

Meeting Packet

REGULAR SESSION

5/18/2020

07:00 PM



PHILOMATH SCHOOL DISTRICT 17J

REGULAR SESSION

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath, OR

5/18/2020 07:00 PM

A. EXECUTIVE SESSION ~ 6:00 p.m.

ORS 192.660 (2) (d) to discuss labor negotiations

B. REGULAR SESSION ~ 7:00 p.m.

1. Call to Order & Pledge of Allegiance: Jim Kildea, Chair

C. REPORTS & CORRESPONDENCE ~

1. FAQs/Comments

2. Association Reports

- PEA
- OSEA

D. STRATEGY AND DISCUSSION ~

1. Distance Learning Update

2. Graduation Update

3. Summer School

4. Director of Finance Report

[Board Report \(p. 4\)](#)

[Financials - April 2020 \(p. 5\)](#)

[Fund 284 PES \(p. 8\)](#)

[Fund 285 PMS \(p. 10\)](#)

[Fund 286 PHS \(p. 12\)](#)

5. Superintendent Report

E. ACTION ITEMS ~

1. Consent Agenda

[Consent Agenda - 5/18/20 \(p. 16\)](#)

[Check listing \(p. 17\)](#)

F. MEETING CLOSURE ~

- 1. Board Reports & Thanks**
- 2. Next Meeting Agenda Items**
- 3. Board Requests & Adjournment**

G. IMPORTANT DATES

May 27, 2020	6:00 p.m.	Budget Committee Meeting
June 15, 2020	7:00-9:00 pm	Regular Board Meeting



Philomath School District

Benton County School District No. 17J, 1620 Applegate Street Philomath OR 97370 (541) 929-3169

May 11, 2020

Board Members:

Attached you will find the financial reports for the period ending April 30, 2020.

Since schools have been closed, no new enrollment data is presented with this month's report.

April 2020 General Fund Expenditures totaled \$1,496,140. Expenditures that exceed \$10,000 are as follows:

• Corvallis School District	\$ 30,029	(January Food Service)
• Mid-Columbia Bus Company	\$ 42,115	(March Bus Service)
• Benyon Sports Surfaces	\$ 35,778	(Tennis Court Striping)
• Corvallis School District	\$ 31,241	(February Food Service)
• Double Eagle Paving	\$ 32,766	(PHS Parking Lot Repairs)
• Pacific Power	\$ 10,256	(Monthly Service)
• RWI Construction	\$ 31,200	(Road Improvement/Parking @ CPS)
• Strengthening Rural Families	\$ 11,800	(Early Learning Services)
• Kings Valley Charter School	\$ 185,534	

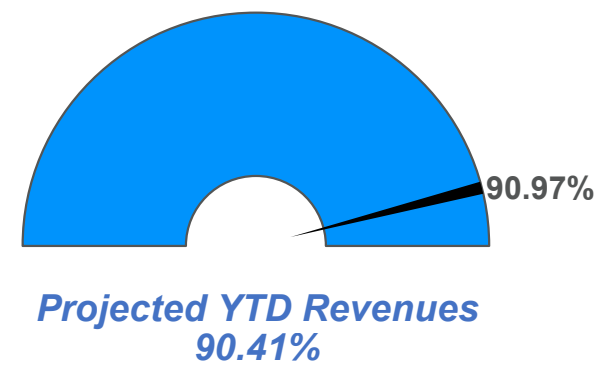
Respectfully Submitted,

Bill Mancuso
Director of Finance & Operations

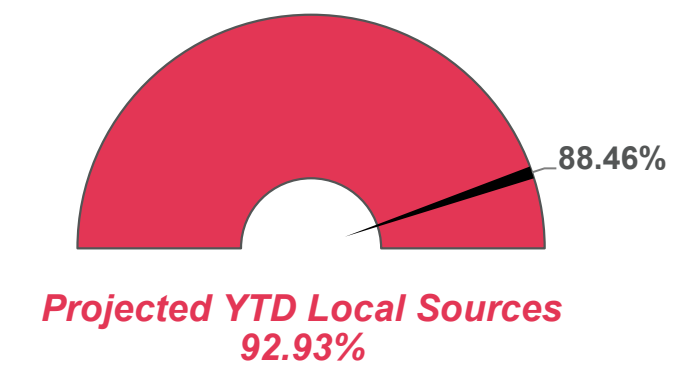
100 General Fund Revenue Dashboard Summary

For the Period Ending April 30, 2020

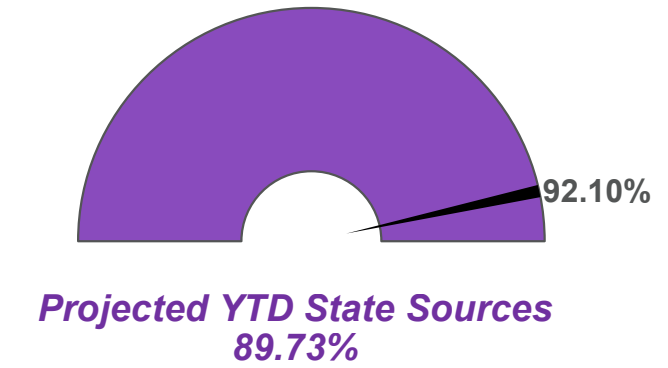
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

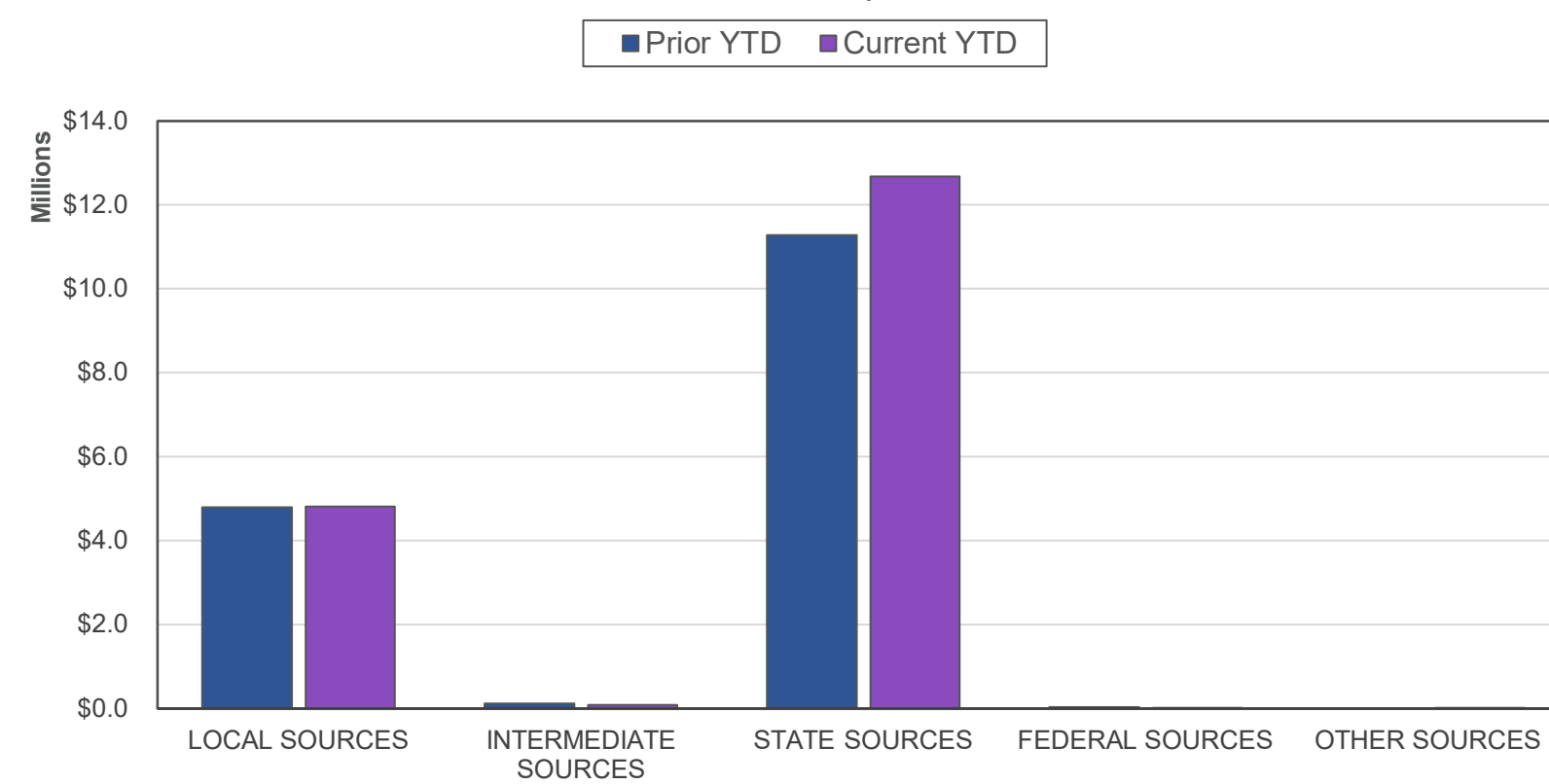


General Fund Revenues

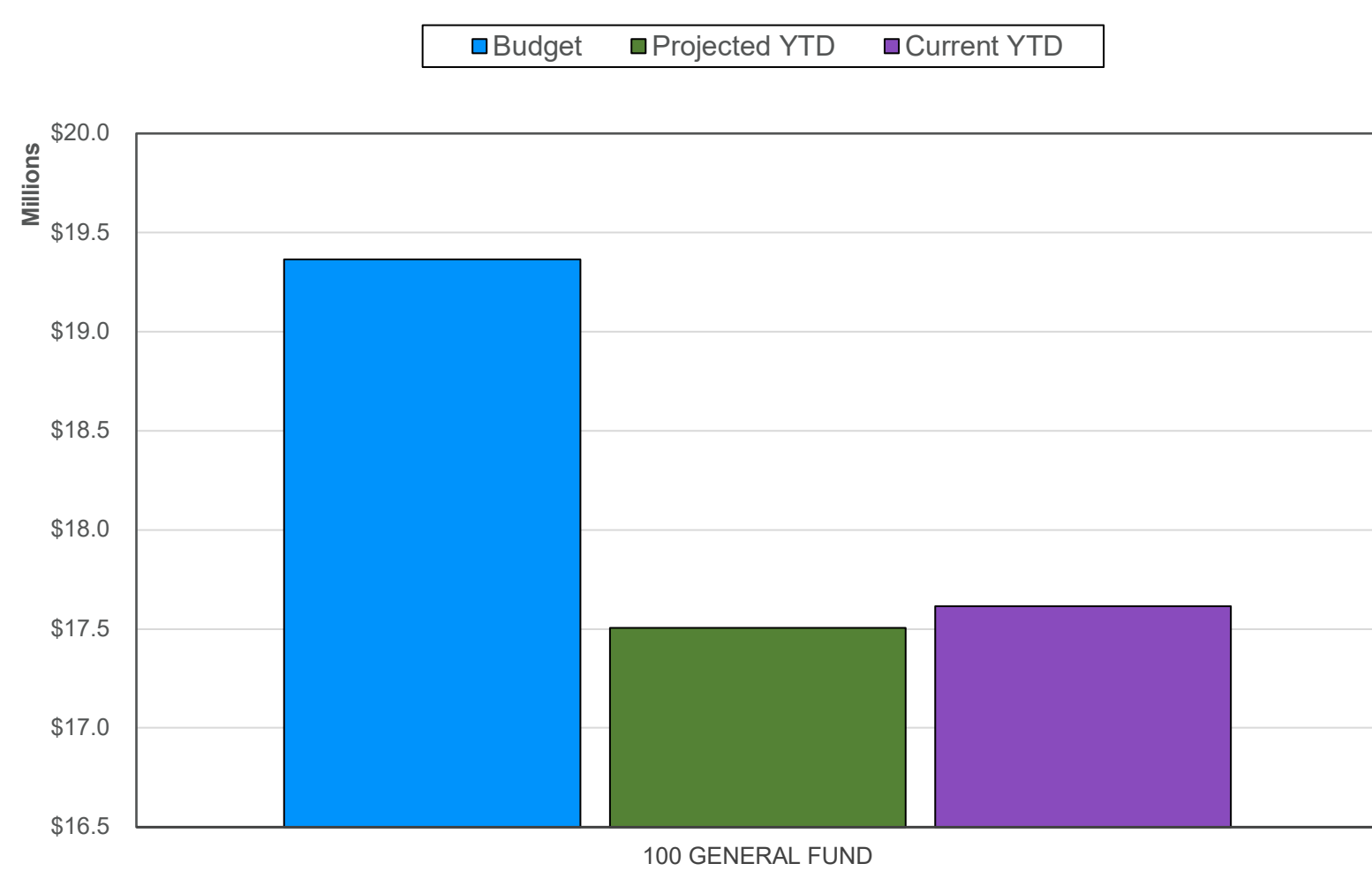
Top 10 General Fund Sources of Revenue (Year-to-Date)

State School Fund (SSF)	\$12,643,251.04
Property Taxes	\$3,662,311.65
Local Option Levy Taxes	\$794,018.93
Interest On Investments	\$170,906.75
Kings Valley Charter School Fees	\$112,489.62
Severe Disabilities Reimbursements (LBLESD)	\$48,267.00
Miscellaneous	\$45,451.44
Restricted Grants-In-Aid	\$43,635.74
County School Funds	\$33,840.49
Medicaid Reimbursements	\$20,006.47
Percent of Total Revenues Year-to-Date	99.77%

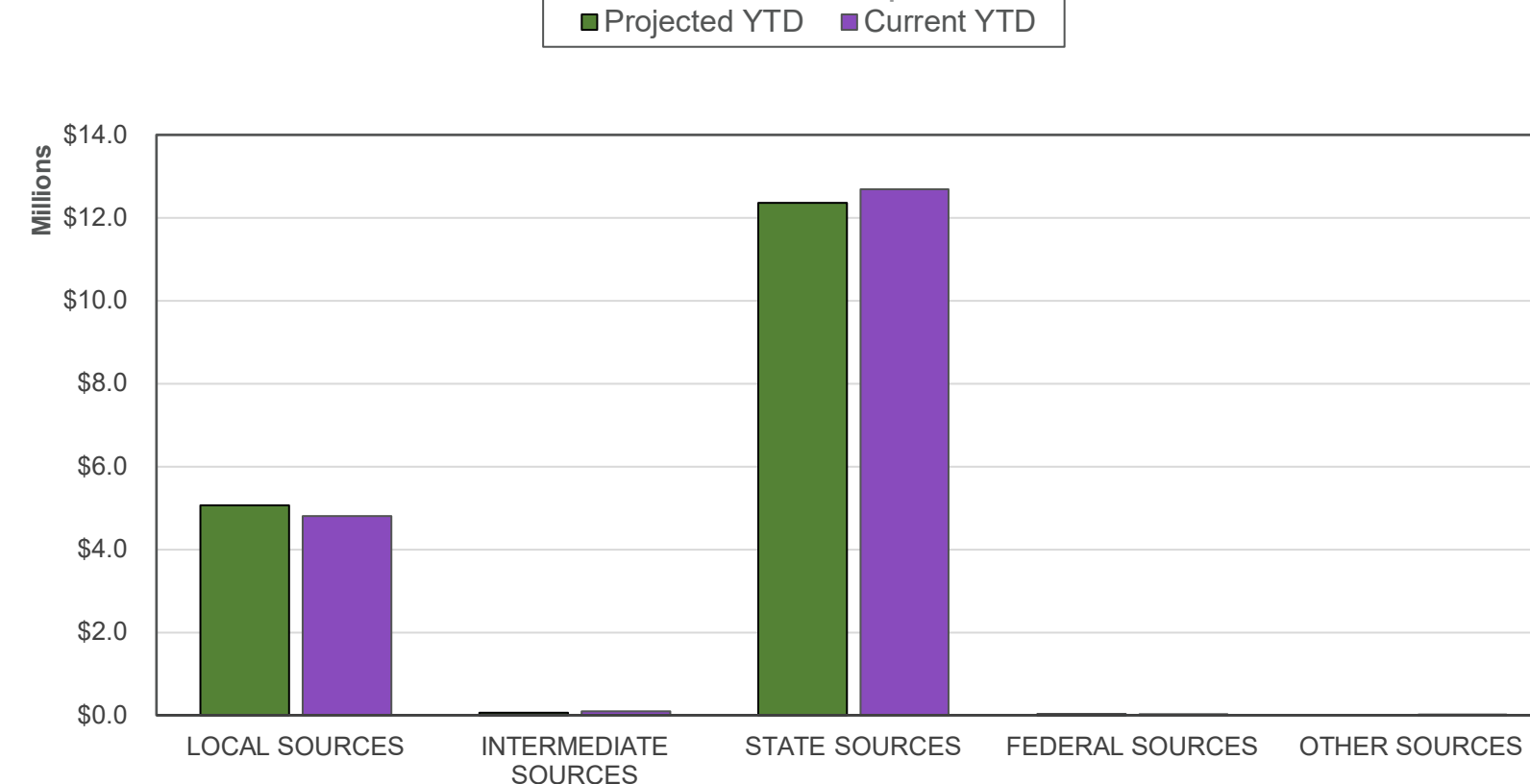
General Fund Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



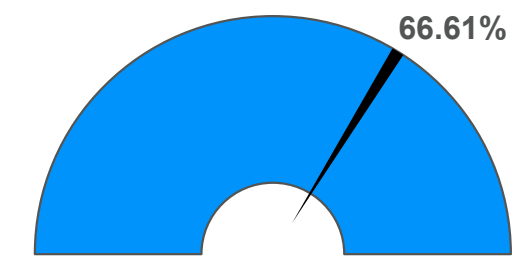
General Fund Revenue by Source | Projected YTD vs. Current YTD



100 General Fund Expense Dashboard Summary

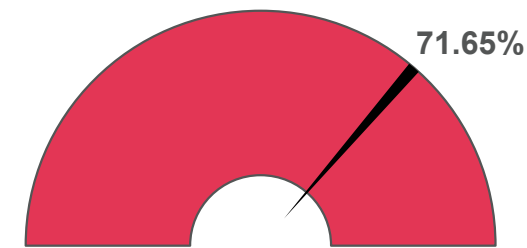
For the Period Ending April 30, 2020

Actual YTD Expenditures



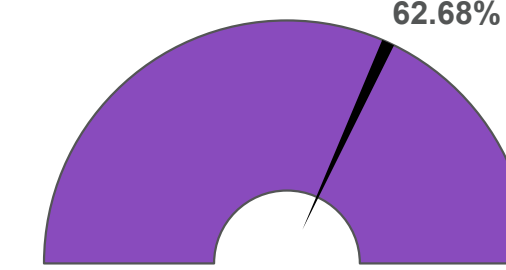
Projected YTD Expenditures
74.69%

Actual YTD Salaries/Benefits



Projected YTD Salaries/Benefits
74.73%

Actual YTD Other Objects



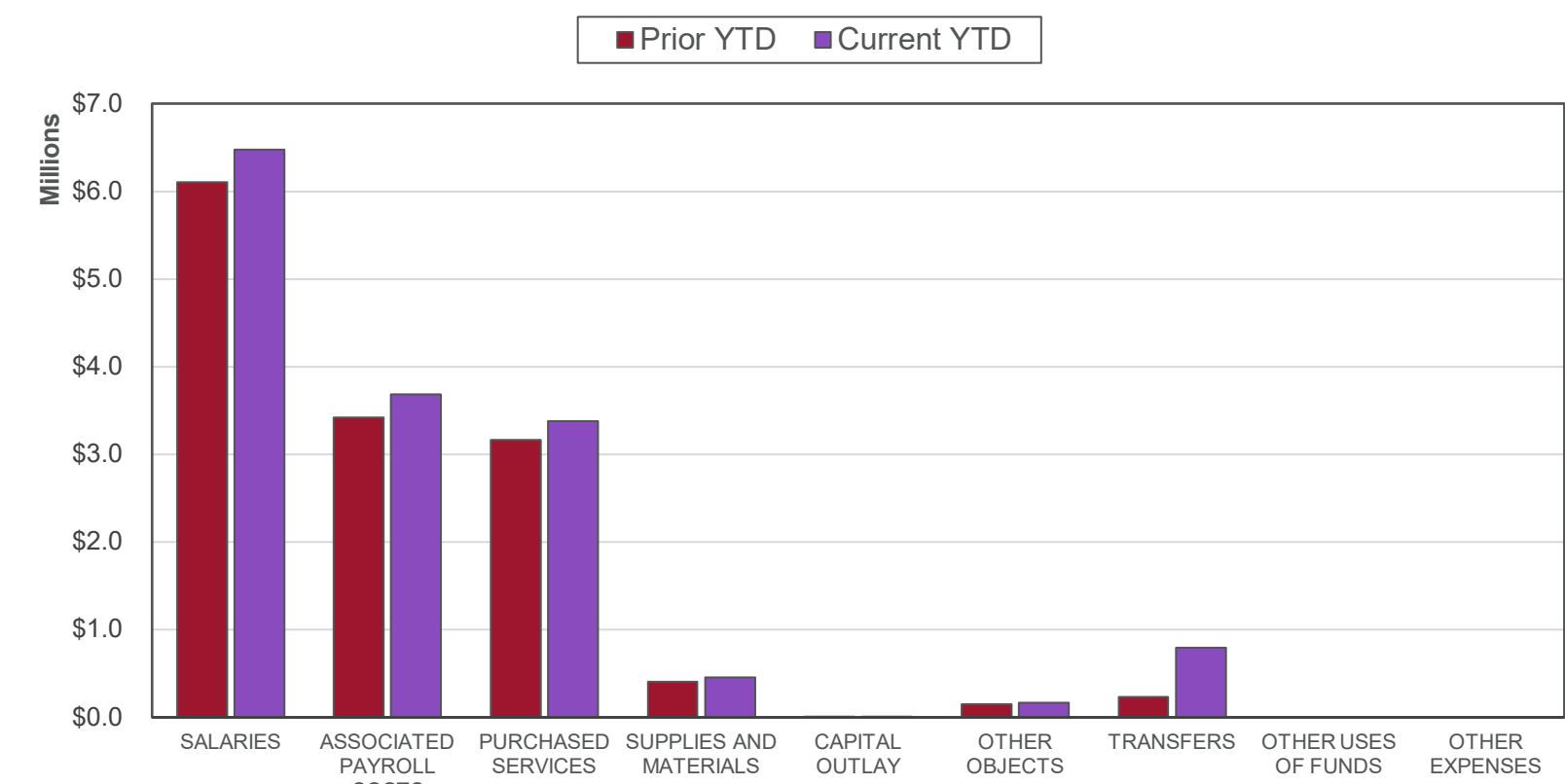
Projected YTD Other Objects
74.66%

General Fund Expenditures

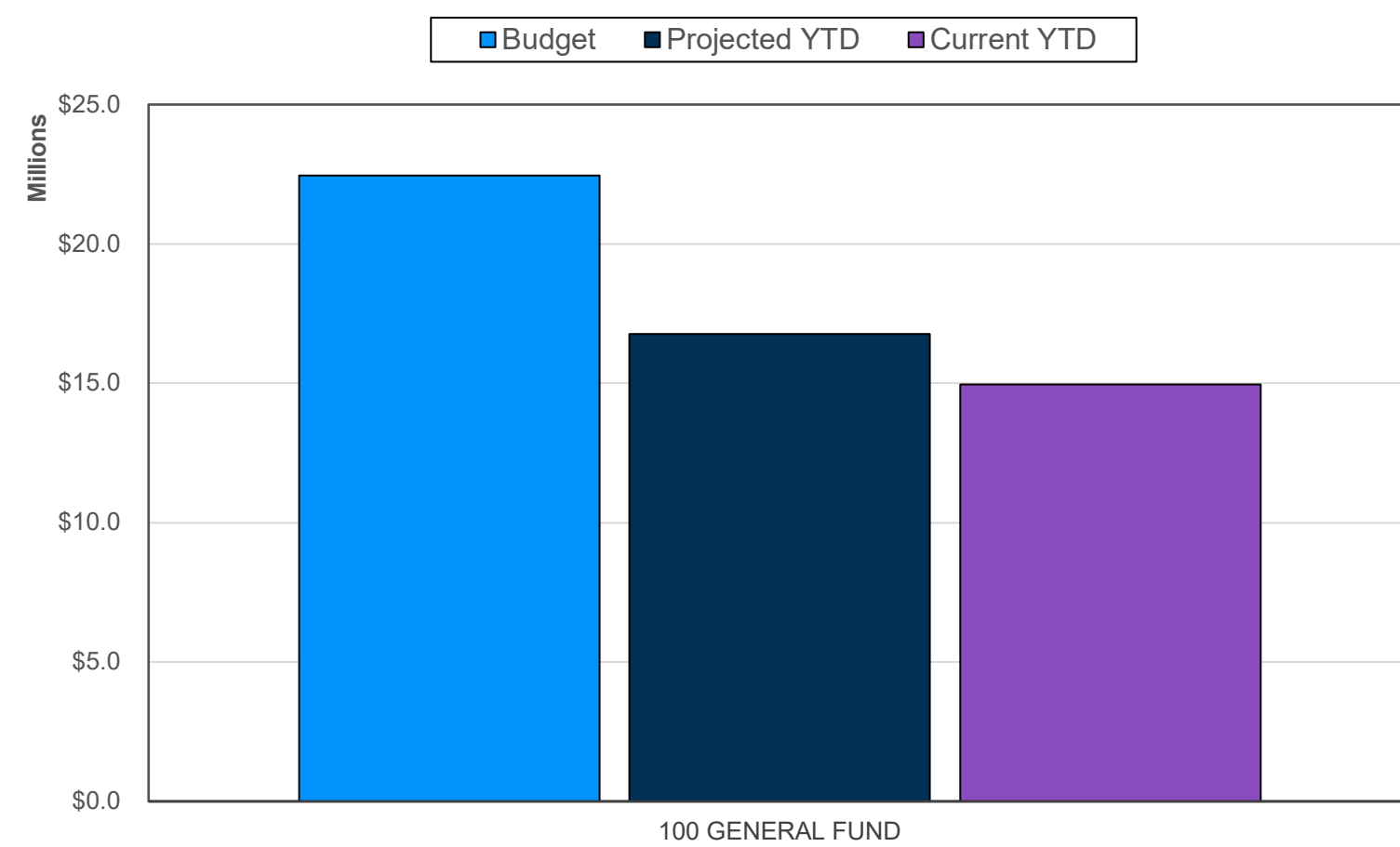
Top 10 General Fund Expenditures by Program (Year-to-Date)

Regular Salaries	\$5,924,065.69
Charter School Payments	\$1,995,151.27
Public Employees Retirement System	\$1,938,946.22
Contractual Employee Benefits	\$1,228,966.18
Fund Modifications	\$791,000.00
Student Transportation Services	\$531,930.69
Social Security Administration	\$478,774.21
Property Services	\$409,660.83
Additional Salary	\$380,536.96
Consumable Supplies And Materials	\$229,557.39
Percent of Total Expenditures Year-to-Date	92.95%

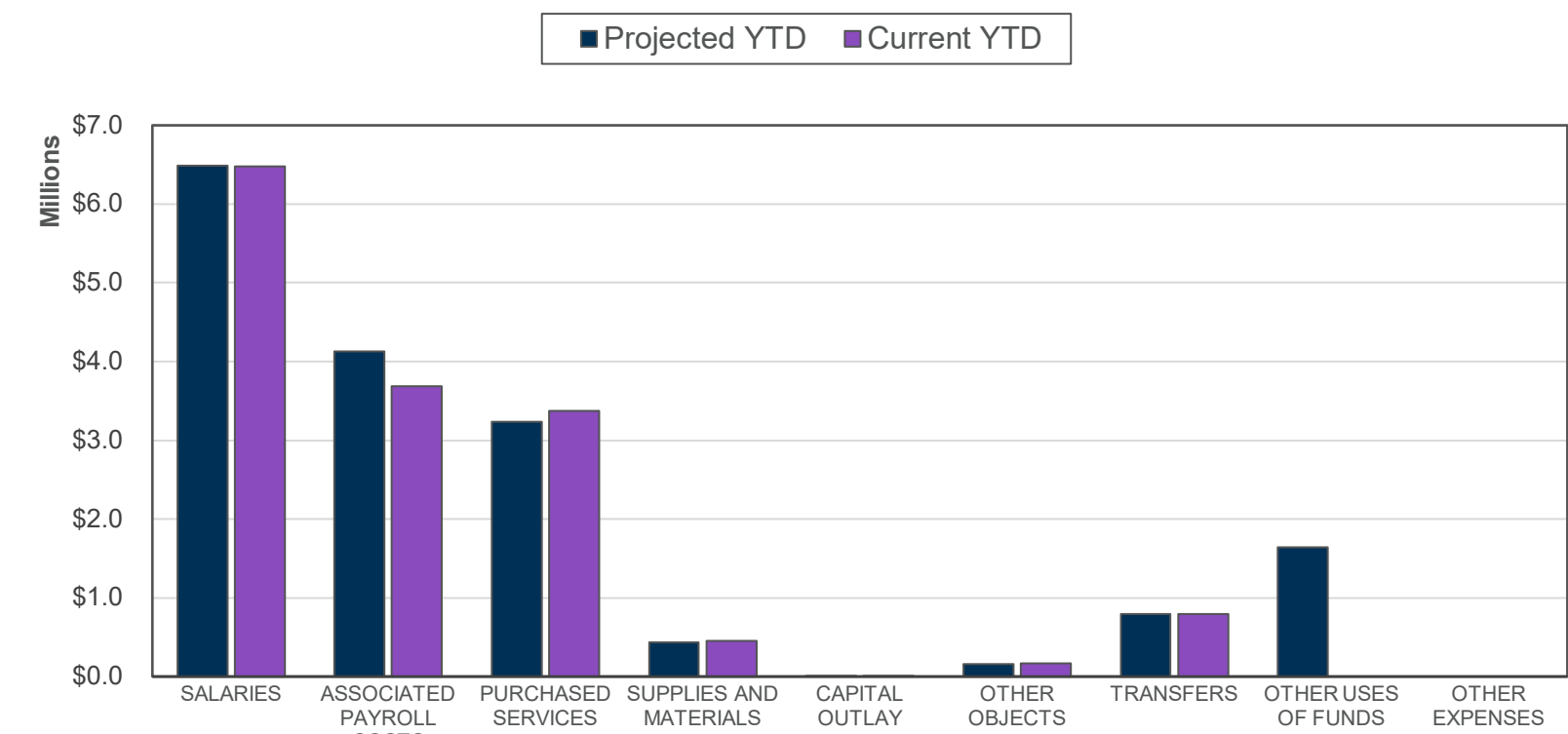
General Fund Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



General Fund Expenditures by Object | Projected YTD vs. Current YTD

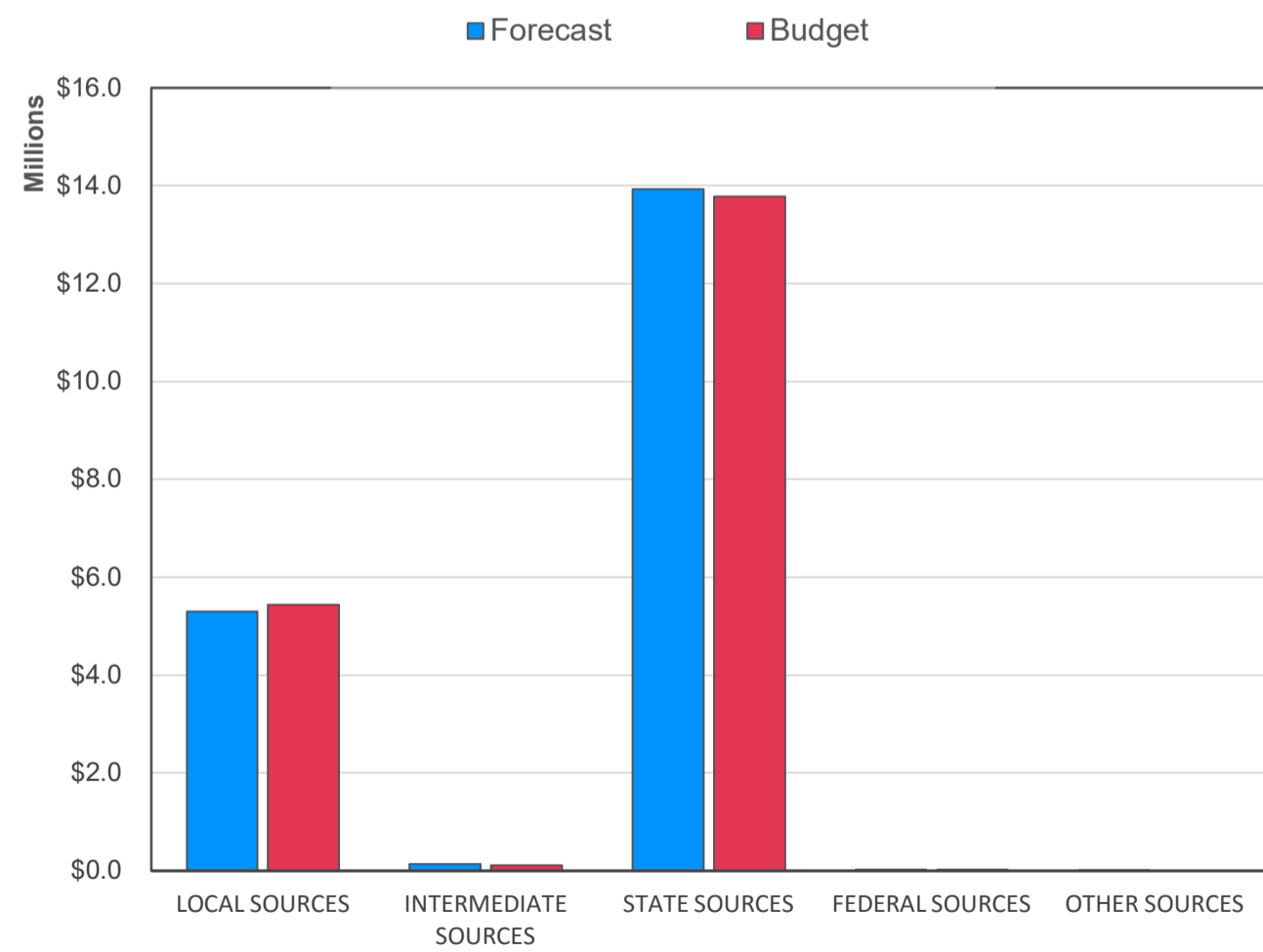


100 General Fund | Financial Projection by Object

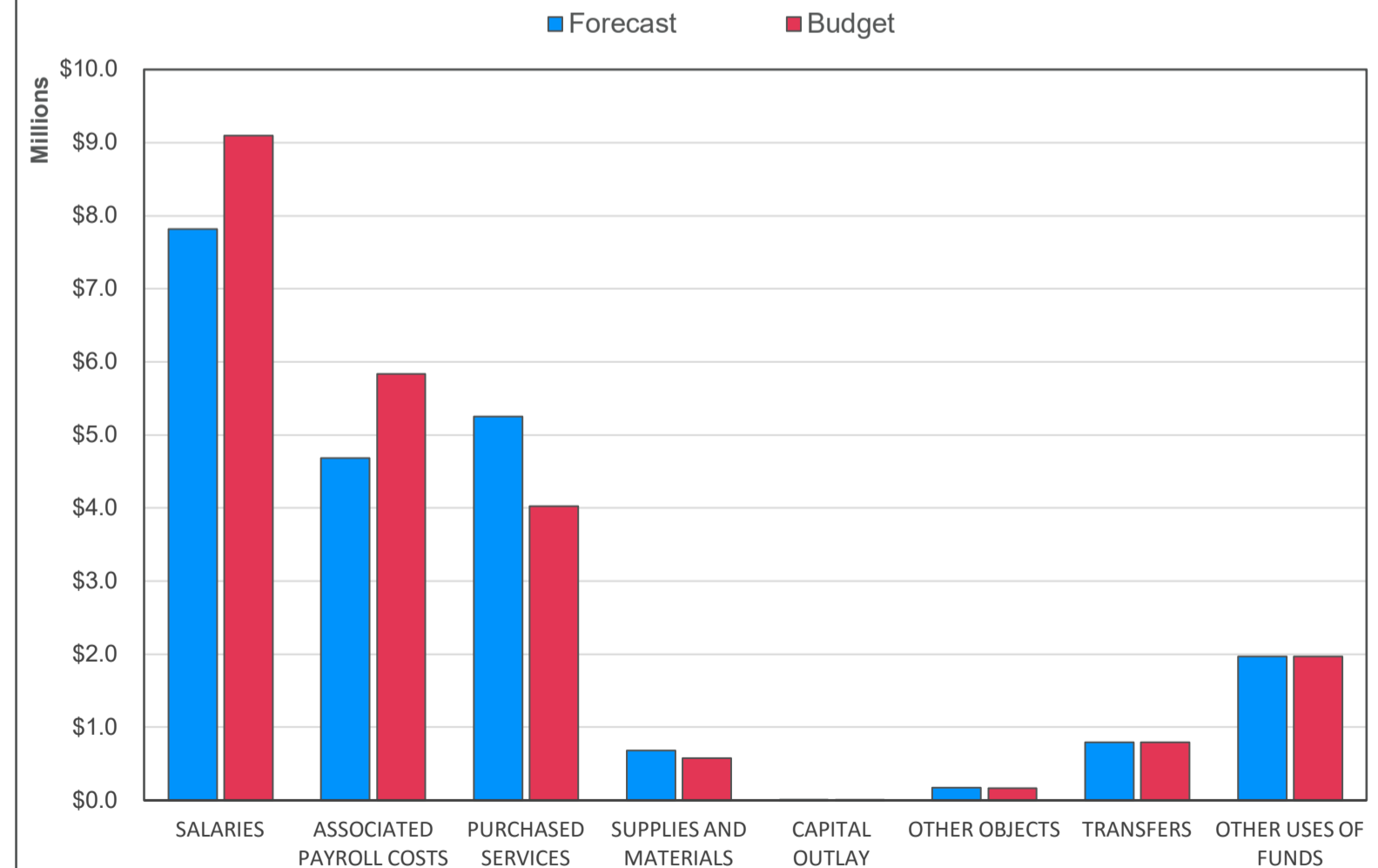
For the Period Ending April 30, 2020

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 3,118,535	\$ 2,710,083	\$ -	\$ 2,710,083	\$ 3,100,000	\$ (389,917)
REVENUES						
Local Sources	4,797,922	4,811,872	488,525	5,300,397	5,439,788	(139,391)
Intermediate Sources	112,740	88,572	48,267	136,840	118,000	18,840
State Sources	11,281,598	12,686,887	1,247,126	13,934,013	13,775,429	158,584
Federal Sources	38,226	20,006	9,993	30,000	30,000	-
Other Sources	-	7,200	-	7,200	-	7,200
TOTAL REVENUE	\$ 16,230,486	\$ 17,614,538	\$ 1,793,912	\$ 19,408,450	\$ 19,363,217	\$ 45,233
EXPENDITURES						
Salaries	\$ 6,100,994	\$ 6,475,933	\$ 1,342,464	\$ 7,818,396	\$ 9,094,128	\$ 1,275,732
Associated Payroll Costs	3,416,514	3,686,694	998,802	4,685,497	5,834,652	1,149,155
Purchased Services	3,165,727	3,377,410	1,872,320	5,249,730	4,025,013	(1,224,717)
Supplies and Materials	407,147	454,460	231,017	685,477	576,953	(108,524)
Capital Outlay	5,971	8,027	774	8,801	3,800	(5,001)
Other Objects	152,465	170,053	5,814	175,868	169,075	(6,793)
Transfers	236,000	791,000	-	791,000	791,000	-
Other Uses of Funds	-	-	1,968,596	1,968,596	1,968,596	-
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 13,484,817	\$ 14,963,577	\$ 6,419,788	\$ 21,383,366	\$ 22,463,217	\$ 1,079,851
SURPLUS / (DEFICIT)	\$ 2,745,669	\$ 2,650,960	\$ (4,625,876)	\$ (1,974,916)	\$ (3,100,000)	
ENDING FUND BALANCE				\$ 735,167		

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 7/1/2019

To: 4/30/2020

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284.0000.9701.097.797.810 PES Food Pantry	.00	2,700.00	11,368.39	14,068.39	.00	14,068.39
284.0000.9701.097.797.811 PES BE KIND	47.11	.00	.00	47.11	.00	47.11
284.0000.9701.097.797.812 PES Blodgett	5,178.07	82.50	(446.66)	4,813.91	.00	4,813.91
284.0000.9701.097.797.813 PES Blodgett Parent Club	3,191.86	683.00	(350.96)	3,523.90	.00	3,523.90
284.0000.9701.097.797.815 CPS Donations	4,719.15	128.00	(636.44)	4,210.71	.00	4,210.71
284.0000.9701.097.797.816 PES Grants	5,731.58	2,532.80	(2,840.08)	5,424.30	.00	5,424.30
284.0000.9701.097.797.817 CPS Field Trips - KG	113.40	416.66	(113.40)	416.66	.00	416.66
284.0000.9701.097.797.819 PES Field Trips - 1st Grade	743.01	416.66	(1,080.51)	79.16	.00	79.16
284.0000.9701.097.797.820 PES Field Trips - 2nd Grade	1,142.85	416.67	(1,567.85)	(8.33)	.00	(8.33)
284.0000.9701.097.797.821 PES Field Trips - 3rd Grade	595.91	416.67	(751.91)	260.67	.00	260.67
284.0000.9701.097.797.822 PES Field Trips - 4th Grade	421.75	416.67	(1,691.85)	(853.43)	.00	(853.43)
284.0000.9701.097.797.823 PES Field Trips - 5th Grade	928.58	416.67	(928.58)	416.67	.00	416.67
284.0000.9701.097.797.826 PES Field Trip Donation	895.01	.00	3,945.50	4,840.51	.00	4,840.51
284.0000.9701.097.797.827 PES Library	1,917.46	434.00	.00	2,351.46	.00	2,351.46
284.0000.9701.097.797.828 PES Donations-Misc.	11,162.94	259.00	(5,199.14)	6,222.80	.00	6,222.80
284.0000.9701.097.797.830 PES Music	291.32	670.00	(717.40)	243.92	.00	243.92
284.0000.9701.097.797.833 PES Parent Club	(439.69)	2,256.51	(4,623.60)	(2,806.78)	.00	(2,806.78)
284.0000.9701.097.797.836 PES PC Special Projects	.00	.00	.00	.00	.00	.00
284.0000.9701.097.797.838 PES Reading Enhancement	256.09	.00	(287.86)	(31.77)	.00	(31.77)
284.0000.9701.097.797.840 PES School Enhancement	(456.07)	.00	456.07	.00	.00	.00
284.0000.9701.097.797.841 PES Science	149.90	.00	(74.87)	75.03	.00	75.03
284.0000.9701.097.797.842 PES Social Committee	463.83	430.00	(315.00)	578.83	.00	578.83

Benton County School District 17J

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Print Detail

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Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
284.0000.9701.097.797.845 PES Textbook Damage Fees	65.70	.00	.00	65.70	.00	65.70
284.0000.9701.097.797.847 PES Students in Need	703.97	19,189.71	(19,527.53)	366.15	.00	366.15
284.0000.9701.097.797.849 CPS Students in Need	150.00	.00	.00	150.00	.00	150.00
284.0000.9701.097.797.850 PES School Supplies	.00	4,315.00	(2,999.18)	1,315.82	.00	1,315.82
GRAND TOTALS	37,973.73	36,180.52	(28,382.86)	45,771.39	.00	45,771.39

End of Report

Benton County School District 17J

Student Activities Summary Report

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From: 7/1/2019

To: 4/30/2020

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Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
285.0000.9701.098.798.500 PMS Apparel	573.00	.00	.00	573.00	.00	573.00
285.0000.9701.098.798.501 PMS Art	.00	270.00	713.10	983.10	.00	983.10
285.0000.9701.098.798.502 PMS Athletics	5,377.76	228.00	(1,799.80)	3,805.96	.00	3,805.96
285.0000.9701.098.798.503 PMS Band	2,343.18	5,000.00	(1,430.73)	5,912.45	(43.02)	5,869.43
285.0000.9701.098.798.504 PMS Band Repair/Replace	1,572.76	.00	.00	1,572.76	.00	1,572.76
285.0000.9701.098.798.506 PMS Choir Beginning Balance	942.16	1,581.00	(1,543.46)	979.70	(125.00)	854.70
285.0000.9701.098.798.507 PMS Donations	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.508 PMS Drama	11,347.67	13,760.50	(15,402.57)	9,705.60	.00	9,705.60
285.0000.9701.098.798.510 PMS Library	1,185.12	.00	(461.67)	723.45	(50.00)	673.45
285.0000.9701.098.798.511 PMS Life Skills	1,198.58	.00	.00	1,198.58	(200.00)	998.58
285.0000.9701.098.798.512 PMS Lock Replacement	1,710.17	.00	.00	1,710.17	.00	1,710.17
285.0000.9701.098.798.514 PMS Miscellaneous	.00	.00	.00	.00	.00	.00
285.0000.9701.098.798.515 PMS Outdoor School	23,904.59	40.00	1,500.00	25,444.59	.00	25,444.59
285.0000.9701.098.798.516 PMS Sports/Pay-to-Play	590.00	16,818.00	(735.00)	16,673.00	.00	16,673.00
285.0000.9701.098.798.518 PMS Reeds	8.07	20.00	(189.92)	(161.85)	(210.08)	(371.93)
285.0000.9701.098.798.519 PMS School Enhancement	4,749.70	60.33	(2,355.72)	2,454.31	.00	2,454.31
285.0000.9701.098.798.520 PMS Science	223.13	.00	(210.99)	12.14	.00	12.14
285.0000.9701.098.798.521 PMS Shop	(620.48)	1,635.00	778.62	1,793.14	(300.00)	1,493.14
285.0000.9701.098.798.522 PMS Struxness - Helping Families	1,044.33	1,790.00	(314.94)	2,519.39	.00	2,519.39
285.0000.9701.098.798.523 PMS Student Body Fees	12,688.54	18,810.00	(7,584.51)	23,914.03	(500.85)	23,413.18
285.0000.9701.098.798.524 PMS Suspension Account	1.50	.00	.00	1.50	.00	1.50
285.0000.9701.098.798.525 PMS Technology	877.35	.00	.00	877.35	.00	877.35

Benton County School District 17J

Student Activities Summary Report

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From: 7/1/2019 To: 4/30/2020

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Subtotal By Journal

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285.0000.9701.098.798.527 PMS Textbook Damage/Replacement	346.00	.00	(174.23)	171.77	.00	171.77
285.0000.9701.098.798.528 PMS EXCEL (Leadership)	1,790.46	.00	.00	1,790.46	.00	1,790.46
285.0000.9701.098.798.529 PMS Student Wellness	1,415.90	7,520.00	.00	8,935.90	.00	8,935.90
285.0000.9701.098.798.530 PMS Oregon Research Institute	4,946.25	.00	.00	4,946.25	.00	4,946.25
285.0000.9701.098.798.531 PMS Trip Club	225.08	.00	.00	225.08	.00	225.08
285.0000.9701.098.798.532 PMS Health/PE	1,404.05	.00	.00	1,404.05	.00	1,404.05
285.0000.9701.098.798.533 PMS Elective Rotation fee	2,548.38	45.00	(2,548.38)	45.00	.00	45.00
285.0000.9701.098.798.534 PMS Battle of the Books	.00	.00	(65.00)	(65.00)	.00	(65.00)
285.0000.9701.098.798.535 PMS School Supplies	2,583.60	8,085.00	(4,569.96)	6,098.64	.00	6,098.64
285.0000.9701.098.798.536 PMS Turkey Bingo	4,199.14	5,633.00	(6,488.46)	3,343.68	.00	3,343.68
285.0000.9701.098.798.537 PMS Fitness	.00	474.00	297.62	771.62	.00	771.62
285.0000.9701.098.798.538 PMS Engineering	.00	600.00	.00	600.00	.00	600.00
GRAND TOTALS	89,175.99	82,369.83	(42,586.00)	128,959.82	(1,428.95)	127,530.87

End of Report

Benton County School District 17J

Student Activities Summary Report

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	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.000 Begining Fund Balance Student Activities	(219.51)	(82.90)	.00	(302.41)	.00	(302.41)
286.0000.9701.099.799.600 PHS Over/Short	165.05	20.00	.00	185.05	.00	185.05
286.0000.9701.099.799.601 PHS Adopt A Family	1,411.95	1,681.00	(984.40)	2,108.55	.00	2,108.55
286.0000.9701.099.799.603 PHS AP Testing	818.84	4,420.00	.00	5,238.84	.00	5,238.84
286.0000.9701.099.799.604 PHS Art	7,406.23	2,517.76	(5,808.59)	4,115.40	(749.73)	3,365.67
286.0000.9701.099.799.606 PHS ASB	3,289.20	15,882.39	(9,546.64)	9,624.95	.00	9,624.95
286.0000.9701.099.799.607 PHS Athletic Officials	.00	21,693.15	(23,648.86)	(1,955.71)	.00	(1,955.71)
286.0000.9701.099.799.610 PHS Athletic Supplies	(1,600.80)	196.50	1,404.30	.00	.00	.00
286.0000.9701.099.799.611 PHS Athletics	11,885.22	17,544.51	(18,342.07)	11,087.66	.00	11,087.66
286.0000.9701.099.799.612 PHS AV Technology	95.30	100.00	(88.93)	106.37	.00	106.37
286.0000.9701.099.799.613 PHS Baseball	13,847.56	9,300.00	(12,358.23)	10,789.33	(2,564.40)	8,224.93
286.0000.9701.099.799.616 PHS Botany	3,366.13	.00	(1,928.77)	1,437.36	(22.97)	1,414.39
286.0000.9701.099.799.617 PHS Boys Basketball	15,658.98	11,981.00	(7,450.82)	20,189.16	(423.13)	19,766.03
286.0000.9701.099.799.618 PHS Cheerleading	648.72	13,269.07	(11,543.30)	2,374.49	(1,297.18)	1,077.31
286.0000.9701.099.799.619 PHS Cinematic Art Club	443.86	.00	.00	443.86	.00	443.86
286.0000.9701.099.799.620 PHS Community Service Club-G. Lake	353.04	469.20	(436.91)	385.33	.00	385.33
286.0000.9701.099.799.621 PHS Cross Country	3,282.11	4,233.00	(3,163.50)	4,351.61	(224.84)	4,126.77
286.0000.9701.099.799.622 PHS Dance Team	14,721.54	27,671.14	(34,983.01)	7,409.67	(174.04)	7,235.63
286.0000.9701.099.799.624 PHS Special District Swim	1,565.71	2,490.50	(2,836.00)	1,220.21	.00	1,220.21
286.0000.9701.099.799.625 PHS Donation	5,755.01	120.00	(5,282.00)	593.01	.00	593.01
286.0000.9701.099.799.627 PHS Driver Education	275.00	9,500.00	(1,100.00)	8,675.00	.00	8,675.00
286.0000.9701.099.799.632 PHS FFA	.00	.00	.00	.00	.00	.00

Benton County School District 17J

Student Activities Summary Report

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Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.633 PHS First Team	7,631.76	11,224.21	(12,756.42)	6,099.55	(500.00)	5,599.55
286.0000.9701.099.799.635 PHS Foods	306.88	5,113.50	(3,018.40)	2,401.98	.00	2,401.98
286.0000.9701.099.799.636 PHS Football	5,378.50	14,865.00	(14,338.84)	5,904.66	(479.85)	5,424.81
286.0000.9701.099.799.637 PHS Forestry	5,415.33	6,895.00	(2,265.03)	10,045.30	(1,976.55)	8,068.75
286.0000.9701.099.799.638 PHS GED	1,407.56	150.00	(1,549.39)	8.17	(936.00)	(927.83)
286.0000.9701.099.799.639 PHS German Class	499.13	100.00	.00	599.13	.00	599.13
286.0000.9701.099.799.640 PHS Girls Basketball	7,646.46	7,300.00	(8,730.42)	6,216.04	(362.50)	5,853.54
286.0000.9701.099.799.641 PHS Health Occ/Anatomy	606.00	.00	(232.52)	373.48	.00	373.48
286.0000.9701.099.799.642 PHS Green Team	180.00	.00	(19.96)	160.04	.00	160.04
286.0000.9701.099.799.644 PHS Life Skills	.00	1,897.00	(692.47)	1,204.53	.00	1,204.53
286.0000.9701.099.799.645 PHS Library	606.07	.00	(128.26)	477.81	.00	477.81
286.0000.9701.099.799.646 PHS Lifeguard	308.92	175.00	(105.00)	378.92	.00	378.92
286.0000.9701.099.799.647 PHS Link Crew	1,479.39	(134.00)	(157.40)	1,187.99	.00	1,187.99
286.0000.9701.099.799.649 PHS Manufacturing Technology	5,531.58	5,469.00	(2,410.87)	8,589.71	(2,690.12)	5,899.59
286.0000.9701.099.799.652 PHS Misc Books	107.25	94.00	.00	201.25	.00	201.25
286.0000.9701.099.799.653 PHS Music Band	1,832.05	785.42	(2,256.09)	361.38	.00	361.38
286.0000.9701.099.799.654 PHS Music Choir	87.10	668.42	(760.00)	(4.48)	.00	(4.48)
286.0000.9701.099.799.655 PHS Music Tour	9,162.02	42,518.00	(62,608.20)	(10,928.18)	(9,000.00)	(19,928.18)
286.0000.9701.099.799.656 PHS National Honor Society	2,219.63	1,176.93	(834.02)	2,562.54	(347.20)	2,215.34
286.0000.9701.099.799.658 PHS Overpayments	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.659 PHS Parking/Student Safety	697.43	.00	.00	697.43	.00	697.43
286.0000.9701.099.799.660 PHS PE Fees	914.77	40.00	(675.21)	279.56	(200.00)	79.56

Benton County School District 17J

Student Activities Summary Report

Fiscal Year: 2019-2020

From: 7/1/2019

To: 4/30/2020

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.661 PHS Peer Counseling	763.53	.00	(114.66)	648.87	(400.00)	248.87
286.0000.9701.099.799.664 PHS PHS Pay to Play	.00	63,880.00	(17,925.00)	45,955.00	.00	45,955.00
286.0000.9701.099.799.665 PHS Preschool	1,937.90	4,150.00	(2,917.28)	3,170.62	.00	3,170.62
286.0000.9701.099.799.666 PHS Prom	948.93	.00	2,500.00	3,448.93	.00	3,448.93
286.0000.9701.099.799.667 PHS PSAT Fee Collections	909.81	704.00	(596.00)	1,017.81	.00	1,017.81
286.0000.9701.099.799.670 PHS Scholarship	700.00	.00	.00	700.00	.00	700.00
286.0000.9701.099.799.672 PHS Scholarship - Steve Moos	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.673 PHS Scholarship - Xerxes Das	261.53	.90	.00	262.43	.00	262.43
286.0000.9701.099.799.674 PHS School Enhancement	6,999.62	3,436.96	(2,318.86)	8,117.72	400.00	8,517.72
286.0000.9701.099.799.675 PHS School of Business	4,814.14	1,590.00	(1,340.95)	5,063.19	(469.27)	4,593.92
286.0000.9701.099.799.676 PHS Science	3,010.67	20.00	(3,011.27)	19.40	.00	19.40
286.0000.9701.099.799.678 PHS Soccer Boys	3,378.29	4,554.50	(4,449.93)	3,482.86	.00	3,482.86
286.0000.9701.099.799.679 PHS Soccer Girls	2,313.55	3,129.50	(3,392.18)	2,050.87	(446.00)	1,604.87
286.0000.9701.099.799.680 PHS Softball	7,314.58	6,498.00	(4,913.35)	8,899.23	(400.00)	8,499.23
286.0000.9701.099.799.681 PHS Spanish Class	1,805.64	15.00	(164.24)	1,656.40	.00	1,656.40
286.0000.9701.099.799.682 PHS Youth Transition Program	1,260.73	1,699.00	(2,080.25)	879.48	69.99	949.47
286.0000.9701.099.799.683 PHS Standard PE	(5.00)	.00	.00	(5.00)	.00	(5.00)
286.0000.9701.099.799.684 PHS Student Body Fee	450.00	15,250.00	(15,595.00)	105.00	.00	105.00
286.0000.9701.099.799.686 PHS Swim Team	4,054.22	680.00	(3,124.38)	1,609.84	.00	1,609.84
286.0000.9701.099.799.687 PHS Tennis	11,719.27	3,762.10	(3,154.98)	12,326.39	(3,432.48)	8,893.91
286.0000.9701.099.799.688 PHS Tennis Court Fund	.00	.00	.00	.00	.00	.00
286.0000.9701.099.799.689 PHS Theatre	2,145.84	1,209.23	(1,026.94)	2,328.13	.00	2,328.13

Benton County School District 17J

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Subtotal By Journal

	Range Beg. Balance	Range Revenue	Range Expenditures	Balance	Encumbrances	Available Balance
286.0000.9701.099.799.690 PHS Track	3,262.09	1,203.00	(1,659.45)	2,805.64	.00	2,805.64
286.0000.9701.099.799.693 PHS Volleyball	4,225.26	9,548.29	(11,339.81)	2,433.74	.00	2,433.74
286.0000.9701.099.799.695 PHS Warrior Wellness	1,307.68	1,600.00	(665.34)	2,242.34	(300.00)	1,942.34
286.0000.9701.099.799.696 PHS Wrestling	1,381.43	8,094.25	(8,958.79)	516.89	.00	516.89
286.0000.9701.099.799.697 PHS Yearbook	29,606.87	22,978.00	(13,047.55)	39,537.32	(2,590.00)	36,947.32
286.0000.9701.099.799.698 PHS Lagestee PTP Waiver Scholarship	2,206.24	1,367.61	(25.00)	3,548.85	.00	3,548.85
286.0000.9701.099.799.700 PHS Mr. PHS	983.01	(983.01)	.00	.00	.00	.00
286.0000.9701.099.799.704 PHS Booster Club Donation	7,731.89	.00	(7,280.00)	451.89	.00	451.89
286.0000.9701.099.799.705 HS Student Transcript Fees	718.81	155.50	(465.00)	409.31	.00	409.31
GRAND TOTALS	241,393.50	395,886.63	(358,702.44)	278,577.69	(29,516.27)	249,061.42

End of Report

CONSENT AGENDA

May 18, 2020

Updated: 5/7/20 8:56 AM

1. List of Bills:

A. April 2020

2. Minutes:

A. Regular Session – April 20, 2020

B. Work Session – May 4, 2020

3. Personnel Issues:

A. **New Hire/Transfers/Change of FTE:** None at this time

B. Resignation/Retirement:

a. PES Teacher Jill Roshak

C. Leave of Absence:

a. District Office Payroll Megan Caputo (FMLA request)

b. PES Teacher Rachel Olson (FMLA request)

D. Extra Duty & Coaches:

a. Assistant Football Coach Shane Stueve

4. Travel and Out-of-State Trips – None at this time

5. Early Graduation Request for 2021 - Cody Hansen

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account:

From Date: 04/01/2020

To Date: 04/30/2020

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
130	04/07/2020	PHILOMATH FOOD BANK	\$1,400.98	1306	Printed	Expense	<input type="checkbox"/>		
168	04/09/2020	HARRIS, LIZA	\$45.00	1309	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
169	04/09/2020	THOMAS, EMILY	\$117.65	1309	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
755	04/08/2020	AINSWORTH, DANA	\$1,050.00	1307	Printed	Expense	<input type="checkbox"/>		
756	04/08/2020	ANDERTON, CHERYL	\$1,090.00	1307	Printed	Expense	<input type="checkbox"/>		
757	04/08/2020	ARTHURS, SALLY	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
758	04/08/2020	BARON, ANDREA	\$400.00	1307	Printed	Expense	<input type="checkbox"/>		
759	04/08/2020	BARRETT, JASON	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
760	04/08/2020	BELL, RITA	\$1,200.00	1307	Printed	Expense	<input type="checkbox"/>		
761	04/08/2020	BERGER, LESLIE	\$427.00	1307	Printed	Expense	<input type="checkbox"/>		
762	04/08/2020	BREWER, AARON	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
763	04/08/2020	BRODKORB, LISA	\$470.00	1307	Printed	Expense	<input type="checkbox"/>		
764	04/08/2020	BROOKS, DEVON	\$530.00	1307	Printed	Expense	<input type="checkbox"/>		
765	04/08/2020	CARD, SCOTT	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
766	04/08/2020	CHAMPION, JONAS	\$400.00	1307	Printed	Expense	<input type="checkbox"/>		
767	04/08/2020	CHAVEZ, GINA	\$500.00	1307	Printed	Expense	<input type="checkbox"/>		
768	04/08/2020	CLEVELAND, PATTI	\$1,350.00	1307	Printed	Expense	<input type="checkbox"/>		
769	04/08/2020	CORY, NICOLE	\$245.00	1307	Printed	Expense	<input type="checkbox"/>		
770	04/08/2020	ECK, LAURIE	\$1,160.00	1307	Printed	Expense	<input type="checkbox"/>		
771	04/08/2020	GERDING, NATE	\$1,000.00	1307	Printed	Expense	<input type="checkbox"/>		
772	04/08/2020	GRUBE, ANTON	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
773	04/08/2020	GUENTHER, VICKI	\$1,000.00	1307	Printed	Expense	<input type="checkbox"/>		
774	04/08/2020	HAMLET, ASHLEY	\$494.00	1307	Printed	Expense	<input type="checkbox"/>		
775	04/08/2020	HANSEN, RONNIE	\$1,200.00	1307	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
776	04/08/2020	HAUCK, LAURA	\$370.00	1307	Printed	Expense	<input type="checkbox"/>		
777	04/08/2020	HELLESTO, WITHERLY	\$315.00	1307	Printed	Expense	<input type="checkbox"/>		
778	04/08/2020	HIEBERT, MARY	\$300.00	1307	Printed	Expense	<input type="checkbox"/>		
779	04/08/2020	HOOD, LARRY	\$996.00	1307	Printed	Expense	<input type="checkbox"/>		
780	04/08/2020	HOUSE, JENNIFER	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
781	04/08/2020	LAWRENCE, JANEL	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
782	04/08/2020	LITRELL, ANGI	\$1,770.00	1307	Printed	Expense	<input type="checkbox"/>		
783	04/08/2020	MATTHEWS, SHELLY	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
785	04/08/2020	MCDANIEL, LAURIE	\$797.00	1307	Printed	Expense	<input type="checkbox"/>		
786	04/08/2020	MCDONOUGH, REBECCA	\$240.00	1307	Printed	Expense	<input type="checkbox"/>		
787	04/08/2020	MILLER, SONYA	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
788	04/08/2020	NOVAK, DAVID	\$470.00	1307	Printed	Expense	<input type="checkbox"/>		
789	04/08/2020	PADAR, DERRICK	\$1,200.00	1307	Printed	Expense	<input type="checkbox"/>		
790	04/08/2020	PETERSEN, KRISTIN	\$500.00	1307	Printed	Expense	<input type="checkbox"/>		
791	04/08/2020	PRICE, SUSAN	\$600.00	1307	Printed	Expense	<input type="checkbox"/>		
792	04/08/2020	RASMUSSEN, KATIE	\$330.00	1307	Printed	Expense	<input type="checkbox"/>		
793	04/08/2020	ROBINSON, MICHELLE	\$420.00	1307	Printed	Expense	<input type="checkbox"/>		
794	04/08/2020	SAATHOFF, KRISTIN	\$313.00	1307	Printed	Expense	<input type="checkbox"/>		
795	04/08/2020	SCHIEDLER, ALEXIS	\$450.00	1307	Printed	Expense	<input type="checkbox"/>		
796	04/08/2020	SCMIDT, SARAH	\$440.00	1307	Printed	Expense	<input type="checkbox"/>		
797	04/08/2020	SMITH, STEPHANIE	\$492.00	1307	Printed	Expense	<input type="checkbox"/>		
799	04/08/2020	THOMPSON, MICHELLE	\$900.00	1307	Printed	Expense	<input type="checkbox"/>		
800	04/08/2020	TUTTLE, ANNIE	\$570.00	1307	Printed	Expense	<input type="checkbox"/>		
801	04/09/2020	MANESS, KIMBERLY	\$600.00	1308	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
802	04/16/2020	AINSWORTH, DANA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
803	04/16/2020	ALBA, DEBBIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
804	04/16/2020	ARTHURS, SALLY	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
805	04/16/2020	BACHO, MARCI	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
806	04/16/2020	BARNES, CONNIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
807	04/16/2020	BARNES, STACEY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
808	04/16/2020	BARRETT, JASON	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
809	04/16/2020	BARTON, KELLY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
810	04/16/2020	BECKSTEAD, KRISTEN	\$35.00	1315	Printed	Expense	<input type="checkbox"/>		
811	04/16/2020	BEETON, CHRISTINE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
812	04/16/2020	BENNETT, SUZANNA	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
813	04/16/2020	BERGER, LESLIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
814	04/16/2020	BITNEY, ESTELLA	\$75.00	1315	Printed	Expense	<input type="checkbox"/>		
815	04/16/2020	BOVBJERG, MARIT	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
816	04/16/2020	CANDANOZA, KELLY	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
817	04/16/2020	CARLISLE, CLAY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
818	04/16/2020	CAVATORTA, JOY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
819	04/16/2020	CHAMBERS, JILL	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
820	04/16/2020	CHOI, TRACIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
821	04/16/2020	CORDOVA, REYNALDO	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
822	04/16/2020	CORNELL, KATIE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
823	04/16/2020	COTHERN, BRANT	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
824	04/16/2020	CROPP, ANNA	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
825	04/16/2020	CUMMINGS, NOELLE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		

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826	04/16/2020	DEL NERO, TREVIN	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
827	04/16/2020	DEMASI, DANIELLE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
828	04/16/2020	EDWARDS, MELISSA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
829	04/16/2020	ENGHAUSER, STEPHANIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
830	04/16/2020	ERICKSON, INES	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
831	04/16/2020	FEDER, MELONIE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
832	04/16/2020	FELINA, BRANDY	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
833	04/16/2020	FOLLETT, STEVEN	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
834	04/16/2020	FOSTER, TRACY	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
835	04/16/2020	FREEMAN, JOHNNIE	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
836	04/16/2020	GAMMON, WINDY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
837	04/16/2020	GARCIA, CHRIS	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
838	04/16/2020	GARY, TRINA	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
839	04/16/2020	GEORGIE'S OF EUGENE	\$153.00	1315	Printed	Expense	<input type="checkbox"/>		
840	04/16/2020	GERDING, NATE	\$350.00	1315	Printed	Expense	<input type="checkbox"/>		
841	04/16/2020	GERIG, BRODY	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
842	04/16/2020	GILMORE, MICHELLE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
843	04/16/2020	GODIN, KELLEY	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
844	04/16/2020	GUNN, JOSIAH	\$10.00	1315	Printed	Expense	<input type="checkbox"/>		
845	04/16/2020	GUZMAN-BROWN, ANDREA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
846	04/16/2020	HAMLET, ASHLEY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
847	04/16/2020	HANSEN, CINNAMON	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
848	04/16/2020	HARPER, BRYON	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
849	04/16/2020	HASLAM, LORI	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		

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850	04/16/2020	HEIKEN, LAURA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
851	04/16/2020	HERNANDEZ, MARTY	\$205.00	1315	Printed	Expense	<input type="checkbox"/>		
852	04/16/2020	HINER, KRISTEN	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
853	04/16/2020	HIRTE, REBECCA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
854	04/16/2020	HOINACKI, BETH	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
855	04/16/2020	HOLDEN, GWYNETH	\$300.00	1315	Printed	Expense	<input type="checkbox"/>		
856	04/16/2020	HOUSE, JENNIFER	\$75.00	1315	Printed	Expense	<input type="checkbox"/>		
857	04/16/2020	HUNTER, JACKIE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
858	04/16/2020	JURVA, HEIDI	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
859	04/16/2020	KELLEY, LARA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
860	04/16/2020	KIDS IN THE GAME	\$430.00	1315	Printed	Expense	<input type="checkbox"/>		
861	04/16/2020	KILDEA, LAURA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
862	04/16/2020	KING, KRISTI	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
863	04/16/2020	KNUDSON, STACY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
864	04/16/2020	KNUTSON, KRISTIN	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
865	04/16/2020	KRAMER, SHERRI	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
866	04/16/2020	LES & BOB'S SPORTS & APPAREL, INC.	\$767.80	1315	Printed	Expense	<input type="checkbox"/>		
867	04/16/2020	LEV-SIEGER, NOAH	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
868	04/16/2020	LITTRELL, ANGI	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
869	04/16/2020	MCBRIDE, DEBBIE	\$600.00	1315	Printed	Expense	<input type="checkbox"/>		
870	04/16/2020	MCCLELLAND, KELLIE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
871	04/16/2020	MCDANIEL, LAURIE	\$600.00	1315	Printed	Expense	<input type="checkbox"/>		
872	04/16/2020	MCGAUGHY, TRINA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

Reprint Check Listing

Fiscal Year: 2019-2020

Criteria:

Bank Account:

From Date: 04/01/2020

To Date: 04/30/2020

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
873	04/16/2020	MCLENNAN, JULI	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
874	04/16/2020	MELTON, JESSICA	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
875	04/16/2020	MORTON, MONICA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
876	04/16/2020	NEELANDS, BARB	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
877	04/16/2020	NIEMANN, MICHELLE	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
878	04/16/2020	ORDWAY, JEFF OR ANGELA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
879	04/16/2020	PARKER, SCOTT	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
880	04/16/2020	PETERS, JOHN	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
881	04/16/2020	PETERSON, SUSAN	\$75.00	1315	Printed	Expense	<input type="checkbox"/>		
882	04/16/2020	PINDELL, MICHELLE	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
883	04/16/2020	PITTMAN, SHANNON	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
884	04/16/2020	PROVANCE, ALECIA	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
885	04/16/2020	PSAT/NMSQT	\$578.00	1315	Printed	Expense	<input type="checkbox"/>		
886	04/16/2020	REQUE, CLAUDIA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
887	04/16/2020	RINGWALD, STEVEN	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
888	04/16/2020	ROBINSON, MICHELLE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
889	04/16/2020	ROSS, KATIE	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
890	04/16/2020	RUSSELL, AMBER	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
891	04/16/2020	SAATHOFF, KRISTIN	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
892	04/16/2020	SCHELL, LAURA	\$65.00	1315	Printed	Expense	<input type="checkbox"/>		
893	04/16/2020	SCHULTZ, TAMMY	\$350.00	1315	Printed	Expense	<input type="checkbox"/>		
894	04/16/2020	SHAW, DAVID	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
895	04/16/2020	SHENK, LAURIE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
896	04/16/2020	SHIMOMAEDA, KEVIN	\$50.00	1315	Printed	Expense	<input type="checkbox"/>		

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897	04/16/2020	SHONNARDS	\$212.51	1315	Printed	Expense	<input type="checkbox"/>		
898	04/16/2020	SOILSMITH SERVICES	\$200.00	1315	Printed	Expense	<input type="checkbox"/>		
899	04/16/2020	THOMAS, EMILY	\$79.00	1315	Printed	Expense	<input type="checkbox"/>		
900	04/16/2020	THOMAS, MICHAEL	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
901	04/16/2020	TODD-SULLIVAN, NICHOLE	\$250.00	1315	Printed	Expense	<input type="checkbox"/>		
902	04/16/2020	TUTT, LYNETTE	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
903	04/16/2020	VARNADO, REBECCA	\$150.00	1315	Printed	Expense	<input type="checkbox"/>		
904	04/16/2020	WESTBROOK, LACEY	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
905	04/16/2020	WILLIAMS, JADEN	\$175.00	1315	Printed	Expense	<input type="checkbox"/>		
906	04/16/2020	WILLIAMS, JAIME	\$125.00	1315	Printed	Expense	<input type="checkbox"/>		
907	04/16/2020	WORKMAN, JENNY	\$275.00	1315	Printed	Expense	<input type="checkbox"/>		
908	04/16/2020	BENBOW, MEEGAN	\$150.00	1316	Printed	Expense	<input type="checkbox"/>		
909	04/16/2020	RAIN, JULIE	\$175.00	1316	Printed	Expense	<input type="checkbox"/>		
910	04/16/2020	SKINKIS, KAREN	\$165.00	1316	Printed	Expense	<input type="checkbox"/>		
911	04/16/2020	SMITH, SHANNON	\$175.00	1317	Printed	Expense	<input type="checkbox"/>		
912	04/23/2020	COOK, JESSE	\$100.00	1325	Printed	Expense	<input type="checkbox"/>		
913	04/23/2020	HOFFMAN, JULIUS	\$150.00	1325	Printed	Expense	<input type="checkbox"/>		
914	04/23/2020	LEWIS, ALYSSA	\$100.00	1325	Printed	Expense	<input type="checkbox"/>		
915	04/23/2020	OSAA	\$76.50	1325	Printed	Expense	<input type="checkbox"/>		
916	04/23/2020	STARWALT, SHANNON	\$100.00	1325	Printed	Expense	<input type="checkbox"/>		
917	04/23/2020	THOMAS, EMILY	\$21.31	1325	Printed	Expense	<input type="checkbox"/>		
918	04/23/2020	VAUGHAN, CHRISTIE	\$100.00	1325	Printed	Expense	<input type="checkbox"/>		
919	04/30/2020	CORNELL, KATIE	\$240.00	1338	Printed	Expense	<input type="checkbox"/>		

Benton County School District 17J

Reprint Check Listing

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Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
920	04/30/2020	LES & BOB'S SPORTS & APPAREL, INC.	\$1,795.75	1338	Printed	Expense	<input type="checkbox"/>		
921	04/30/2020	MID-VALLEY BASEBALL UMPIRES ASSOCIATION	\$334.00	1338	Printed	Expense	<input type="checkbox"/>		
922	04/30/2020	MO'S ENTERPRISES, INC.	\$2,527.00	1338	Printed	Expense	<input type="checkbox"/>		
923	04/30/2020	SHONNARDS	\$23.98	1338	Printed	Expense	<input type="checkbox"/>		
924	04/30/2020	VOGLER, GARRETT	\$275.00	1338	Printed	Expense	<input type="checkbox"/>		
19365	04/15/2020	ASHBROOK INDEPENDENT SCHOOL	\$180.00	1314	Printed	Expense	<input type="checkbox"/>		
19366	04/15/2020	BEST POTS	\$8.14	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19367	04/15/2020	BETTER PORTABLE TOILETS, INC.	\$218.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19368	04/15/2020	CARSON OIL COMPANY, INC.	\$377.97	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19369	04/15/2020	CENTURYLINK	\$73.12	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19370	04/15/2020	CINTAS CORP	\$4,452.18	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19371	04/15/2020	CONSUMERS POWER INC	\$1,222.29	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19372	04/15/2020	CORVALLIS SCHOOL DISTRICT 509J	\$30,029.04	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19373	04/15/2020	CRIMINAL INFORMATION SERVICES, INC.	\$72.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19374	04/15/2020	CTX	\$906.64	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19375	04/15/2020	DEPARTMENT OF ADMINSTRATIVE SERVICES	\$345.50	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19376	04/15/2020	DHS/OHA RECEIPTING UNIT	\$3,084.01	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19377	04/15/2020	FERRELLGAS	\$150.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19378	04/15/2020	GARRETT HEMANN ROBERTSON	\$352.50	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19379	04/15/2020	GOPHER PATROL	\$230.00	1314	Printed	Expense	<input type="checkbox"/>		
19380	04/15/2020	HOME DEPOT, THE	\$1,670.36	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	

Benton County School District 17J

Reprint Check Listing

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19381	04/15/2020	J.W. PEPPER & SONS, INC.	\$12.76	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19382	04/15/2020	JOSTENS	\$6.90	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19383	04/15/2020	LAWRENCE CO	\$200.00	1314	Printed	Expense	<input type="checkbox"/>		
19384	04/15/2020	LES & BOB'S SPORTS & APPAREL, INC.	\$43.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19385	04/15/2020	MARYS PEAK TRUE VALUE	\$747.10	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19386	04/15/2020	MID COLUMBIA BUS COMPANY, INC.	\$42,114.70	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19387	04/15/2020	OFFICE DEPOT	\$63.26	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19388	04/15/2020	PT NORTHWEST	\$1,650.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19389	04/15/2020	ROBERT LLOYD SHEET METAL, INC.	\$633.59	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19390	04/15/2020	SEAS EDUCATION	\$2.20	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19391	04/15/2020	SHRED NORTHWEST	\$120.00	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19392	04/15/2020	VICKERY, DORIS V.	\$1,867.30	1314	Printed	Expense	<input checked="" type="checkbox"/>	04/30/2020	
19393	04/17/2020	MISNER, MANDY	\$157.00	1318	Printed	Expense	<input type="checkbox"/>		
19394	04/30/2020	AFLAC	\$45.50	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19395	04/30/2020	AMERICAN FIDELITY - INS	\$3,868.06	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19396	04/30/2020	AMERICAN FIDELITY ASSURANCE CO - 403b	\$4,146.42	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19397	04/30/2020	AMERIPRISE FINANCIAL SERVICES, INC.	\$290.00	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19398	04/30/2020	CREDITORS COLLECTION SERV	\$109.30	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19399	04/30/2020	DOJ - Child Support	\$273.00	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19400	04/30/2020	GORDON, AYLWORTH & TAMI, P.C.	\$554.43	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19401	04/30/2020	Invesco Investment Services, Inc.	\$3,003.13	1327	Printed	Payroll Ded	<input type="checkbox"/>		

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19402	04/30/2020	NEWPORT TRUST COMPANY	\$3,635.41	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19403	04/30/2020	OSEA	\$2,140.99	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19404	04/30/2020	PenServ Plan Services, Inc/ Foresters	\$2,073.33	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19405	04/30/2020	PHILOMATH EDUCATION ASSOC	\$665.00	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19407	04/30/2020	PRUDENTIAL ANNUITIES	\$2,379.58	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19408	04/30/2020	TEXAS LIFE	\$746.20	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19409	04/30/2020	VOYA RETIREMENT INSURANCE AND ANNUITY CO	\$4,453.26	1327	Printed	Payroll Ded	<input type="checkbox"/>		
19410	04/30/2020	AT&T MOBILITY	\$226.19	1336	Printed	Expense	<input type="checkbox"/>		
19411	04/30/2020	AT&T ONENET SERVICE	\$20.84	1336	Printed	Expense	<input type="checkbox"/>		
19412	04/30/2020	BEYNON SPORTS SURFACES, INC	\$35,778.00	1336	Printed	Expense	<input type="checkbox"/>		
19413	04/30/2020	CAMP TADMOR	\$5,535.00	1336	Printed	Expense	<input type="checkbox"/>		
19414	04/30/2020	CLASSLINK, INC.	\$2,495.00	1336	Printed	Expense	<input type="checkbox"/>		
19415	04/30/2020	CONCORDIA UNIVERSITY	\$4,590.00	1336	Printed	Expense	<input type="checkbox"/>		
19416	04/30/2020	CORVALLIS SCHOOL DISTRICT 509J	\$31,240.67	1336	Printed	Expense	<input type="checkbox"/>		
19417	04/30/2020	COSTCO	\$120.00	1336	Printed	Expense	<input type="checkbox"/>		
19418	04/30/2020	DENNIS GIBSON CONSTRUCTION, INC	\$4,100.00	1336	Printed	Expense	<input type="checkbox"/>		
19419	04/30/2020	DOUBLE EAGLE PAVING, LLC	\$32,766.00	1336	Printed	Expense	<input type="checkbox"/>		
19420	04/30/2020	EARTH2O	\$27.69	1336	Printed	Expense	<input type="checkbox"/>		
19421	04/30/2020	GARRETT HEMANN ROBERTSON	\$658.00	1336	Printed	Expense	<input type="checkbox"/>		
19422	04/30/2020	JIMCO FENCE	\$1,365.00	1336	Printed	Expense	<input type="checkbox"/>		
19423	04/30/2020	KARTINI SCHOOL	\$1,720.00	1336	Printed	Expense	<input type="checkbox"/>		
19424	04/30/2020	NORTHWEST NATURAL GAS CO.	\$1,698.31	1336	Printed	Expense	<input type="checkbox"/>		

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19425	04/30/2020	OFFICE DEPOT	\$303.60	1336	Printed	Expense	<input type="checkbox"/>		
19426	04/30/2020	PACIFIC POWER	\$10,256.16	1336	Printed	Expense	<input type="checkbox"/>		
19427	04/30/2020	PHILOMATH RENTAL	\$131.30	1336	Printed	Expense	<input type="checkbox"/>		
19428	04/30/2020	RIVERSIDE INSIGHTS	\$1,548.00	1336	Printed	Expense	<input type="checkbox"/>		
19429	04/30/2020	ROTARY CLUB OF PHILOMATH	\$105.00	1336	Printed	Expense	<input type="checkbox"/>		
19430	04/30/2020	RWI CONSTRUCTION CO.	\$31,200.00	1336	Printed	Expense	<input type="checkbox"/>		
19431	04/30/2020	SHIRT CIRCUIT	\$122.25	1336	Printed	Expense	<input type="checkbox"/>		
19432	04/30/2020	STRENGTHENING RURAL FAMILIES	\$11,800.00	1336	Printed	Expense	<input type="checkbox"/>		
19433	04/30/2020	US BANK EQUIPMENT FINANCE	\$1,797.53	1336	Printed	Expense	<input type="checkbox"/>		
19434	04/30/2020	VICKERY, DORIS V.	\$825.00	1336	Printed	Expense	<input type="checkbox"/>		
45676	04/30/2020	HAMMONDS, NICOLE I	\$230.02	21	Printed	Payroll	<input type="checkbox"/>		
45677	04/30/2020	BUSHNELL, DIANA B	\$484.70	22	Printed	Payroll	<input type="checkbox"/>		
45678	04/30/2020	ENGLE, ADRIENNE L	\$448.81	22	Printed	Payroll	<input type="checkbox"/>		
45679	04/30/2020	FAXON, LANCE R	\$550.07	22	Printed	Payroll	<input type="checkbox"/>		
45680	04/30/2020	LUCAS, BRIAN K	\$521.01	22	Printed	Payroll	<input type="checkbox"/>		
45681	04/30/2020	QUANDT, GARY M	\$1,567.02	22	Printed	Payroll	<input type="checkbox"/>		
45682	04/30/2020	SCHWINABART, DARLA J	\$1,738.90	22	Printed	Payroll	<input type="checkbox"/>		
45683	04/30/2020	AVENDANO, LUDWIG O	\$1,572.34	22	Printed	Payroll	<input type="checkbox"/>		
45684	04/30/2020	GRUVER, SHELLY A	\$4,398.90	22	Printed	Payroll	<input type="checkbox"/>		
45685	04/30/2020	SKAAR, LINDA M	\$3,568.35	22	Printed	Payroll	<input type="checkbox"/>		
45686	04/30/2020	JOHNSON, DANIEL N	\$5,633.14	22	Printed	Payroll	<input type="checkbox"/>		
45687	04/30/2020	CHAMBERS, TINA L	\$211.29	23	Printed	Payroll	<input type="checkbox"/>		
Total Amount:			\$378,073.74						

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End of Report

REGULAR SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

4/20/2020 07:00 PM

A EXECUTIVE SESSION ~ 6:00 p.m.

B REGULAR SESSION ~ 7:00 p.m.

The meeting was called to order by board chair, Jim Kildea on April 20, 2020 at 7:11 p.m. The meeting was held virtually via ZOOM with streaming on Facebook Live. In attendance: Directors: Greg Gerding, Shelley Niemann, Anton Grube, Karen Skinkis, and Jim Kildea; Superintendent, Buzz Brazeau; Director of Finance, Bill Mancuso; Secretary, Lillian Edmonds; Administrators: Krista McGuyer, Mike Bussard, Steve Bell, Chad Matthews, Abby Couture, Susan Halliday, Mike McDonough, and Tony Matta; Technology Director, Rob Singleton; KVCS Director, Jamon Ellingson and Brad Fuqua (Philomath Express). Pledge of Allegiance led by Jim Kildea.

C REPORTS & CORRESPONDENCE ~

1. **FAQs/Comments** - Superintendent Brazeau shared that a Superintendent Town Hall was held on April 14, 2020. FAQs were generated and posted on the district website under the COVID information tab. The next Town Hall will be April 28th at 7:00 p.m. on Facebook.
2. **Association Reports** – None at this time

D STRATEGY AND DISCUSSION ~

1. **ALT School Report** – Dan Johnson, HS Success Coordinator, reported that with using the platform established for ALT Ed, we were able to easily move into distance learning. The district application for opening the ALT school will need to be submitted to ODE. The goal would be to open the ALT school around July 1st. Dan is working on K-5th grade options. Director Niemann asked if we have the technology required at PHS to handle this program. Dan affirmed that we do. Shelley Niemann also asked about how CTE would work into this school. Mike Bussard shared that Jessica Motter has been hired as the CTE coordinator. Superintendent Brazeau suggested a work session in early May to have an opportunity to discuss and then move forward on the application. The Board would approve the application at the May regular board meeting.
2. **Distance Learning Update** -
 - i. CPS – Abby Couture, Principal, shared that things are going great. She is proud of the staff and their ability to rise to the occasion. They are using a packet program and all students have been contacted by staff to determine each student's needs. Chromebooks were handed out to those who need them. Fridays have been packet handouts and returns. Mrs. Coleman was able to pass out

- free books to students via a grant that provided the books. There will be 15 new parking spaces at CPS. An average of 270 lunches/breakfasts are being served. Anton asked about using buses for those who cannot come and pick up lunches and packets. So far this has not been a need. We do have a plan in place when or if this is needed.
- ii. PES/BES – Mike McDonough, Assistant Principal – Chromebooks have been a huge success with around 100 being handed out. Susan Halliday, Principal, noted that things are going well. PES is also using a packet system on Fridays. Older students are also doing an online component. Blodgett is handing out packets on Mondays. Classified staff are helping with copying and other tasks. Strong commitment from all staff.
 - iii. PMS – Steve Bell, Principal, shared that Chromebooks have been handed out. Pioneer Connect is working with families that do not have internet access. In the first week, there was only one student who had not participated in a class. All students are being contacted. They are working on a balance of how much contact time to have with families. Staff are working well together.
 - iv. PHS – Mike Bussard, Principal, noted that the roll out of distance learning has been great. Staff have done a great job working together. Checked out over 100 Chromebooks. Technology being used: Edgenuity, IXL, Google Classroom, Kahn Academy, Delta Math, Zoom, Amazon Chime, etc. Thirteen seniors are behind in their class participation to meet eligibility for graduating. They have been contacted and are aware of what is expected to graduate. There will be a virtual Freshman Orientation on May 4th. A shout out to Rob Singleton for his work with technology. Director Grube asked about having a way to know who has gotten the messages and who hasn't. Mike noted that they will be sending messages in a variety of means.
 - v. KVCS – Director, Jamon Ellingson, stated that it is going well. Second delivery of supplies will go out this week along with personal items and lunches. About 50 Chromebooks have been checked out. He thanked the district superintendent and administrators for their inclusion of KVCS in this process. Shout out to his staff and their hard work.
 - vi. Special Education – Krista McGuyer, Special Programs Director, noted that the staff have been great. It is challenging to deliver Special Education services. IEP meetings are being done virtually. Focus is to provide access to regular education and working on their goals. Case managers have been checking in with families to find out their needs. Extended school year services may be done differently. Compensatory services may be necessary. Testing has been a challenge. Staff are trying to meet timelines, but some things may go past the timeline depending on the type of testing. Staff have been very positive.
 - vii. Technology – Rob Singleton, Director of Technology thanked Pioneer Connect, Comcast and PEAK for helping out with internet issues. Technology is keeping up on help tickets and resolving issues within an hour in most cases. Shout out to tech staff. Revision template for the 5 year plan will be ready by Wednesday to be sent out. Working on Erate; filing for next year Erate and filling obligations for this year's Erate. Jennifer Kessel, has put together Teacher Tools to support the teachers. Google Voice has been used to keep teachers from using their own personal phone numbers. We have moved to ClassLink for staff to access their network files. Director Kildea asked about filters for students as they use devices at home. Rob shared that students should use the device in a public space at home and parents may limit time on the device. The technology staff are looking at being able to filter the devices through the district network.
 - viii. Philomath Academy – Dan Johnson, HS Success Coordinator, shared that Edgenuity and IXL have been very successful. IXL Students have mastered over 270 concepts. Students using Edgenuity at

PHS have logged 1600 hours. PMS students have logged 271 hours of online instructional time. This is providing good, high quality instruction while students are being supported by their teachers.

3. **Summer School** - Dan Johnson: We would prefer doing a traditional, in person, method for summer school, with June 26th being the target date to start. If that does not happen, we would use a very robust virtual method. This would help with filling in gaps, credit recovery, etc. This all hinges on what the state allows for gathering sizes. Even if we do the traditional method, we will still use a virtual component.
4. **Graduation Update** – We will wait until mid-May to determine the date for graduation. It could be June 6th, 13th or 20th. The best scenario would be to have a traditional graduation ceremony. If not, we will look at alternative methods.
5. **District Boundary Update** – Superintendent Brazeau: The Corvallis District Board will be meeting on this during their board meeting this month. It will then move to our board.
6. **Facilities Update** – Bill Mancuso, Director of Finance: The Cooperative Strategies report will be moved to May. A date needs to be set. Superintendent Brazeau noted that Ludwig Avendano, Pool Director, is keeping the pool at a maintenance level. General facilities: There are 15 new parking spaces at CPS.
7. **Director of Finance Report** – Bill Mancuso, Director of Finance: Shout out to Joey DiGiovannangelo and his staff, also to administrators and the district office staff during difficult times. Challenges in the last 60 days of the fiscal year. Looking at services that we could discontinue to save money. Monday, May 11th is the first budget meeting. Many unknowns for next year. Bill shared that we have not come to an agreement with the bus company. We are still working on how we would use bus services and then coming to an agreement with Mid-Columbia.
8. **Superintendent Report** – Superintendent Brazeau, asked if there are questions that the board has for him. Shelley asked if the teachers have all the support that they need. Buzz has no knowledge of any issues.

E ACTION ITEMS ~

1. **Consent Agenda** – Director Gerding moved that the board approve the consent agenda. Director Niemann seconded the motion. Motion passed: 5-0

Approved:

- March 2020 Check Listing
- Minutes for March 30, 2020

F MEETING CLOSURE ~

1. **Board Reports & Thanks** – Director Grube noted all of the work that has been done by everyone on behalf of our students. Director Skinkis agreed 100% with Anton and she noted that she loves Abby Couture’s morning Facebook time. Director Niemann, noted Buzz’s leadership and support through this time. Thanked parents and teachers. Director Gerding had a shout out for Buzz’s leadership, administrators, staff, and parents. Director Kildea wanted to thank the parents for their support and patience through this pandemic.

2. **Next Meeting Agenda Items:** Alternative School application

3. **Board Requests & Adjournment** – Next Town Hall will be April 28th at 7:00 p.m. Budget meeting on May 11th at 6:00 p.m. Meeting adjourned at 8:51 p.m.

Board Chair

Superintendent

Date

Work SESSION

Meeting Minutes

PHILOMATH SCHOOL DISTRICT 17J

District Office

1620 Applegate Street, Philomath

5/4/2020 06:00 PM

A. Work SESSION ~ 6:00 p.m.

Call to Order: The Special Session of the Philomath School District Board of Directors was called to order by Board Chair, Jim Kildea on May 4, 2020, 6:00 p.m. in a ZOOM virtual meeting. The meeting was streamed via Facebook Live for the public. Those in attendance included Board members Greg Gerding, Jim Kildea, Shelley Niemann, Karen Skinkis, and Anton Grube; Administrators, Susan Halliday and Steve Bell; Brad Fuqua (Philomath Express); Chris Schmidt from Cooperative Strategies; Dan Johnson, Alternative Education Director; Director of Finance, Bill Mancuso and Secretary Lillian Edmonds.

1. **Cooperative Strategies Report** – Chris Schmidt from Cooperative Strategies reviewed the Long-Range Facility Master Plan. The study was funded by TAP grants from the state.
 - i. **How are our buildings helping or hindering the delivery of our educational vision?** The study looked at enrollment, facility needs, and prioritization.
 - ii. **Goals:** Conduct a systematic and proactive planning process that will: Correspond to the ODE requirements, document all current facility needs and create a 10 year plan, address pressing capacity concerns and establishing the foundation for continued engagement in robust community dialogue to inform and guide the implementation of the facility plan.
 - iii. **Enrollment:** High peaked at 2010. Then declined for 4 years and have increased over the past 4 year. Cohorts are coming back with Kindergarten class sizes increasing.
 - iv. **Capacity is a decision not a number:** Looked at current utilization, education utilization (tapped into support classrooms), and max utilization (uses all classrooms with no rooms for non-core programs.) PES is running at capacity. There is a factor used in the calculation for PMS and PHS capacities.
 - v. **Facility Condition Assessment** – Blodgett has a poor FCI score. All other schools have good FCI scores.
 - vi. **Community Survey** – A lot of good input
 - vii. **Educational Adequacy** – Interviewed principals of all schools, superintendent, etc. to collect priority items.

Superintendent Brazeau: Now that we have the report, a committee will do an analysis to determine next steps. A long range planning committee would include himself, Bill Mancuso, Joey DiGiovannangelo and principals. Director Kildea suggested that we have a district wide technology assessment. Bill Mancuso, noted that the TAP grants were used to find the study, the grant does not pay for the facility improvements.

2. **Alternative School Planning: Dan Johnson presented an Alternative Education School plan for the creation of Philomath Academy.**
 - i. Advantages of Alternative Ed: (1) Flexible scheduling, (2) Specialize in the use of diverse and creative ways for teaching material and (3) Students seldom skip. Students want to acquire knowledge, because they are trusted and given freedom.
 - ii. Board approval is being requested at this meeting to begin the Philomath Academy in the 2020-2021 school year.
 - iii. There is a process for admitting students to the Philomath Academy.
 - iv. This proposal is an expansion of the Philomath Academy already in place. There will be online and in person course offerings. Students could be enrolled in both Philomath Academy and in regular school. This allows more flexibility for students.
 - v. Funding will come from homeschool students and students using other virtual platforms that may return to the district. This next year there would be no increase needed in funding.
 - vi. Marketing Plan: Dan said that there would be a phone calling campaign and information available about the academy. There would also be help from the vendors to market the program.
3. Motion: Shelley Niemann made a motion that the board approve the application for Philomath Academy to begin in the 2020-21 school year. Karen Skinkis seconded the motion: Motion passed: 5-0.

B. MEETING CLOSURE ~

1. Meeting adjourned at 7:22 p.m.

Board Chair

Superintendent

Date

Thursday, April 9th, 2020

To whom it may concern,

I, Cody Hansen, am writing to express my intent to graduate early from Philomath High School in June of the 2020-2021 school year after three years of enrollment. In this letter, I will provide a detailed course of study for the remainder of my required schooling demonstrating when and how all State of Oregon and Philomath School District requirements will be met, the rationale for this exception from my fourth year of high school, and the approval of a parent, counselor, principle, and three high school teachers.

As agreed upon by myself and my parents, I intend to graduate with an honors diploma and make it through Calculus. In the chart below, when discussing the required credits, I am referring to the standards of an honors diploma. Aside from the number and subject of credits, an honors diploma has a few more requirements:

- An honors diploma asks that a student maintain a GPA of 3.5 or higher, which I can assure will not be an issue for me, as my cumulative GPA has never been below 3.88 and grades are very important to both myself and my parents. I have a good support system and several means of finding academic help and/or tutoring in the instance that my grades begin to decline.
- It is expected of a student graduating with honors to complete the SAT, for which I have completed a prep class and was scheduled to take on Saturday, March 14th, 2020 at Crescent Valley High School, but the test was canceled due to the widespread chaos resulting from COVID-19. I am presently in the process of registering for a new test date with CollegeBoard, which should not be difficult, considering that there will be quite a few before my intended graduation.
- An additional requirement of an honors student is taking two years of the same foreign language. I have already completed two full years of Spanish and plan on continuing my Spanish education.
- One of my language arts classes is expected to be either College Writing or AP English Literature. I plan on taking AP English Literature next year and have forecasted for it. If this happens to conflict with my schedule, I will ensure that at least one of these is in my course load.
- Next, a student's math level is expected to be through Pre-Calculus and the student is expected to take math the first three years of high school. I will be taking Pre-Calculus through LBCC this summer and will be taking Calculus at the high school next year. This fulfills both requirements.
- The last requirement is that all classes be graded. All of my classes have been graded and all the classes I plan on taking next year will be graded as well.

In this chart, I will explain how I will complete all 26 credits required for an honors diploma. The first column, of course, displays the number of credits mandatory in each subject. The second column shows the number of credits I have already completed in each subject. The third column shows the credits that will be completed by the end of this year (these are the classes I am taking this trimester). The fourth shows the credits I still need in each subject to earn my diploma. The fifth shows the credits I will still need to earn my diploma after next year,

according to my forecasting. I am taking into account that I will be presenting my senior project next year, which I have already started planning for. There is also 0.5 of an elective credit that is taken care of by the combination of Driver's Education (0.25 elective credits), which I was supposed to take this spring, but it was canceled because of the school closure (I plan on taking it this summer or next fall) and the Senior Project Lab class (0.25 elective credits), which I forecasted for. This leaves me with three credits to complete. Should any complications with schedule present themselves, I will work through my schedule with counseling staff and, if need be, take a course or two through LBCC next year to ensure the completion of all required credits.

	Credits Required	Credits Completed	Credits to be Completed This Year	Credits Remaining	Credits Remaining After Forecasting
Language Arts	4.0	2.0	0.5	1.5	0
Math	4.0	2.0	0	2.0	0.5
Social Sciences	3.5	1.0	1.0	1.5	0
Lab Sciences	3.5	2.0	0.5	1.0	0
Health	1.0	0.5	0	0.5	0.5
Technology	0.5	0.5	0	0	0
Physical Education	1.0	0.5	0	0.5	0.5
Fine/Applied Arts or Foreign Lan.	2.5	2.5	0	0	0
Personal Finance	0.5	0	0	0.5	0
Electives	5.0	1.5	0.5	3.0	1.5
Senior Project	0.5	0	0	0.5	0
Total	26	12.5	2.5	11.0	3.0

The remaining three credits will be taken care of this summer (2020), during which I will be taking some classes through LBCC. One of these will be a health class such as nutrition, one

will be a physical education class such as yoga, one will be Pre-Calculus (so that I may take Calculus next year at the high school), and the other one and a half credits will be classes of my choosing, seeing as they are elective credits. As you can see, I will be able to earn an honors diploma in three years of high school by following this plan.

I am interested in early graduation because I would like to get a jump start on my independence and academic future. After graduation, I plan on moving to Portland and live with an older cousin for a year to attend art school. This will be something of a trial period that will be made possible by the extra time afforded me through an early graduation. This first year of staying close is important to my parents since I will still be rather young, but will provide the distance I need to become more independent. This is why Portland is perfect. After that first year, I plan on transferring to a larger university on the east coast.

Thank you for your consideration,

Cody Hansen

Teacher approvals:	David Dunham	Date: 4/23/20
	Geoffrey Lake	Date: 4/23/20
	Alice Eldridge	Date: 4/23/2020
	Erica Hall	Date: 4/27/2020

Parent approval: Ronnie Hansen Date: April 21, 2020

Counselor approval: J. Kim St.Clair April 14, 2020

Principal approval: Mike Bussard Date: 4/27/20

