

PROGRESS and ATTENDANCE REPORT

☐ 4th Week ☐ 7th Week

Name: _____ is enrolled at LBCC through Campus High School Programs partnership with Philomath High School and LBCC.

Philomath High School has requested a progress report for this student.

Course Title: _____ Day/Time: _____

Instructor: Please provide the following information and **return the form to the student**, who will **return it to their high school**.

ATTENDANCE INFORMATION

☐ Student is attending regularly: ☐ 0 absences ☐ 1 absence

☐ Student's attendance could influence performance: ☐ 2 absences ☐ 3 absences ☐ 4 absences

☐ Student is attending sporadically: ☐ 5 absences ☐ 6 or more absences

PERFORMANCE/PROGRESS INFORMATION

☐ Student is doing passing work.

☐ Student's performance is in need of improvement; there is time to demonstrate progress.

☐ Student has demonstrated minimal progress and is failing this class.

If I had to give a grade today, it would be: _____.

Instructor's signature: _____ **Date:** _____

COMMENTS: _____

Thank you for your cooperation and information.

If you want assistance planning for success in your classes, please contact your counselor; contact information below.

Campus High School Programs: Cait Morgan, x4793, Takena Hall, Rm 101

For Post Graduate Scholars students your Academic Advisor assigned in your WebRunner