicable) Family ID

### Supervision Requirements and Plan

#### General Requirements

- Supervisors must be Philomath School District a) employees or b) approved volunteer (over 21 years old).
- Co-ed activities require male and female supervisors (at least 1 must be a PSD employee).
- Annually all supervisors must complete supervision training and mandatory reporter training.
- Ratio of 1 supervisor to 10 students. Exceptions must be pre-approved by principal.
- At the end of all events, supervisors are to remain until all students are picked up.

#### Daytime Supervision

- Supervisors will review daily student behavior expectations and address any issues as they arise.
- Zones of supervision will be established based on the specific logistical and situational needs of the event(s).
- Supervisors will actively supervise, be proactive, and move strategically through the supervision zones.
- Reasonable supervision is expected at all times.
- Bus / vehicle supervision: No supervisor will transport student alone (1 on 1). In large vehicles (i.e. buses) there must be at least 1 adult in addition to the bus driver. Supervisors need to spread out throughout the bus, with the primary position in the back observing all students in front of them.

#### Nighttime Supervision

Same standards apply as daytime, additionally:

- In hotel rooms: a) male and female students sleep separately. b) Supervisors sleep separate from students unless adult is a parent of student(s) in the room. c) Blue tape placed on doors (from supervision training) d) Periodic room checks throughout night; male supervisors check male rooms / female supervisors check female rooms. d) Reasonable lights out times established
- Large space / sleepover style (rented house, gym): a) Supervisors DO sleep in large area, NOT in separate room. b) Supervise sleep at strategic locations- in between points and at exits. c) Separate males and females by space / rooms / or floors. d) Reasonable lights out times establish.

### Supervision Requirements and Plan, Continued

#### Reporting

- Contact school administration in cases of health issues and violations of student conduct code (as discussed in training).
- Mandatory Reporters: As a supervisor of Philomath School District, you are a mandatory reporter. You must report any abuse or neglect concerns immediately to DHS, local law





# Philomath High School

'Home of the Warriors'

## Athletic Team/Club Overnight Request and Supervision Plan

enforcement, and school administration. Do not wait to alert DHS or law enforcement, inform school administration as soon as you are able.

### Important Contact Numbers

1. Benton County Sheriff: 541-766-6858
2. Philomath Police: 541-766-6925
3. Corvallis Police: 541-766-6925
4. DHS: 855-503-7233
5. Mike Bussard and/or Tony Matta (numbers provided to trip leaders)

### Special Supervision Needs

In the space below (or attach) please add any additions to the supervision plan that are unique:

The WIBC staff provides chaperoning during the event. Only the students + myself travel.

\*Will NOT know how many students will be attending until the middle of Oct, due to the audition process.

By signing below I acknowledge that:

1. I am responsible for meeting the requirements of the supervision plan.
2. I am responsible for following PHS policies and procedures.
3. I am responsible for helping to enforce school and district policies.
4. I am responsible for the health and well-being of all students under my care.
5. I will provide reasonable / adequate supervision throughout the duration of the event.
6. I understand that failure to meet any of the criteria named above may lead to disciplinary action up to, and including, dismissal.

### Staff / Coach

Print name

Sign name

\*WIBC provides chaperones\*

1. Erica Hill
- 2.
- 3.
- 4.

### Philomath School District Approved and Trained Chaperone/Supervisor

Need for travel; cannot drive alone w/ single student.

- 1.
- 2.
- 3.
- 4.

APPROVED	DENIED	APPROVED	DENIED	APPROVED	DENIED
<i>[Signature]</i>		<i>[Signature]</i> 09-26-27			
PRINCIPAL		SUPERINTENDENT		PSD BOARD	

(Out of State ONLY)