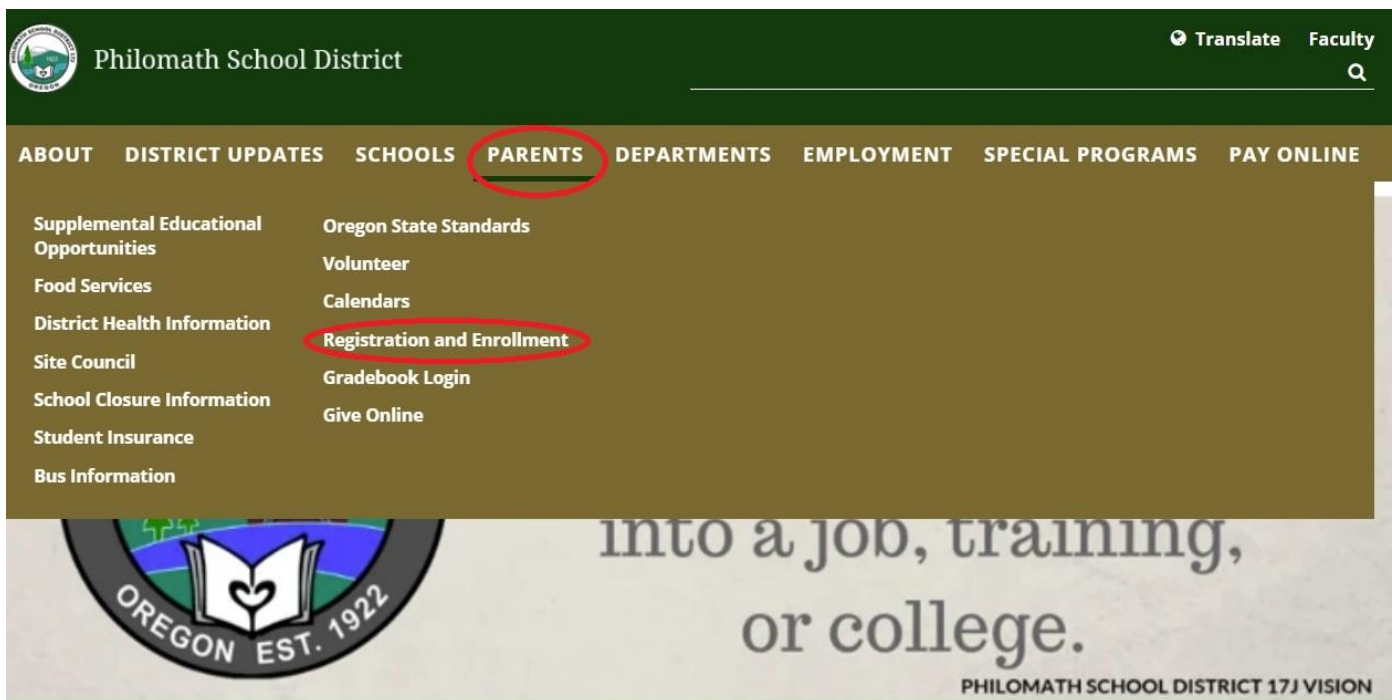


STEP BY STEP REGISTRATION

Step 1: Go to the Philomath School District Website: <https://www.philomathsd.net/>

Step 2: Click on the PARENTS tab and choose the Registration and Enrollment link within the tab.



Step 3: Click the “ENROLLMENT NEW STUDENTS” button.

[ABOUT](#) [DISTRICT UPDATES](#) [SCHOOLS](#) [PARENTS](#) [DEPARTMENTS](#) [EMPLOYMENT](#) [SPECIAL PROGRAMS](#) [PAY ONLINE](#)

Registration and Enrollment

GET STARTED IN PHILOMATH SCHOOLS

To register in Philomath Schools: Choose ONE option below for EACH student you are either enrolling as a new student in the district or registering as a returning student.

For enrolling and registering your student at **Kings Valley Charter School** (grades K-12), please see their site or contact them.

REGISTRATION CURRENT
STUDENTS

ENROLLMENT NEW
STUDENTS

NON-PHILOMATH RESIDENT STUDENT TRANSFERS

Inter-district transfer requests are accepted. Please fill out the appropriate form and turn it in to the District Office or email to:
Lillian.Edmonds@philomath.k12.or.us

INTER-DISTRICT 2021-22

Step 4: Click the “REGISTAR REGISTRATION” button.



Enroll - New Student

Student Enrollment

Philomath School District serves approximately 1,635 students in grades K-12. We have a total of six schools. The following steps will help you navigate the process to enroll and register your child.

STEP 1 GATHER DOCUMENTS

Please plan to bring the following documents when enrolling your child.

- Birth certificate or passport for students entering kindergarten or new to our district.
- **Immunization records** 
- IEP and current evaluation (if your child is in special education) or a 504 plan or Individual Health Plan (if your child has one).
- State law requires that a student reside within the school district boundaries and be able to prove residency or have been approved for an **inter-district transfer**  in order to enroll in school. If you are unable to provide any of the above documents, please talk to school staff for assistance.
- You can download all of your medical/health forms **HERE**. They are available on the District Health Information page.

STEP 2 COMPLETE ENROLLMENT FORMS

The following are required and available here or in the school office. Complete these steps for EACH new student.

- Complete online



- **Online Forms**

ALL GRADES - Parents/Guardians

****High School ONLY ****

District Services Form 

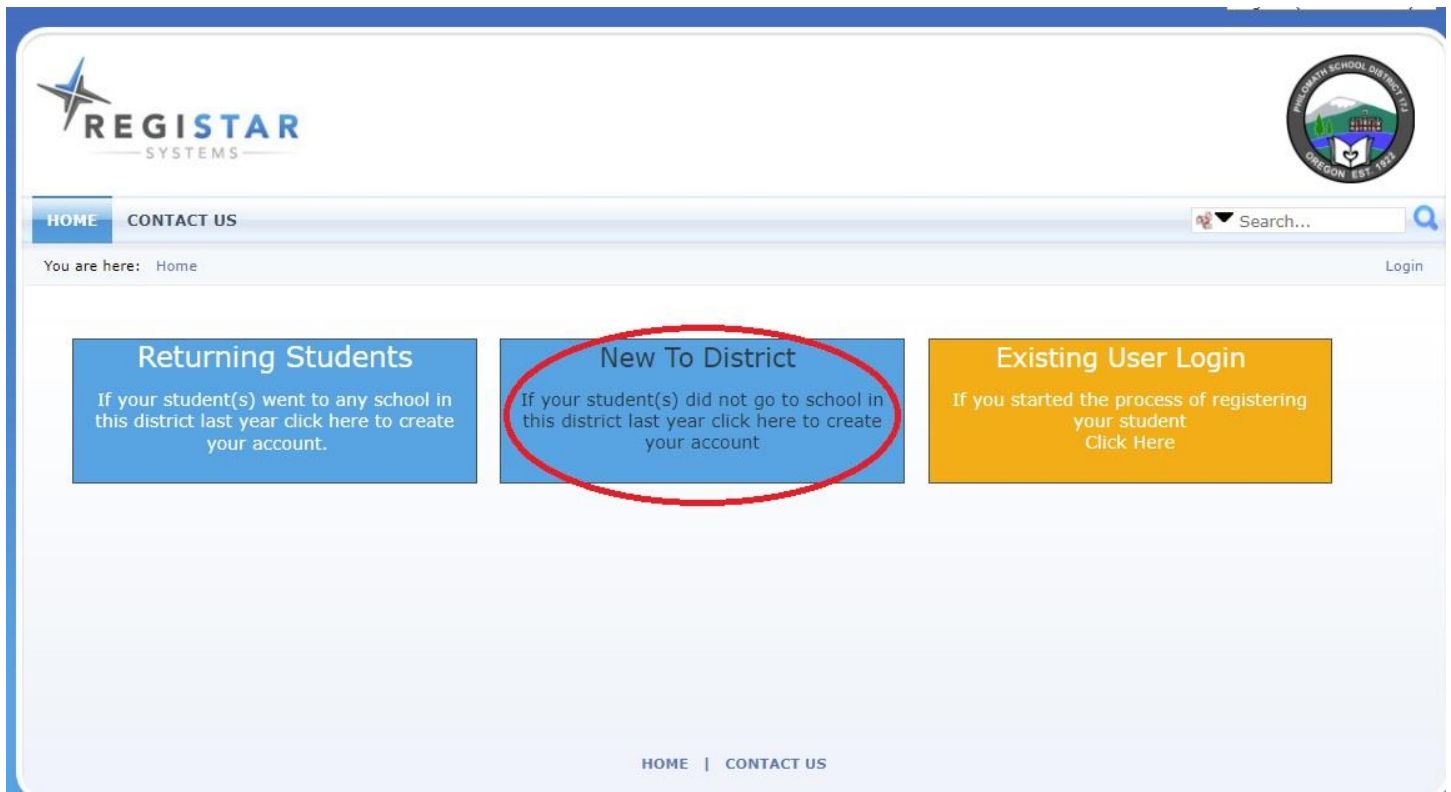
PHS Student Information 

2020/21 SCHOOL YEAR



2021/22 SCHOOL YEAR

Step 2 Registration - ONLINE ONLY for school year 20/21

Step 5: Click the blue “New To District” button on the REGISTAR home page



Step 6: Create a REGISTAR login by entering your email and password and then click the “REGISTER” button.



HOME CONTACT US

Search...

You are here: New Registration Login

Registrar Registration

Email Address (Dirección de correo electrónico):

* Parent, this will be your username.

Confirm Email (Confirmar correo electrónico):-

Create Password (Minimum 7 Characters) (Crear contraseña):

Confirm Password (Confirmar contraseña):



Preferred Language (Idioma preferido):

English (United States) ▼

REGISTER

HOME | CONTACT US

Step 7: Enter your student's LEGAL full name. When you click on the "Registering Year" be sure to choose the 2021-2022 school year. Then choose "K" for grade and "CLEMENS PRIMARY" or "BLODGETT" for the school. Your student will need to be born on or before September 1st 2016 in order register for Kindergarten for the 2021-2022 school year. If you feel your student is ready for Kindergarten and was born after September 1st 2016 you may call the school to schedule an early entry screening.



[HOME](#) [MY DOCUMENTS](#) [ENROLLMENT](#) [CONTACT US](#)

Search...

You are here: Enrollment [Logout](#)

NEW STUDENT INFORMATION

Legal First Name:

John

Legal Middle Name:

David

Legal Last Name:

Smith

Date of Birth:

09/01/2016

Select year of birth first then month and day

Registering Year:

2021 - 2022

▼

Grade:

K

▼

School:

CLEMENS PRIMARY SCHC

▼

Submit

[HOME](#) | [MY DOCUMENTS](#) | [ENROLLMENT](#) | [CONTACT US](#)

Step 8: Now continue to follow the prompts on the REGISTAR website to continue registering your student. You will need to fill in ANY questions with a **red asterisk** in order to complete registration. It is very important that you put factual information for your student. The emergency contacts you put in will be the contacts approved to pick your student up from school.



Student Information

Questions marked with * are required (Las preguntas marcadas con * son obligatorias)

Student Information

<input checked="" type="checkbox"/> First Name Legal* <input type="text" value="John"/>	<input checked="" type="checkbox"/> Middle Name Legal <input type="text" value="David"/>	<input checked="" type="checkbox"/> Last Name Legal* <input type="text" value="Smith"/>	<input checked="" type="checkbox"/> Suffix Legal <input type="text" value="-- Select Suffix --"/>
<input checked="" type="checkbox"/> First Name Preferred <input type="text"/>	<input checked="" type="checkbox"/> Middle Name Preferred <input type="text"/>	<input checked="" type="checkbox"/> Last Name Preferred <input type="text"/>	
<input checked="" type="checkbox"/> Gender* <input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Non-binary	<input checked="" type="checkbox"/> Date of Birth* <input type="text" value="09/01/2016"/>	<input checked="" type="checkbox"/> Student Email <input type="text"/>	<input checked="" type="checkbox"/> Student Cell phone <input type="text"/>
<input checked="" type="checkbox"/> Birthplace City <input type="text"/>	<input checked="" type="checkbox"/> Birthplace State* <input type="text" value="-- Select State --"/>	<input checked="" type="checkbox"/> Birthplace Country* <input type="text" value="United States"/>	
<input checked="" type="checkbox"/> Date entered the State <input type="text"/>	<input checked="" type="checkbox"/> Date entered the Country <input type="text"/>	<input checked="" type="checkbox"/> Medical Insurance* <input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/> Name of Carrier <input type="text" value="OHP"/>

During the school year my student had a parent or guardian who was:



- ☐ Full time United States Armed Forces (Army, Navy, Air Force, Marine Corps, Coast Guard) active duty or training duty.
- ☐ Student at a school designated as a United States service school, while in active US military.
- ☐ Full time United States National Guard members.
- ☐ Active Duty United States Reserves (members of the reserves who have been called to active duty for at least 180 consecutive days).
- ☐ Dual Status United States Military Technicians.

☒ *
☐ Yes ☒ No

☒ **Student lives in Foster Home***
☐ Yes ☒ No

Step 9: You will see this page if you have completed the REGISTAR registration successfully.

English (United States) ▼



HOME MY DOCUMENTS ENROLLMENT CONTACT US

Search...

You are here: Enrollment > Registration Complete Logout

You have completed the first step! If you need to complete RegiStar for another student, click on the 'Registrar Another Student' button at the bottom of the page.

Once you have completed the RegiStar process for all of your students, continue to the District Website to complete the next steps (see below): **Philomath School District**

- **Step 2: School-specific online forms**
- **Step 3: Annual Free and Reduced Price School Meals application**
- **Step 4: Bus registration**
- **Step 5: Volunteer registration**

Parents of Kings Valley Charter School students, please use **this link to finish the registration process**

(IHas completado el primer paso! Si necesita completar RegiStar para otro estudiante, haga clic en el botón "Registrar otro estudiante" en la parte inferior de la página. Una vez que haya completado el proceso de RegiStar para todos sus estudiantes, continúe con los siguientes pasos (vea abajo) en la página de Registro del Distrito Escolar de Philomath

Register Another Student Log Out

HOME | MY DOCUMENTS | ENROLLMENT | CONTACT US

Step 10: The lunch program is free for all students for the 2021-2022 school year. If your student only purchases milk they will be charged .75 cents. A full breakfast meal and a full lunch meal are FREE for all. We will post the monthly lunch calendar online and teachers will send them home monthly.

Step 11: If you would like to sign up for bus registration, you can contact MID-COLUMBIA Bus Company at 541-929-5474 and they will walk you through the steps of bus registration and the pick-up and drop off schedule.

Step 12: If you currently do not live within the Philomath school district boundaries, you can apply for an INTER DISTRICT TRANSFER. Here is a link to the form:
[https://www.philomathsd.net/uploaded/DISTRICT/Parent Information/Inter-District 17J 21-22\[9045\].pdf](https://www.philomathsd.net/uploaded/DISTRICT/Parent%20Information/Inter-District%2017J%2021-22[9045].pdf) You will want to fill out this form and turn it into the Philomath School District office (1620 Applegate St, Philomath, OR 97370 541-929-3169) or to your resident district and they will approve or deny the transfer and send to the other district for approval or denial. One of the district offices will contact you once the form was approved or denied.